



Annual Report 2016-2017

of the Library Board of Western Australia
65th Annual Report of the Board

Reimagine your story ...





ANNUAL REPORT 2016–2017

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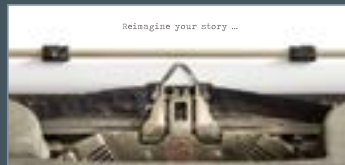
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(Western Australian country callers)
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| Public Holidays | Closed |



COVER

1941 Smith Corona typewriter once owned by eminent academic and patron of the arts, Professor Fred Alexander, which was donated to the State Library of Western Australia by his grandson Andrew Blanckensee. Professor Alexander was the inaugural Chairman of the Library Board of Western Australia from 1952 to 1982.

This annual report can be made available in other formats on request. It may be copied in whole or in part for non-commercial purposes provided that the State Library is appropriately acknowledged. Annual reports for previous years may be found at

slwa.wa.gov.au

In all of the ways the State Library showcases the stories of Western Australia, the Aboriginal and Torres Strait Islander Culture is acknowledged as the oldest living continuous culture. The State Library respects the traditional custodians of that culture past, present and future.

Aboriginal and Torres Strait Islander readers are advised that this document may contain images of deceased people.

Statement of Compliance

To **Hon. David Templeman** MLA
Minister for Culture and the Arts;

In accordance with Section 61 of the *Financial Management Act 2006*, and in fulfilment of obligations imposed on the Board by the *Library Board of Western Australia Act 1951*, we hereby submit for your information and presentation to Parliament the Annual Report of the Library Board of Western Australia for the year ended 30 June 2017.

This Report has been prepared in accordance with the provisions of the *Financial Management Act 2006*, Treasurer's Instruction 903 and the *Annual Reporting Framework 2016-2017* issued by the Public Sector Commission.



Dr Margaret Nowak

Chairman
Library Board of Western Australia



Cr Deborah Hamblin

Vice Chairman
Library Board of Western Australia

7 September 2017

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SECTION 1

Chairman's Report



Over the past year, the State Library of Western Australia continued to be an important hub of creativity where people could meet, engage with new ideas and technology and learn something new. There were a range of activities reflecting this community engagement including the Disrupted Festival of Ideas which attracted some of the nation's creative thinkers, and importantly, more than 9,000 Western Australians in person and online.

Continuing on this theme of engagement, I am also pleased to say that the State Library has continued to be one of Western Australia's most visited public institutions. In 2016-2017 more than 1 million people were welcomed through our doors and 1.5 million people visited us online.

All of this comes at a time when the Library has had changes through the Agency Expenditure Review (AER) and Machinery of Government. For example, one of the outcomes of the AER reduced funding for public library materials in 2016-2017. The reduction in funding included a five per cent decrease in the capital funding together with the removal of the budgeted CPI adjustment. In this environment the State Library and our public library partners reviewed the allocation of funding for materials and reweighted expenditure towards electronic resources that are increasingly being embraced by the community.

While there has been numerous challenges, we have continued our work in positioning libraries as safe community spaces for research, literacy, learning, discovery and creativity.

An area of continued strength has been our work in the regions with programs such as Better Beginnings, the Ideas Box and support for libraries in the Goldfields and Upper Great Southern regions. The Library's Mining and Energy Archive received a significant boost in August 2016 with a donation of 50 historic materials from Rio Tinto Iron Ore.

One of the aspects of my role as Chairman that I always enjoy is visiting public libraries. During the year, I had the opportunity to visit public libraries in Northam, York and Cunderdin where I was able to see the wonderful work these libraries were doing. I was pleased to attend the re-opening of the Yarloop

Public Library following the devastating bushfires. The re-opening celebrated the importance of the library in the community. In addition, one of our Library Board meetings was held at the new Success Public Library, opened in 2014, where we could see first-hand how it had been embraced by the community.

In May, the Board recognised three people who had made a meritorious contribution to the work of the Board and furthered the cause of library services in Western Australia. Nola Allen, Susan Ashcroft and Sue North were bestowed the honour of becoming Fellows of the Library Board of Western Australia. Nola, Susan and Sue are former State Library staff who were instrumental in the development of the Better Beginnings family literacy program, that is acknowledged as making a positive impact on the lifelong literacy and learning of children and families in the Western Australian community and positively influences the role and services of public libraries.

On behalf of the Board I wish to warmly thank the former Minister for Culture and the Arts, the Hon. John Day MLA, for his interest and support over many years. I would also like to take this opportunity to welcome the new Minister for Culture

and the Arts, the Hon. David Templeman MLA, and look forward to working with him to champion our work to support and enhance literacy and to collect and make accessible for all Western Australians our past and contemporary stories.

To all of the Library Board, I personally thank you for your dedication, generosity and enthusiasm over the past year. I would also like to acknowledge the contribution of Cr Janet Davidson OAM JP, Helen Ayres and Suzanne Poulter who left the Board this year and at the same time welcome Cr Keith Yong.

Continuing to provide strong leadership during the year was Chief Executive Officer and State Librarian Margaret Allen and the executive team. I would also like to acknowledge the Library's wonderful staff, volunteers, community partners, donors and sponsors.

Finally, on behalf of the Library Board, I am pleased to submit the Annual Report for 2016-2017.

Dr Margaret Nowak

Chairman of the Library Board of Western Australia

SECTION 1

Chief Executive Officer's Report



The world of 21st century libraries is all about change. It's about how we anticipate the changing needs and expectations of the community and adapting our collections, services and infrastructure accordingly.

With this in mind, I am proud to say that the State Library continues to embrace change and deliver initiatives and strategies which garner strong community support.

One of these good news stories was our 2016 Disrupted – Festival of Ideas in July which explored the theme of change, featuring more than 30 change-makers in over 30 discussions, workshops, conversations and installations. With the inclusion of live streaming, over 9,000 people throughout Western Australia engaged with the Festival. I am pleased to say that Disrupted continues to grow as an important annual community engagement event for the Library.

In December, we marked the 60th anniversary of the J. S. Battye Library of West Australian History. Under the stewardship of Dr Battye the collection and long term preservation of Western Australia's documentary heritage began. The Battye Library continues to be an invaluable source of primary materials for researchers, family historians, students and anyone interested in Western Australia.

At a function to celebrate this milestone, we were reminded of the ongoing importance of collecting Western Australian stories when we heard from local author

Amanda Curtin who said the Battye Library had provided a source of inspiration for her and many others researching for both fiction and non-fiction writing.

The Library's new website was launched with a special focus on treasuring Western Australian stories and re-imagining our collections to the community. One of these was the story of Fanny Balbuk (1840-1907), a Noongar Whadjuk woman who lived in Perth during the early days of the Swan River Colony and was one of the traditional custodians of the Perth Cultural Centre land and waters. Fanny was known for her fierce commitment to land rights and the traditions of her people. [✉ spark.adobe.com/page/SucJl/](mailto:spark.adobe.com/page/SucJl/)

Our longest partnership is with public libraries and during the year we continued to work with them to deliver services to the Western Australian community. An example that illustrates how libraries have changed to meet community demand can be found in the continuing increase in the use of e-resources such as e-books and e-magazines from public

libraries. There was a 41 per cent increase in the loan of e-resources by public library members between 2015-2016 and 2016-2017 with more than one million items loaned across the State. Today's libraries are very different when compared to just a few years ago. I would like to acknowledge the work of the Operational Management Group, made up of State Library and public library staff, that continues to focus on public library service delivery efficiencies.

Another important collaboration is our robust engagement with the National and State Libraries Australasia (NSLA) where we work with our peers to find common solutions to issues, share our learning and deliver strong collaborative initiatives for all Australians. Our work with them means that we can accomplish more than what we could on our own. An outstanding achievement this year was the development and successful launch of a new website called Right Wrongs to mark the 1967 Referendum that resulted in the recognition of Aboriginal people in the Census and Commonwealth laws. Developed by the Indigenous Working Group of NSLA in partnership with the Australian Institute of Aboriginal and Torres Strait Islander Studies and ABC Open, the website recorded 100,000 visitors in its first week and 2 million followers in the first month. The State Library leads the NSLA Indigenous Working Group and led this important project.

Subsequently, the State Library partnered with the Western Australian Department of Aboriginal Affairs and the Western Australian Museum to deliver a Right Wrongs exhibition at the State Library focusing on Western Australian stories from the Referendum and the ongoing fight for rights.

The Department of Culture and the Arts Information Services team joined the Library's digital specialists from 1 July 2016 and became the Business Innovation Services (BIS) team serving the information and communications technology needs of the Culture and the Arts Portfolio, including the Department, the State Records Office, the Art Gallery of Western Australia, the Western Australian Museum, Perth Theatre Trust and Screenwest. Despite ongoing challenges this has worked well and efficiencies have been made across the portfolio.

This report provides a showcase of our work and I would like to take the opportunity to thank all Library staff and volunteers for their continued professionalism and commitment in a time of change.

Finally, I would like to acknowledge the Library Board for their continuing support, advice, guidance and commitment throughout the year.

Margaret Allen
Chief Executive Officer and State Librarian

SECTION 1

Executive summary

Throughout 2016-2017, the State Library of Western Australia prioritised its initiatives outlined in Strategic Directions 2013–2017. Achievements against these goals are outlined in *Section 3* of this report.

One of the Library's cornerstone projects, the Better Beginnings family literacy program, continued its strategy of universal delivery of early intervention literacy provision. In 2016-2017 the program reached 95 per cent of new born babies and 98 per cent of kindergarten students in Western Australia.

As part of the Library's focus on being a hub of creative ideas and discussion, the third annual Disrupted Festival of Ideas was presented in July 2016. Audience numbers, with the inclusion of live streaming, grew to 9,350 people throughout Western Australia over the Festival weekend and in the two weeks immediately following.

This year saw the introduction of the Ideas Box in Western Australia in the remote Aboriginal Kimberley community of Yungngora. The culmination of a two-year partnership with Libraries Without Borders and the State Library of Queensland, the Ideas Box provides the community with access to books, information digital technology and creative resources. The initiative is aimed at improving literacy levels and providing skills development opportunities in remote communities.



 *J.S. Battye Library of West Australian History 60th Anniversary*

The Library played a lead role in the development of the new Right Wrongs website to commemorate the 1967 Referendum featuring archival content from National, State and Territory libraries across Australia, in partnership with the Australian Institute of Aboriginal and Torres Straits Islander Studies and the ABC Open. In its first week of being live, the website received 100,000 views.

In December 2016, as part of the 60th anniversary celebrations of the J.S. Battye Library of West Australian History, Francisco Pelseart's account of the 1629 voyage and mutiny of the Batavia was released online. In addition, a new publication for tourists and visitors featuring some of the Library's treasures was launched and images from the Battye Library's extraordinary collection were used to create a 27 metre-long decal installed on the Library's ground floor windows.

Among the significant photographic and private acquisitions were photographs of Indigenous communities by award-winning photographer Ingetje Tadros and a letter from John Lord from the Swan River Colony in 1829.

Finally, the annual client satisfaction survey provides valuable feedback on the State Library's services and facilities. Overall satisfaction levels remained high, with 94 per cent of respondents very satisfied or satisfied with the Library's collections and services. Staff performance also remained high with 86 per cent satisfaction with the knowledge and 86 per cent satisfaction with the friendliness of staff.

Agency Overview

SECTION 2

About Us

The State Library enriches the lives of all Western Australians by treasuring their stories, building, preserving and sharing physical and digital collections, while reflecting the State's rich heritage and history.

Enabling Legislation

The Library Board of Western Australia is constituted under the authority of the *Library Board of Western Australia Act 1951*, listed as a statutory authority by Schedule 1 of the *Financial Management Act 2006*, and is subject to the provisions of the *Public Sector Management Act 1994*.

The State Library is responsible to the Library Board through the Chief Executive Officer and State Librarian who is the Executive Officer of the Board. The State Library is also a portfolio organisation within the Department of Culture and the Arts.

Responsible Minister

During the year The Hon. John Day MLA and then the Hon. David Templeman MLA was the Minister for Culture and the Arts responsible for the Library Board of Western Australia which has oversight of the management of the State Library of Western Australia.

State Library Mission

For the benefit of all Western Australians, the State Library:

- ➔ Treasures the stories of Western Australia
- ➔ Champions literacy and learning
- ➔ Cultivates creative ideas
- ➔ Leads the development of the Western Australian public library network

Values

State Library staff embrace the following values in the way they work and when planning and delivering services:

- ➔ Access for all
- ➔ Generosity of spirit towards our clients and colleagues
- ➔ Cherishing our stories
- ➔ Sharing expertise
- ➔ Fostering excellence in all that we do
- ➔ Embracing learning and knowledge

Strategic Directions

As outlined in the Strategic Directions 2013–2017 document, the State Library works continuously to improve services and processes, meet governance obligations, support staff as a learning organisation, consult with the community, and collaborate effectively with partners.

✉ slwa.wa.gov.au/about-us/corporate/library-organisation-strategy-and-structure



📍 Studio 001 opened February 2017

SECTION 2

Library Board of Western Australia

The Library Board of Western Australia Act 1951 requires that the Board shall comprise 13 members. Eleven are appointed by the Governor for four years and are eligible for renomination at the end of their term of appointment. Two Board members are ex-officio.

Dr Margaret Nowak was re-elected as Chairman by members at the December 2016 meeting of the Library Board in accordance with *the Library Board (Conduct of Proceedings) Regulations 1955*.

Two members resigned from the Board during the reporting period, Ms Helen Ayres (May 2017) and Ms Suzanne Poulter (May 2017). Councillor Keith Yong was appointed in February 2017 to replace Councillor Janet Davidson OAM JP as the representative on the Board for the City of Perth.

The Board met on seven occasions and carried out its responsibilities in line with an approved *Code of Conduct for Government Boards and Committees*.



Dr Margaret Nowak
Chairman

Margaret Nowak is a Curtin University Emeritus Professor and an academic economist with research interests in

corporate governance and labour market economics. She was the founding Director of the Curtin Graduate School of Business, Curtin University, a position she held from 1993 to 2004. Dr Nowak has served on government and community boards and is a Fellow of the Australian Institute of Company Directors.



Councillor Deborah Hamblin
Vice Chairman

Deborah Hamblin is the Deputy Mayor of the City of Rockingham and has actively promoted the importance of

libraries and education for the past 10 years on Council. She is passionate about joint-use libraries and assists other Australian libraries investigate the opportunities that this can offer. Cr Hamblin has been a member of a variety of management boards and is currently a member of South Metropolitan TAFE Governing Council, Murdoch

University's Banksia Association and the Western Australian Local Government Association's South Metropolitan Zone Council. She holds a bachelor degree from Murdoch University, a post graduate qualification from Curtin University and is an Associate Member of the Australian Library and Information Association.



Ms Anne Banks-McAllister

Anne Banks-McAllister started her career as a cadet of the Library Board working at the State Library before managing public library services

in metropolitan Perth. She has held the positions of President of the Western Australian Local Government Librarians' Association and President of the Western Australian Public Library Branch of Australian Library and Information Association. Anne moved into other areas of local government including a period as Chief Executive Officer. Anne has been conferred a Fellow of the Local Government Manager's Association (WA) for her contribution to the industry and is a Life Member of the Australian Local Government Women's Association. She is an experienced non-executive director in the not-for-profit sector and now runs her own consulting business.



Ms Catherine Clark

Catherine Clark is the Curtin University Librarian and Director of the John Curtin Prime Ministerial Library. Prior to commencing at Curtin University,

Catherine had a long career at the University of Western Australia including in digital research and delivery of information technology and library services. She has been an active member of national and international professional committees and groups and is the current Chair of the Libraries of the Australian Technology Network of Universities.



Mr Martin Clery
(Ex-Officio)

Martin Clery is Assistant Executive Director in the Department of Education's Statewide Services

Division. In this role he oversees the curriculum and student support services delivered to public schools across the State. He also represents the Department of Education on a variety of inter-agency policy and advisory groups. Martin began his career in education as



Members of the Library Board of Western Australia, March 2017

a teacher in 1990 and has worked in secondary schools in both regional and metropolitan locations. He has held a variety of school and curriculum support roles with the Department of Education.



Mr Richard Giles

Richard Giles is the General Manager and Planning Director at Adapptor, a creative applications company which produces useful, playful and powerful apps for mobile devices and the "Internet of Things." Richard began his career in technology in 1990 and has worked in a number of roles in the United Kingdom and Australia including building corporate websites, lecturing about online commerce at Curtin University, building businesses online, creating mobile apps and authoring books.



Ms Sonja Heath

Sonja Heath is a lawyer, with additional qualifications in finance and geology. She has worked in legal practice and as an executive in property development and business consultancy companies.



Councillor Kaye McGlew

Kaye McGlew is a Councillor for the Shire of Dandaragan and has held roles of Deputy President, chaired a number of working parties and committees, including reference groups. Kaye began her career as a secondary teacher, working in metropolitan and regional locations throughout Western Australia, holding management and curriculum leadership roles over this period including School Librarian. She is currently a Youth Worker and represents Avon Youth on a number of inter-agency and strategic planning groups. Kaye is passionate about building business and economic capacity in the regions, and is the inaugural and current Chair of the Dandaragan Community Resource Centre.



Mr Duncan Ord OAM (Ex-officio)

Duncan Ord is the Director General of the Department of Culture and the Arts. He has worked in the arts industry for more than 30 years and in Government in areas of education, training and Aboriginal Affairs. Previous roles include Dean of the School of Performing

Arts (WAAPA) and General Manager of the WA Theatre Company and Black Swan Theatre. Duncan also sat on the performing arts board of the Australia Council and has been Chairman of Spare Parts Puppet Theatre and Skadada dance circus. In 2013 Duncan was the recipient of an Order of Australia Medal and is also a past winner of the Churchill Fellowship.



Dr Dorothy Wardale

Dorothy Wardale has been a Leadership Development Consultant for 25 years, across the public and private sectors. Dorothy has also worked as an academic and in people management roles at various Government departments. Dorothy is interested in strategy and people development. Prior to taking up this board position, Dorothy's Board experience spanned theatre arts boards, a not-for-profit and executive education and development.



Councillor Keith Yong

Keith Yong was elected to the City of Perth Council in October 2013. He is a lawyer and senior associate in a law firm in the City. Councillor Yong is the President of the Hakka Association of Western Australia and legal consultant to various Asian community associations and is actively involved in voluntary and charitable organisations.

SECTION 2

Formal Committees of the Board

The Library Board appointed four committees to assist in the performance of its functions. The formal committees of the Board and their membership, as at 30 June 2017, are as follows:

Finance Committee

Assists in the effective discharge of its statutory financial responsibilities and provides strategic advice on key performance measures and financial matters associated with the strategic objectives and operations of the Library.

MEMBERS: Sonja Heath (*Chair, Board representative*), Margaret Nowak (*Board representative*), Keith Yong (*Board representative*), Margaret Allen (*CEO and State Librarian, State Library, Executive Officer*), Chris Penwald (*Director, Strategic and Corporate Services, State Library, observer*) James Dew (*Chief Finance Officer, State Library, observer*).

Audit Committee

Oversees the audit and risk management functions of the Library.

MEMBERS: Deborah Hamblin (*Chair, Board representative*), Richard Giles (*Board representative*), Anne Banks-McAllister (*Board representative*), John Griffiths (*Committee Member*), Efthalia Samaras (*Office of the Auditor General, observer*), Margaret Allen (*CEO and State Librarian, State Library, Executive Officer*), Chris Penwald (*Director, Strategic and Corporate Services, State Library, observer*), Rod Forgas (*Internal Audit Manager, State Library, observer*).

Policy and Legislation Committee

Advises on matters affecting Library Board legislation and policy.

MEMBERS: Catherine Clark (*Chair, Board representative*), Sonja Heath (*Board representative*), Kaye McGlew (*Board representative*), Margaret Allen (*CEO and State Librarian, State Library, Executive Officer*), Oliver Gatty (*Manager Strategic Projects, State Library, observer*).

Foundation Council

Ensures that the Library's sponsorship and development activities make the best possible contribution to the achievement of the Library's strategic objectives. The Board and Council work together to advance fundraising and development objectives.

MEMBERS: Juliana Abram (*Chair*), Jaap Poll (*Member*), Kevin Campbell (*Member*), Mark Lester (*Member*), Tim Clarke (*Member*), Margaret Nowak (*Board representative*), Kaye McGlew (*Board representative*), Margaret Allen (*CEO and State Librarian, State Library, Executive Officer*).

Key Legislation

Legislation and Regulations administered by the Library Board

- ➔ Library Board of Western Australia Act 1951
- ➔ Legal Deposit Act 2012
- ➔ Legal Deposit Regulations 2013
- ➔ Library Board (Conduct of Proceedings) Regulations 1955
- ➔ Library Board (Registered Public Libraries) Regulations 1985
- ➔ Library Board (State Library) Regulations 1956

The *Library Board (State Library) Amendment Regulations 2017* were gazetted on 23 June 2017. The amendments included changes to regulations that empower the CEO and State Librarian to exclude people from the State Library who display inappropriate or antisocial behaviour, for specified periods of time up to a maximum two years, in order to ensure the safety of visitors, staff and collections. The new regulations also give anyone excluded from the Library the right to have the decision reviewed by the Library Board.

Other key legislation impacting on the Library includes:

- ➔ Auditor General Act 2006
- ➔ Disability Services Act 1993
- ➔ Equal Opportunity Act 1984
- ➔ Financial Management Act 2006
- ➔ Freedom of Information Act 1992
- ➔ Occupational Safety and Health Act 1984
- ➔ Public Interest Disclosure Act 2003
- ➔ Public Sector Management Act 1994
- ➔ State Records Act 2000
- ➔ State Superannuation Act 2000
- ➔ State Supply Commission Act 1991

SECTION 2

Agency Structure



Margaret Allen – *Chief Executive Officer, and State Librarian*

Executive Services manages internal audit, marketing and communications functions, strategic projects and

support services to the CEO, the Library Board and other strategic partners. This includes providing policy advice and research support on issues and trends relevant to the State Library and the Library Board. Executive Services is also responsible for providing advice to the Minister for Culture and the Arts.



Chris Penwald – *Director, Strategic and Corporate Services*

Strategic and Corporate Services supports the organisation in the areas of financial management and budget

planning, information and communication technology, human resource services and building management. Some human resources services, building maintenance services, payroll and financial processing are provided in collaboration with the Department of Culture and the Arts.



Elizabeth Spencer
Acting Director, Community, Learning and Discovery

Community, Learning and Discovery delivers services and programs that

enrich clients' experiences in connecting with the Library's resources. These include the Better Beginnings family literacy program, educational programs based on State Library collections and children's activities. The Directorate supports State Library clients, whether

online or visiting the building, with specialist reference services and is developing the Library as a hub for the dissemination of creative ideas. Western Australian public libraries are also supported with advice, training and professional development opportunities.



Barbara Patison
Acting Director, Collection Services

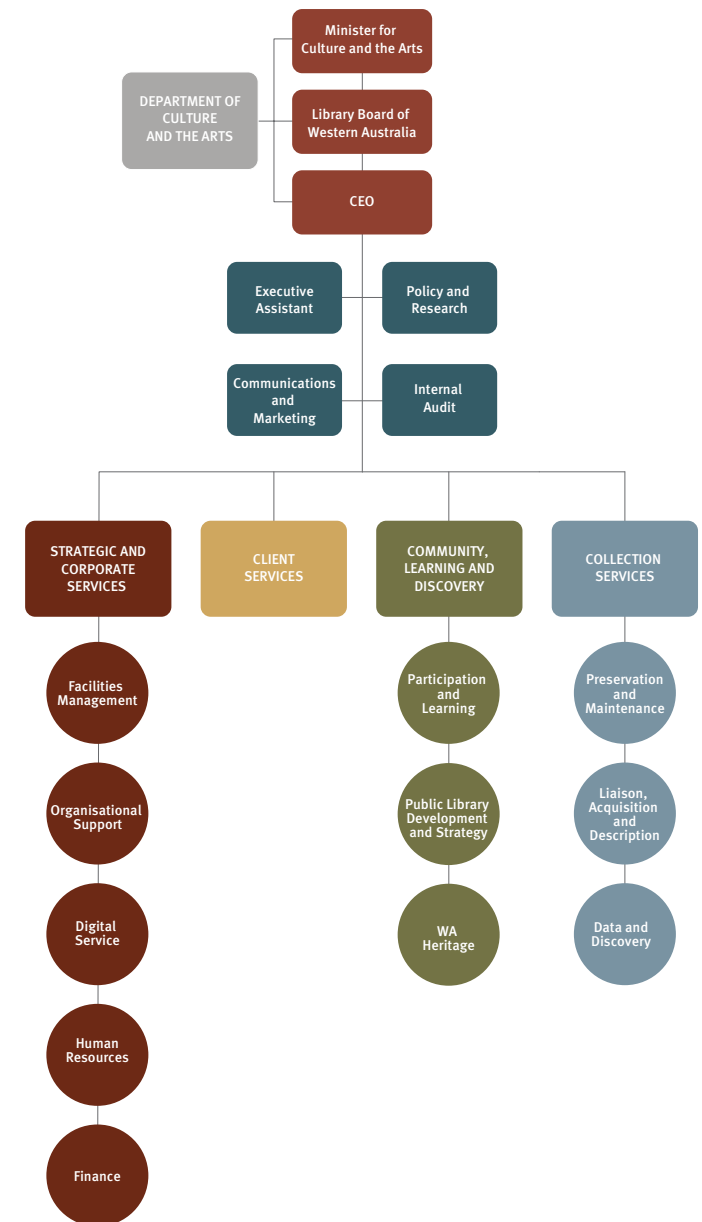
Collection Services manages and develops the Library's physical and digital collections and associated data, through collection activities and systems encompassing

acquisition, processing, storage, preservation, digitisation, distribution and access. Rural and remote local governments are supported with the selection and management of materials for their public libraries.

Alison Sutherland was Director, Collection Services up until her retirement in September 2016.

Mark Woodcock was Director Special Projects until his retirement in March 2017.

Organisational Chart



SECTION 2

Performance Management Framework

RELATIONSHIP TO GOVERNMENT GOALS

The Government's goals are supported by three specific outcomes that link to the Library's Strategic Directions 2013 – 2017. Specific achievements against these outcomes are detailed in the Agency Performance section of this document.

| GOVERNMENT GOAL | | | SERVICE 1 | SERVICE 2 | SERVICE 3 |
|--|--|---|--|---|--|
| RESULTS BASED SERVICE DELIVERY | OUTCOMES | KEY EFFECTIVENESS INDICATORS | COLLECTION SERVICES | PUBLIC LIBRARY SERVICES | LIBRARY, LITERACY AND COMMUNITY ENGAGEMENT |
| Greater focus on achieving results in key service delivery areas for the benefit of all Western Australians. | Western Australia's cultural and documentary collections are acquired, preserved and accessible. | Percentage increase in items added to the Western Australian heritage collection. | KEY EFFICIENCY INDICATOR: | KEY EFFICIENCY INDICATOR: | KEY EFFICIENCY INDICATOR: |
| | The Western Australian public library network is supported through access to library materials and services. | Percentage of heritage collections maintained within set standards. | Cost per new item added to the collection. | Average cost of administering services to public libraries. | Cost per engagement with State Library services. |
| | The Western Australian community benefits from engaging with the State Library's services. | Percentage increase in the usage of the collections onsite and online. | | | |
| | | The extent to which Western Australians are provided with access to library materials. | | | |
| | | Percentage of clients satisfied with the State Library's collections and services. | | | |
| | | Number of active engagements with the State Library's services, as a percentage of the total number of Western Australians. | | | |

SECTION 2

Shared Responsibilities with Other Agencies

The State Library shares responsibilities with a number of Government agencies as follows:

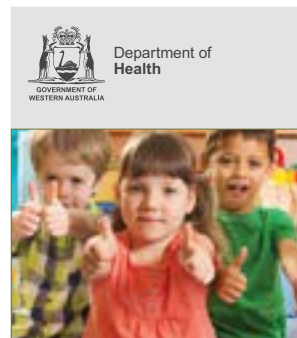


Works with the **Department of Culture and the Arts** as a portfolio agency.

Delivers information technology services to portfolio agencies including the **Department of Culture and the Arts, State Records Office, Art Gallery of Western Australia, Western Australian Museum, Perth Theatre Trust** and **Screenwest**.



Supports the **State Records Office of Western Australia** with preservation services and the use of spaces within the State Library building for storage, offices and service delivery to clients.



Shares a library management system with the **Department of Health** libraries.



Partners with Western Australian local governments (including Australia's Indian Ocean Territories) to deliver **public library services**.



Delivers the **Better Beginnings** program through public libraries, in partnership with local governments, **Child and Adolescent Community Health, WA Country Health Service, and the Departments of Regional Development and Education** (through Child and Parent Centres); and in collaboration with the **Department of Corrective Services, and the Adult Migrant English Program** delivered by **North Metropolitan TAFE**.



Partners with the **Office of Multicultural Interests** to deliver a resource collection supporting community language schools.

Agency Performance
Key achievements
against strategic directions

SECTION 3

The State Library of Western Australia treasures the stories of Western Australia

The continued prosperity of the State and nation depends on a strong connection with the past for the benefit of present and future generations. Our connection with the past is built on documentary, visual and oral heritage which, when preserved, create an archive which helps tell the social, political, economic and cultural history of Western Australia.

Across the State, individuals, organisations and communities make important contributions to this collection by recording and sharing their unique perspectives of the past and present. Developing, managing, preserving and making these Western Australian stories accessible to all supports research, innovation and the creation of new knowledge.



BA2790 Stereograph of aborigines at King George Sound, 1876

THE STATE LIBRARY WILL:

- ✦ Build, preserve and make accessible a comprehensive collection of materials which reflects the many facets of Western Australia's history and development.
- ✦ Highlight the importance of Western Australia's documentary heritage and its value to society.

Building, preserving and making accessible a comprehensive collection of materials which reflect the many facets of Western Australia's history and development

Collections

Throughout the year the following significant items were added to the State's heritage collections.

GERMAN JOURNAL OF KARL SCHMEISSER

Written in German, this is the original journal kept by German government geologist and mining engineer Karl Schmeisser during his visit to the goldfields of Western Australia, Victoria, Tasmania, New Zealand and North America in 1895–1896. Schmeisser was commissioned by the London and Western Australian Investment Company Ltd to report on the goldfields of Western Australia, and subsequently resolved to visit other goldfields in the region.

Schmeisser later published his findings as *The goldfields of Australasia* in 1898. The diary contains important technical information relating to mining activities on the Western Australian goldfields and also records social engagements and impressions of people, places and landscapes encountered throughout the tour. It provides a substantial contribution to knowledge of the Western Australian gold rush of the 1890s. The journal has been digitised and is available online.

✉ catalogue.slwa.wa.gov.au/record=b4772470~S2.

EDITH COWAN AND COWAN FAMILY PAPERS

Edith Dircksey Cowan (nee Brown) OBE (1861-1932) was a significant figure in Western Australia in the late 19th and early 20th centuries. Best known as the first woman to be elected to any Australian parliament, she was elected to the State seat of West Perth in 1921 at the age of 59. Edith Cowan was also a committed activist for fairness and the welfare of the disadvantaged, including women and children. The collection of correspondence, artworks, and other papers including photographs provides insight into her life and the social and political development of the State in the early 20th century. The most significant photographs have been digitised and are available online.

INGETJE TADROS PHOTOGRAPHS OF INDIGENOUS COMMUNITIES

Award-winning photographer and photojournalist Ingetje Tadros who is based in Broome has spent years documenting the lives of people in remote communities in Australia. This collection of 180 digital images, taken between 2009 and 2016, includes bush camps, traditional arts and crafts, hunting, smoking ceremonies, corroborees, community festivals and sporting events,



BA2865/28 Ingetje Tadros, Broome

as well as the anti-gas campaign around James Price Point. The images convey strong family ties across multi-generations and also show the stark realities of daily life in some of Western Australia's most impoverished and disadvantaged communities. The sometimes confronting and provocative images of displacement, alcoholism, grief and despair provide an important visual commentary on race and culture in modern day Australia.

LETTER WRITTEN BY JOHN LORD TO HIS WIFE, CHARLOTTE IN HOBART, 27 OCTOBER 1829

This letter was written while John Lord, an import/export agent from Hobart Town, was visiting the new colony looking for business opportunities. He is critical of the Swan River colonists and local merchants who, either for lack of money or foresight, did not seem to be anticipating future shortages of goods. Lord also describes a visit to Rottne Island with three others to explore and investigate suitable anchorages.

STEREOGRAPH OF ABORIGINAL PEOPLE AT KING GEORGE SOUND, 1876

This exceptionally rare early image of Western Australian Noongar people was taken by Gustav Riemer, the paymaster of the German ship S.M.S. Hertha, during its visit to Albany in 1876. In 1878 Riemer self-published a photographic album of the voyage, *Tagebuchs-Auszug betreffend die Reise S.M.S. "Hertha" nach Ost-Asien und den Sudsee-Inseln, 1874-1877* (Wilhelmshaven : G. Riemer, 1878). The stereograph photograph shows four Noongar people at the entrance to their dwelling. Stereographs are two photos mounted next to each other to provide a single three-dimensional image when viewed through a stereoscope set of lenses. The technique was popular in the 1890s but declined during the 1930s.

STATE ELECTION EPHEMERA MATERIALS

A total of 784 items were collected from members of the public relating to the 2017 Western Australian election campaign. The material includes how-to-vote cards, posters, flyers and stickers. These materials provide an insight into Western Australia's cultural, social and political history within the context of a political election.

SIR MALCOLM FRASER'S PAPERS

The private papers of Sir Malcolm Fraser includes agreements, appointments, correspondence and reports. Born in Gloucestershire in 1834, he came to Western Australia in 1870 and was immediately appointed as successor to John Septimus Roe, the colony's first Surveyor General. This position qualified him as a member of the Legislative and Executive Councils. He was the Surveyor General until January 1883. From 1883 until December 1889 he served as Colonial Secretary



BA2749/11/3 Durack family and others farewelling Mary and Elizabeth Durack leaving for England on board the Port Fremantle at Wyndham

of Western Australia, and in 1890 as Government Administrator. He was appointed as the first Agent General for Western Australia in London and held that post from 1892 to 1898. He received a Knighthood in 1897.

BUSSELL FAMILY CORRESPONDENCE

Two letters were added to the Library's collection of Bussell family correspondence. In 1833 Mrs Frances Louisa Bussell wrote to her children at Augusta. This letter is believed to be the last written by her from England before she arrived in Western Australia. On 12 January 1834, John Bussell wrote from Augusta to Ms Capel Carter in England detailing his sermon and his life in the Vasse

town. The Bussell letters provide a fascinating glimpse of the preparations and the difficulties of uprooting, migrating and settling down in the Swan River Colony in the early 19th century. The letter from Frances Louisa Bussell has been digitised and is available online.

purl.slwa.wa.gov.au/slwa_b4864110_5

PHOTOGRAPHS FROM THE ELDER SCIENTIFIC EXPLORATION EXPEDITION, 1891-1892

The Library acquired two extremely rare photograph albums of the Elder Scientific Exploration Expedition, 1891-1892, together with 16 glass negatives. The Elder Expedition travelled from Warrina in South Australia to

the Murchison region of Western Australia. The albums feature 124 photographs including 36 of Aboriginal people taken by the expedition's medical officer, Dr Frederick John Elliot. This was the first Australian expedition where a camera was successfully used to record geology, botany and Aboriginal people along the route. The collection holds an important place in the history of Australian photography and inland exploration. The 16 glass plate negatives were exposed on the expedition and are the only negatives still known to exist. All of the collection has been housed in custom made archival enclosures to ensure their stability and the glass negatives have been digitised for preservation purposes because of their fragile condition.

A two-volume set of the unpublished and uncensored verbatim report of the inquiry into David Lindsay's leadership of the Elder Scientific Exploration Expedition was also acquired by the Library. The report includes a rare coloured map and news clippings relating to the expedition accompanied by a two-page handwritten draft of findings of the inquiry by Thomas Gill, marked 'Private Copy'. These documents and the expedition photograph albums complement a rare map of the same expedition already held in the Library's rare map collection.

LADY EDITH HOBBS WILDFLOWER PAINTINGS

In 2015, Lady Edith Hobbs' granddaughter donated a digitised album of Lady Hobbs' wildflower paintings to the Library and last year the family donated the original album. It contains beautiful paintings of wildflowers created in the early 1900's, each signed by Lady Hobbs, wife of renowned West Australian soldier and architect, Lieutenant General Sir Joseph John Talbot Hobbs. According to her daughter Nancy, Lady Hobbs had a

passionate interest in Western Australian wildflowers and her friends would send specimens to her to paint. The original album has been housed in a custom-made archival box, while the digitised album is available online. purl.slwa.wa.gov.au/slwa_b4308839_39

WESTERN AUSTRALIAN STEREOGRAPHS 1898

This collection of 55 stereographs of “Craig & Solin’s Australasian Views, WA Series” includes scenes of Perth, Fremantle, Swan River, Bunbury, and the mining districts of Kalgoorlie Boulder, Coolgardie and Kanowna in 1898. The stereographs are housed in custom-made archival enclosures and are stored in climate-controlled conditions to ensure their preservation.

MOORE RIVER NATIVE SETTLEMENT 1940s

A small collection of photographs, news cuttings, and lists of residents of Moore River Native Settlement in the late 1940s provides a valuable resource for Aboriginal family history studies. Photography was not allowed in the compound, however nursing assistant, Joy Mort, managed to take photos and caption them with the names of staff members, Aboriginal trackers, and children. These photographs were taken towards the end of the Moore River Native Settlement’s period as a Government institution, before responsibility was handed over to the Methodist Church and it was renamed the Mogumber Native Mission in 1951. Several of the photographs were taken when Joy revisited the Mission in 1990.

KING GEORGE SOUND LITHOGRAPHS 1893

The Library acquired five lithographs capturing views of King George Sound and local Aboriginal groups, as well as details of native settlements in New South Wales and New Zealand. They were drawn in 1833 by Louis de Auguste Sainson, the artist on board the French exploration ship, *Astrolabe*. These lithographs have been digitised for preservation and future online access.

HARRY WHITE’S HOME MOVIES

A set of personal 16mm films taken by Harry White (Ruben Samuel George Harry White) between 1954 and 1977 were donated to the Library. The films capture aspects of Western Australian life as seen through the eyes of a keen home film maker. The subjects are mainly rural scenes or of family and friends. Mr White and his two sons, Harald and Bruce, were weightlifters and many of the films feature that sport. Bruce White was a very well-known power-lifter. There are images of farm life in Gnowangerup and Latham as well as wildflowers in those areas. Other films feature Albany, Mundaring Weir, the 1962 Commonwealth Games, Fremantle, parts of Perth and country shows. Older film media can be unstable and these films will be kept in storage at 10 degrees Celsius to ensure their long term preservation.

VISABILITY CORPORATE RECORDS

Corporate records from VisAbility Limited were donated to the Library during the year. The records date from 1910 and include minutes, annual reports, photographs and early examples of Braille paper. They also include records from the Association for the Blind, the Braille Society for the Blind of Western Australia, Returned Blind Soldiers, Society for Talking Books for the Blind and Guide Dogs for the Blind Association of Western Australia.

ORAL HISTORY PROGRAM

The State Library holds a significant collection of Western Australian oral histories. Highlights of recordings added to the collection this year included:

Western Australian cinema history – The Ina Bertrand collection of 52 interviews identifies and documents the history of picture theatres, picture gardens and drive-ins throughout Western Australia from 1900 to the 1970s.

Claremont cameos – A collection of 43 oral history interviews with former female students of the State’s first tertiary institution, Claremont Teachers College. Used as the basis for the book *Claremont Cameos: Women Teachers and the Building of Social Capital in Australia*, the stories traverse the history of education in this State and the impact they had on the wider community.

Toodyay bushfires project – A collection of 15 interviews and personal accounts that document the devastating 2009 Toodyay bushfires and the recovery process that followed.

Mining and energy sector – As part of the Mining and Energy WA Archive, the Library coordinated an oral history program interviewing 11 people with a variety of roles and experience in the mining and energy sector.

Former Parliamentarian program – The State Library has a long standing relationship with the Western Australian Parliament, coordinated through the Parliamentary History Advisory Committee (PHAC), for the capture of oral histories of former Parliamentarians. The PHAC select the candidates to be interviewed and the former Parliamentarians can choose to have their oral history embargoed or made available online from the Library’s catalogue.

Interviews made available this year include:

Tom Stephens, former Member of the Western Australian Legislative Assembly

📄 catalogue.slwa.wa.gov.au/record=b4686484

Barbara Scott, former Member of the Western Australian Legislative Council

📄 catalogue.slwa.wa.gov.au/record=b4685276#

Fred Riebeling, former Member of the Western Australian Legislative Assembly

📄 catalogue.slwa.wa.gov.au/record=b4768750

Giz Watson, former Member of the Western Australian Legislative Council

📄 catalogue.slwa.wa.gov.au/record=b5041689

THE STATE LIBRARY'S PETER WILLIAMS COLLECTION OF ORIGINAL ILLUSTRATIONS FROM AUSTRALIAN CHILDREN'S BOOKS

The Library holds a significant collection of original illustrations from Australian children's picture books. The collection is named in appreciation of Dr Peter Williams who has donated illustrations from his personal collection since 2006. Newly acquired items include:

- ➔ Original artworks and supporting preliminary materials from Frané Lessac's *Simpson and his Donkey*.
- ➔ Two original sculptures, Little Red Cap and Little Brother and Little Sister, from the book *The Singing Bones* by Shaun Tan.

Archives

MINING AND ENERGY ARCHIVE

The mining and energy resource sector is of historic and ongoing significance to Western Australia. The Library has committed to creating the Mining and Energy WA Archive (MEWA), which will preserve and make available the rich history of resources and mining in the State.

To date, work has included an audit of existing collections and development of a collection strategy to target future acquisitions. In 2016–2017, the State Library worked with Rio Tinto to assess, select and process historic archival materials resulting in a significant gift of original heritage materials documenting the company's operations in the Pilbara since the 1960s. It includes photographs, films, oral histories, ephemera, serials and reports which convey a range of themes relating to the role of Hamersley Iron in the development of the Pilbara iron ore industries and local communities.

NEW MUSIC ARCHIVE

The State Library has collaborated with Edith Cowan University, Tura New Music and the National Library of Australia to develop the Western Australian New Music Archive (WANMA). The WANMA collection of digital artefacts captures the history of the production and performance of Western Australian new music culture from the 1970s to the present.

The WANMA portal was officially launched at the end of 2016 and the collection has grown and been engaged with by members of the student and professional music sector who have edited profiles and uploaded information on artists, scores and performances featured to the site. The project has led to a number of further partnerships to develop Western Australian music collections and profile the history of the music community. Outcomes from these partnerships have included a series of live music performances across genres of new music, jazz and contemporary music at the State Library. 📄 wanma.org.au

PRESERVING AND MANAGING COLLECTIONS

Conservation work continued to ensure Western Australia's cultural and documentary collections were preserved with more than 200 treatments of objects completed, ranging from basic cleaning to major repairs. More than 3,000 custom-made boxes were produced as the boxing of rare materials and heritage items continued to be a priority for the protection of these precious and sometimes fragile items. This work is a major preventative conservation measure which is an effective and practical way of extending the life of an item.

The Conservation team prepared over 120 objects for display in exhibitions at the State Library in 2016-2017 giving members of the public access to collection items normally stored for their preservation. This included any necessary treatment, framing or creating a stand for each object. Artworks were also prepared for external loan (19 art works from the children's publication *And a Crash of Rhinos* by Patricia Mullins were loaned to the City of Wanneroo).



↑ b5041496 Hilda Wright collection of Western Australian wildflowers digitised 2016-17

A total of 220 linear metres of additional compactus shelving was installed in the Library's stack areas to provide storage for new collections of sensitive special format materials including film, sound and photographic negatives. In addition, 190 linear metres of long span racking was installed to provide flat storage for oversized architectural plans and maps.

Work also continued on the movement of stack collections to ensure materials are kept within environmental conditions that will preserve them for future generations.

PRESERVING AND ACCESSIONING NETWORKED DOCUMENTARY RESOURCES OF AUSTRALIA (PANDORA)

Pandora is the National Library of Australia's internet archive dedicated to the preservation of long-term access to significant Australian websites. The State Library contributes to Pandora by identifying and capturing relevant Western Australian internet content. During the year, over 268 titles were archived including websites, Twitter pages, PDFs and YouTube videos.

An area of focus was the collection and curation of websites relating to the 2017 Western Australian State Election. During the election campaign the Library collected 114 online resources for long-term digital preservation. ✉ pandora.nla.gov.au/col/14043

Digitisation

The Library continued to digitise significant collections of Western Australian heritage material to preserve and make them more widely available. During the year 53,517 digital objects were created and made available through the Library's catalogue. Of these, almost 16,000 objects were pages digitised from oral history transcripts, previously accessible in hardcopy form only to people visiting the State Library building. Sixty-nine audio recordings were digitised this year. External funding for the digitisation of Library materials was gratefully received from the Friends of Battye and Rio Tinto.

SIGNIFICANT ITEMS DIGITISED INCLUDED:

- Harry and Wilma Venville collection (165 colour slides)
The Venvilles were government school teachers (both 22 years old) when they were posted to the Forrest River Mission School in the 1950s, Harry as Principal and Wilma his assistant teacher. Their photographs capture the people, buildings, everyday activities, transport, and landscape of this remote Aboriginal community. ✉ purl.slwa.wa.gov.au/slwa_b4726181_1
- Hilda Wright pictorial collection of Western Australian wildflowers (57 photographs and negatives)
Perth photographer known for her hand-coloured photographs of the flora of the south-west of Western Australia. ✉ catalogue.slwa.wa.gov.au/record=b5041496~S2

- St George's College Minute Books 1931-1974 (3 volumes)
Established in 1931, St George's College, Crawley is the oldest university college in Western Australia. catalogue.slwa.wa.gov.au/record=b4647106~S2
- Program for the Visit to Australia of their Royal Highnesses the Duke and Duchess of York, 1927.
purl.slwa.wa.gov.au/slwa_b1728654_103

The State Library continued to partner with Australian libraries in a digitisation program to make available all Australian newspapers that are out of copyright (generally newspapers published prior to 1955). This year, the State Library contributed 77 microfilm reels, made up of 11 Western Australian newspaper titles (49,724 pages), for digitisation. Rio Tinto generously funded the digitisation of 572 pages of the *Hamersley News* (1981-1987). Other papers digitised included the *Collie Miner* 1900-1916, *Menzies Miner* 1895-1901, *Coolgardie Mining Review* 1895-1897, *Albany Mail* and *King George's Sound Advertiser* 1883-1889.

In 2016-2017, there were 3.6 million page views of Western Australian newspapers on Trove.

➤ trove.nla.gov.au

Highlighting the importance of Western Australia's documentary heritage and its value to society.

Exhibitions

A number of exhibitions, which provide community access to the Library's collections, were conducted during the year.



➤ Margaret Allen and Margaret Nowak at the launch of the Dutch Journeys to the Western Edge exhibition

DUTCH JOURNEYS

Dutch Journeys to the Western Edge was developed with guest curator Western Australian academic and author, Dr Nonja Peters, to showcase Dutch connections with Western Australia. The exhibition commemorated the 400th anniversary of Dirk Hartog's landing at Shark Bay. It featured stories ranging from early maritime exploration by the Dutch East India Company, to Dutch migrants leaving a struggling post-war Netherlands.

Engagement with the exhibition was enhanced through education workshops, tours and a complementary Suitcases Across the Ocean exhibition which focused on stories of migration in the Library's Story Place Gallery.

More than 300 people participated in the self-guided trail and preview event for teachers, while many school groups visited the exhibition.

A SAUSAGE WENT FOR A WALK ONE DAY

A Sausage Went for a Walk One Day celebrated the artistry and diversity of Western Australian children's picture books published by Fremantle Press. Visitors explored how ideas for picture books emerge and are brought to life through sketches, storyboards, working notes and the finished published book. This exhibition featured original artwork from the Library's Peter Williams Collection of Original Illustrations from Australian Children's Books.



↑ Suitcases Across the Ocean in the Perth Cultural Centre



📖 PWC/253/03 Original illustrations from the Peter Williams Collection

More than 200 primary students participated in education programs, a self-guided trail and workshops related to the exhibition content. Related public programs were attended by 500 people. The exhibition was a collaboration between the Library, AWESOME Arts and Fremantle Press.

TEACUP

An exhibition about the book, *Teacup* by Rebecca Young with illustrations by Matt Ottley, celebrated the acquisition of original illustrations from the book by the State Library. The illustrations were added to the Library's Peter Williams Collection of Original Illustrations from Australian Children's Books.

As part of the exhibition, the illustrations were accompanied by multi modal performances of the musical score *Teacup – One Boy's Story* composed by Matt Ottley. Seven free performances of the score by Music Book Stories Inc were attended by more than 700 people.

SIMPSON AND HIS DONKEY

Illustrations and preliminary sketches from the book, *Simpson and His Donkey* (written by Mark Greenwood and illustrated by Frané Lessac), were acquired by the Library and exhibited in early 2017. Students had the opportunity to explore the legend through a self-guided trail and an education workshop.

CAT BALLOON

The acquisition of original illustrations from the picture book, *Cat Balloon* by Palo Morgan, was celebrated in a display of the artwork in the Library's Story Place Gallery. The artworks were acquired for the State Library's Peter Williams Collection of Original Illustrations from Australian Children's Books.

RIGHT WRONGS EXHIBITION

The State Library launched its exhibition, Right Wrongs: 1967 Referendum – The WA Story, on 25 May 2017 presented in partnership with the Western Australian Museum and the Department of Aboriginal Affairs. The exhibition featured Western Australian stories told from

Aboriginal peoples' perspectives. The title was drawn from the slogan used in the 1967 referendum campaign 'Right Wrongs, Write Yes'.

RIGHT WRONGS WEBSITE

A new website called Right Wrongs was launched on 29 May 2017 to mark the 1967 Referendum that resulted in the recognition of Aboriginal people in the Census and Commonwealth laws. The project was developed by the Indigenous Working Group of National and State Libraries Australasia (NSLA) of which the State Library is a member; the State Library is the lead library for the Indigenous Working Group. In its first week, the website recorded 100,000 visitors with 2 million followers in the first month accessing links to the site through the ABC's social media campaign.

The website features archival content from NSLA, Australian Institute of Aboriginal and Torres Straits Islander Studies and the ABC and stories from Aboriginal and Torres Strait Islander peoples around Australia. All content for the website will be made available to NSLA libraries for their archival collections.



Right Wrongs exhibition launch. L-R: Vaughan Davies, Margaret Allen, Hon. Ben Wyatt MLA, Alec Coles OBE

EDUCATION PROGRAM

Demand for education programs continued to be strong in 2016-2017 with 5,800 school students and teachers engaging with the Library's collections, resources and exhibitions (compared to over 5,000 in 2015-2016). This included an increased number of secondary school groups accessing the Library's primary source historical materials and teaching students online literacy skills.

There was also continued interest in professional learning workshops for teachers which were tailored and delivered to school staff. The Education Team worked with external organisations and delivered professional development at conferences and events including the History Teachers' Association of Western Australia and the Western Australian State Heritage and History Conference.

FAMILY HISTORY

Family history remained to be very popular with clients. During 2016-2017, the Library answered more than 650 specialist enquiries and the Western Australian Genealogical Society volunteers answered more than 3,000 genealogical enquiries. A range of social and family history presentations were delivered to 600 people.

National Family History Month 2016 was celebrated with a series of events during August which attracted over 1,000 participants. Presentation topics included DNA for genealogists, the how and why of Western Australian migration, convicts and Dutch connections to Western Australia.

The Library's subscription to the online Ancestry database continues to be the most used online resource available from the Library and public libraries across the State, receiving an average 50,000 page views per month compared with 35,000 in 2015-2016.

COLLECTING THE WEST

Collecting the West: How Collections Create Western Australia, an Australian Research Council linkage project, commenced in November 2016. It is led by the University of Western Australia and Deakin University, with the State Library, Western Australian Museum, Art Gallery of Western Australia and the British Museum as partner organisations.

Collecting the West will cast new light on the interconnected histories of the State's cultural institutions and collections through a series of forums, exhibitions and publications. A knowledge exchange event was held in May 2017 at the British Museum to share knowledge about Western Australian material held in collections in the United Kingdom. Research has commenced into the State's history of collecting practices from pre-colonial to modern times.

The partnership creates new opportunities for collaboration around the interpretation and documentation of collections. It is anticipated that the research will deliver a range of publications including a book as well as informing description and interpretation of our collections.

Key achievements against strategic directions

SECTION 3

The State Library of Western Australia champions literacy and learning

Western Australians of all ages and backgrounds need multiple opportunities to foster literacy, expand on their abilities and to improve and sustain their learning. Libraries are champions in these endeavours, being integral to building literacy levels in the community and in supporting life-long learning and recreation.

The State Library is committed to working in partnership with Aboriginal people throughout the State, to build mutually beneficial relationships and create new links with Indigenous communities and organisations, to help extend and enhance our services and collections.



↑ *The Story Place*

THE STATE LIBRARY WILL:

- ✦ Create opportunities for all Western Australians to strengthen their literacy abilities.
- ✦ Maintain a profile as a key player on State and national literacy agendas and be recognised as a valued partner in literacy services.
- ✦ Work in partnership with Aboriginal people to collect and restore community memory, and create literacy and learning opportunities.

Creating opportunities for all Western Australians to strengthen their literacy abilities

BETTER BEGINNINGS FAMILY LITERACY PROGRAM

Better Beginnings has provided quality early literacy resources and support to families with a child from birth to age four for the past 13 years. It has achieved this through strong partnerships between public libraries, community health centres and schools across the State.

In 2016-2017, Better Beginnings yellow reading packs were distributed to 29,208 families with newborn babies and 40,852 green reading packs were provided via more than 900 schools with a kindergarten program. These packs contain age appropriate literacy resources and information to support parents as their child's first teacher. In addition 1,200 children received reading packs specifically developed for families in 93 remote Aboriginal communities.

Other highlights included:

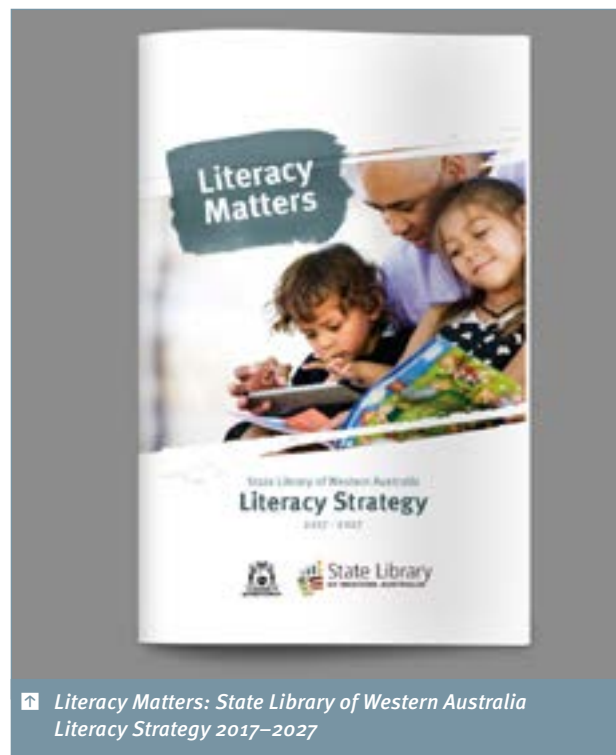
- Significant updates and improvements to the program’s resources for families including the addition of three new Australian picture books in the kindergarten program reading packs.
- The continuation of a pilot reading pack for two year olds, Sing with Me, in partnership with public libraries. Over 25,000 packs have been provided to families in the pilot’s first year. The packs provide resources for families, encouraging reading and singing as important aspects of literacy development.
- Support for libraries in regional areas with new Storytime Suitcases launched in March 2017. These are circulated to public libraries across the State. They contained session plans, books and puppets so libraries can deliver Storytime and Rhyme Time sessions for local families. The suitcases were lent to 24 country public libraries in 2016-2017.
- A total of 350 Making Deadly Discovery backpacks were made available to public libraries this year. The backpacks contained books written or illustrated by Aboriginal people. The backpacks have been designed to be culturally relevant and support libraries to engage with Aboriginal families in remote, rural and regional Western Australia.

Better Beginnings is funded by the State Government, Western Australian local governments and Rio Tinto.

LITERACY STRATEGY

The State Library finalised its long-term strategy *Literacy Matters: State Library of Western Australia Literacy Strategy 2017-2027* in the reporting year. The strategy identifies the unique role and contribution of libraries in enhancing literacy throughout Western Australia. The strategy focuses on multiple literacies – digital, family and adult – and advocates for the unique role of libraries and their value as a safe, informal learning space and partner organisation in literacy. *Literacy Matters* was completed after three years of stakeholder discussion and consultation.

The strategy will be released in July 2017.



📄 *Literacy Matters: State Library of Western Australia Literacy Strategy 2017–2027*

AWESOME INTERNATIONAL ARTS FESTIVAL FOR BRIGHT YOUNG THINGS

The AWESOME Festival held in the Perth Cultural Centre continued to attract families to the State Library in October 2016, as part of an ongoing partnership with AWESOME Arts. A book cubby and book making activity conducted during the festival resulted in 1,930 books being made with families.

The book cubby also travelled to Bunbury and Merredin as part the AWESOME Arts Creative Challenge.

THE STORY PLACE

The Story Place is the Library’s learning and activity centre on the Mezzanine Floor, providing children, their families and their carers with a space to share stories, learn and play, all with a focus on literacy development. Weekly sessions of Baby Rhyme Time, Play Time, Story Time and Activity Time attracted more than 14,000 participants this year. Special events were held in the Story Place during Book Week, Science Week and the AWESOME Arts Festival.

The Story Place has a gallery space that is used to showcase the Library’s beautiful collection of original Australian children’s book illustrations.

LEARNING ENGLISH THROUGH STORYTIME

Learning English through Storytime (LETS) sessions were well attended by families from a wide range of countries who now call Western Australia home. Twenty-two families attended LETS programs wanting to improve their English literacy, language and numeracy skills through songs, stories and activities. Evaluation showed that the program improved the confidence of adults and children in their care to speak and understand English. The informal and friendly approach to learning enables parents to develop home literacy practices and help their children prepare for school.

LET'S TALK ENGLISH CONVERSATION GROUPS

A new learning program, Let's Talk English, for people whose first language is not English commenced on a trial basis in early 2017. The weekly sessions build an individual's confidence to use English, learn new words and phrases for different topics and contexts and practice in talking, chatting and asking questions to improve their English. The groups have proved to be popular with some participants attending twice a week and making friends. Increased demand will see the groups continue and expand to include more sessions. Let's Talk groups are facilitated by State Library volunteers with support and guidance from staff.



COMMUNITY LANGUAGES COLLECTION

The Community Languages Collection, funded by the Office of Multicultural Interests, was launched at the Library in October 2016. With more than 40 languages represented, this extensive collection of language teaching materials and resources is available to community language teachers, students and all Western Australians via the State's public library network. These resources assist teachers to develop teaching methodology, conduct language classes and develop language-teaching materials. Orientation workshops were provided to introduce language school teachers and their students to the freely available digital and print resources to be found in this and other relevant State Library collections.



Partnering with Aboriginal people to collect and restore community memory and create literacy and learning opportunities.

STORYLINES ONLINE ARCHIVE FOR ABORIGINAL HISTORY

Storylines provides for the digital return of photos and other materials directly to Aboriginal families, communities and people. It is also helping to identify the people and places in many of the photographs in the Library's heritage collections. The software which the system is based on allows objects, people, places, stories, plants, animals and technology to be tagged and linked within the system to create vast knowledge profiles which reflect the many languages, stories and perspectives of Aboriginal Western Australia.

Storylines has become the central point for thousands of Aboriginal people accessing the State Library's extensive heritage collections and a safe place to store records of people, place and history. Material which is identified as sensitive, secret or sacred is able to be restricted or removed in a flexible and responsive way.

The online archive has continued to attract new users and document knowledge of collections and community memory. The central platform has grown to 7,000 items with the addition of newly identified and digitised materials. Users continue to assist in the description of content. More than 5,000 people in images have now been identified with names, places and dates. This information has transformed images into a resource for Aboriginal people to find family, friends and places and helping to build the Aboriginal story of their country.

Monthly Aboriginal family history workshops held at the State Library have raised the profile of Storylines within the community and has created a forum for discussion and discovery. The sessions have become a starting point for Aboriginal clients (metropolitan and regional) looking for family history information. Starting in 2015 as Noongar family history sessions, they continued to grow through the second half of 2016, with one session in early 2017 attracting 40 clients.

Regional workshops have delivered 50 hours of community training and outreach including the communities of Broome, Derby, Carnarvon, Manjimup, York and Katherine in the Northern Territory. The sessions supported community organisations in assisting with Aboriginal family history research including: the Champion Centre in Armadale; Royal West Australian Historical Society; Broadband for the Bush; the Arnhem, Northern and Kimberley Artists Aboriginal Corporation; Community Arts Network; and public libraries across Western Australia.

The Library provided training in preservation techniques and standards at the Mowanjum Community in September 2016. The session was designed to support the community and their arts centre in maintaining local collections of objects and other materials.

The community controlled Wurnannangga Storylines (Mowanjum) and Mangara Storylines (Yawruru) continued to provide a vital role in documenting community memory and in supporting multiple literacies.

Storylines was shortlisted in the 2017 Western Australian Heritage Awards in the category of contribution by a public or private organisation.



 *The Ideas Box, Yungngora Aboriginal Community*

THE IDEAS BOX

In September 2016, the State Library installed the Ideas Box in the Yungngora Community, near Fitzroy Crossing in a partnership between the State Library, the Yungngora Association and the Kulkarriya Community School. This marked the first time an Ideas Box had been deployed in Western Australia, and only the third in Australia.

The Ideas Box pop-up library service was created by international non-government organisation, Libraries without Borders (Bibliothèques Sans Frontières), to provide refugee camps and now isolated communities with access to books, information, digital technology and creative resources.

The Ideas Box provides local community members with access to a state-of-the-art library service. It contributes to skills development and provides the community with tools for stimulating creativity and supporting digital literacy. The Ideas Box also generates employment opportunities and skills development for community members to manage the resource.

The Ideas Box features the Better Beginnings family literacy program and the Storylines online archive for Aboriginal history.

The Library, the State Library of Queensland and Libraries Without Borders worked together to implement the Ideas Box project. The project has been supported by the Puma Energy Foundation, Royalties for Regions and St John of God Subiaco.

Key achievements against strategic directions

SECTION 3

The State Library of Western Australia cultivates creative ideas

Libraries provide safe, open and supportive places for Western Australians to participate in the processes of debate and invention. Within the Library, curiosity meets opportunity and creativity results, in all its forms.

Information has never been more readily available and the Library is redeveloping its reference services in response to the changing needs of the community. While the traditional personal reference services based on the physical collections remain, there is increasing demand from the community for services to be delivered online.



↑ Premier's Book Award recipients October 2016

THE STATE LIBRARY WILL:

- ✦ Be a hub for the development, discussion and dissemination of innovation and ideas.
- ✦ Re-imagine and develop a new model for reference and information services through the State Library.
- ✦ Celebrate and support writing, reading and ideas.

Celebrating and supporting writing, reading and ideas

WESTERN AUSTRALIAN PREMIER'S BOOK AWARDS

The Western Australian Premier's Book Awards recognise and reward excellence in published writing throughout Australia. The 2016 Awards were presented by the Premier, Hon. Colin Barnett MLA, at a well-attended function on 3 October 2016.

Australian author, Helen Garner, received the Premier's Prize of \$25,000 for her book, *House of Grief*.

There were 792 entries and the category winners were:

- **Fiction**
The Golden Age by Joan London, published by Vintage, 2014.
- **Non-fiction**
This House of Grief by Helen Garner, published by Text Publishing, 2014.
- **Children's Books**
The Duck and the Darklings by Glenda Millard, illustrated by Stephen Michael King, published by Allen & Unwin, 2014.
- **Poetry**
The Guardians by Lucy Dougan, published by Giramondo Poets, 2015.
- **State Library of WA Western Australian History**
Running Out? Water in WA by Ruth A. Morgan, published by UWA Publishing, 2015.
- **Young Adult**
The Protected by Claire Zorn, published by University of Queensland Press, 2014.
- **Western Australian Emerging Writers Award**
Lost and Found by Brooke Davis, published by Hachette Australia, 2014.
- **Scripts**
Dust by Suzie Miller, commissioned by Black Swan State Theatre Company for their 2014 season.
- **Digital Narrative**
Timelord Dreaming by David P. Reiter.
- **People's Choice**
Fever of Animals by Miles Allinson, published by Scribe Publications, 2015.
- **Premier's Prize**
This House of Grief by Helen Garner, published by Text Publishing, 2014.



↑ Margaret Nowak presents the Library Board Award for Excellence to the Shire of Irwin

LIBRARY BOARD AWARD FOR EXCELLENCE

The Library Board of Western Australia Award for Excellence recognises excellence and innovation in the library sector by any person, library or organisation in Western Australia. The award is open to all areas of the library industry, including academic, public, school and special libraries, as well as to other individuals and organisations that have an impact on the promotion, provision and support of library services in Western Australia.

The Shire of Irwin received this year's award for the innovative approach its public library in Dongara had taken in capturing and disseminating local history in the form of oral histories that recorded community stories. The community embraced the initiative and stories have been shared via traditional library collections, social media and ABC Open.

The City of Wanneroo was commended for its early childhood development program, It's All About Play in the Library.

Making the State Library a hub for the development, discussion and dissemination of innovation and ideas.

DISRUPTED FESTIVAL OF IDEAS

The Disrupted Festival of Ideas was presented by the State Library in July 2016. The program featured keynote speakers, discussion panels, conversations and immersive experiences. A total of 9,350 people attended – in person and online – across the weekend.

Presentations by keynote speakers Waleed Aly and Dr Susan Carland were well-attended.



↑ Waleed Aly, Keynote Speaker, Disrupted Festival of Ideas 2016

For the first time, the 2016 Festival was streamed online which enabled people across the State to engage in the program.

JAMES SYKES BATTYE CREATIVE FELLOWSHIP

The James Sykes Battye Creative Fellowship, supported by the Copyright Agency Cultural Fund in 2016, aims to enhance engagement with the Library's heritage collections and provide new experiences for the public. The inaugural Fellowship was awarded to collaborative contemporary artists Nicola Kaye and Stephen Terry.

The Fellowship culminated in an interactive digital installation, Tableau Vivant and the Unobserved, which was displayed in the Library's ground floor gallery and was projected on to a screen in the Battye Library. The installation explored how history is staged, commemorated and forgotten, and exposed the unobserved in the archive.



↑ Projected images by J.S. Battye Creative Fellows

The Fellowship attracted a lot of interest from the local arts community and brought new audiences to the State Library. Public programs in which the artists discussed their work enriched engagement with the installation. It also showed how a fresh approach to the Library's collections could provide new perspectives and opportunities for engagement.

JAMES SYKES BATTYE MEMORIAL FELLOWSHIP

The Fellowship honours the legacy of librarian and historian James Sykes Battye, Chief Librarian of the State Library from 1894 to 1954. Established through the Leah Jane Cohen Bequest in 2006, the Fellowship aims to enhance understanding of Western Australia through research based on the State Library's heritage collections, particularly the Battye Library.

Dr Anne Scrimgeour was awarded the 2016 J.S. Battye Fellowship for her project Striking for Rights, Writing the Strike: the Pilbara Aboriginal and Cooperative Movement 1945-1960. Her research uncovered new knowledge about the 1946 Pilbara strike when Aboriginal people left their employment, principally on pastoral stations, and formed a cooperative that engaged in mining and other economic activities.

Dr Scrimgeour's work produced new insight into the strike and highlighted the story of activist Daisy Bindi. Her research was showcased in the online exhibition Right Wrongs in partnership with National and State Libraries Australasia and the ABC. It was also featured in the exhibition Right Wrongs: '67 Referendum - the WA Story, at the State Library, in partnership with the Western Australian Museum and the Department of Aboriginal Affairs.



HISTORICAL PANORAMAS

The Historical Panoramas – Perth to Fremantle virtual tour website provides unique and visually dramatic ways to explore the development of Perth and Fremantle from the 1860s to the present. It provides visitors with the ability to explore several panoramic locations around Perth and Fremantle with the ability to zoom in on fine details, zoom out to see the big picture, and pan around to explore locations and compare changes over time.

The historic panoramic images used on the website are from the State Library's collections. The images were reimaged as a virtual tour by students and staff from Curtin HIVE (Hub for Immersive Visualisation and eResearch) facility in collaboration with Library staff.

Historical Panoramas received a commendation at the 2017 Western Australian State Heritage Awards.

✉ historicalpanoramas.com.au

PAWSEY INTERNSHIP

The Library funded, and Curtin University HIVE supported, a student research project at the Pawsey Supercomputing Centre in the Perth suburb of Kensington. It investigated the application of feature matching across an archive of 10,000 images provided by the State Library. Enhanced computer processing methods were used to improve traditional ways of searching the archive and locating similar features across images.

The project also provided an opportunity for 3D reconstruction of buildings and streetscapes that no longer exist.

This exciting project is still being developed before release to the public.

GOVHACK

GovHack is an annual national event, which brings together technology creatives and innovators from the private, public and government sectors with government data to explore and discover new ways to help create a better society.

As part of the event hackers form teams, identify problems to solve, build working prototypes, publish their code as open source and make a short video showing what they did and why. Projects can include web, mobile or augmented reality applications, new analysis or even 3D printed visualisations to understand data and patterns.

The 46-hour event, held in July 2016, attracted more than 3,000 participants to 40 locations across Australia and New Zealand.

Several new datasets were released, including the Western Australian Biographical Index. Images from the State Library's collection and recordings of bird songs from the John Hutchinson Collection were used in a number of the new applications developed.

BOOK LAUNCHES AND AUTHOR TALKS

The State Library works with book distributors, publishers and authors to launch new publications. During the year, author talks and launches included the following authors: Sarah Drummond, Nicole Sinclair, Natasha Lester, Sally Morgan, Deb Fitzpatrick and Dianne Wolfer.



Re-imagining and developing a new model for reference and information services through the State Library.

The Library must anticipate the changing needs and expectations of the community and adapt its services accordingly in order to stay relevant; accordingly an ongoing project has focused on elements of a new model for services.

STUDIO 001

Studio 001, located within the State Library, was opened in the reporting period. The area is designed for creative thinkers and entrepreneurs to collaborate, experiment, design and engage with the community.

Between February and May 2017, the space was used by a group of young artists working with Propel Youth Arts WA to collaborate on projects for National Youth Week. It was also used by Wikimedia Australia, who worked with the community and used State Library collections to enrich Wikipedia's entries.

NEW WEBSITE

The State Library website was upgraded and relaunched on 14 December 2016 after a six-month redevelopment project. This was the first major upgrade of the content management system, site design and navigation since 2008. The website design provides flexibility in navigation to accommodate the different ways in which people navigate websites, with a range of content tiles, drop down menus and full list of content, all accessible from the home page. Each section has a brief description to help guide people to their information destination.

✉ slwa.wa.gov.au

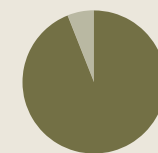
ASK A LIBRARIAN

The Ask a Librarian online enquiry service enables clients to submit their information requests to staff and receive assistance in locating information in the Library catalogue and collections of online resources. In 2016-2017 the service responded to 1,637 enquiries.

CLIENT FEEDBACK

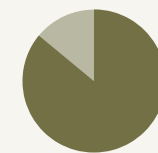
The annual client satisfaction survey provides valuable feedback on the State Library's services and facilities. Overall satisfaction levels remained high in 2016-2017, with 94 per cent of respondents satisfied with the Library's collections and services. Staff performance also remained high with 86 per cent satisfaction with the knowledge and 86 per cent satisfaction with the friendliness of staff.

CLIENT FEEDBACK



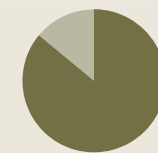
94%

Respondents satisfied with the Library's collections and services



86%

Satisfaction with staff knowledge



86%

Satisfaction with the friendliness of staff

Key achievements against strategic directions

SECTION 3

The State Library leads the development of the Western Australian public library network

Public libraries in Western Australia provide crucial services for all citizens delivered through a partnership between State and local governments. Central to this partnership is a shared vision that our public libraries shall be connected, well-resourced and free, serving as hubs of community life. As technology creates new and changing community expectations, public library services will change and embrace new opportunities.

THE STATE LIBRARY WILL:

- ✦ Meet legislative and agreed responsibilities for the provision of public library services in Western Australia.
- ✦ Continuously improve the support services we provide the public library network.
- ✦ Explore future opportunities for public library services in Western Australia to ensure future capability and ongoing sustainability.

PUBLIC LIBRARY RESOURCES

State Government funding continued to be provided through the State Library in the form of shelf ready library materials and catalogue records to public libraries across the State. During the financial year 393,622 items (including 293,941 new items) were sent out to refresh public library collections throughout Western Australia, including the Indian Ocean Territories. The service ensured all libraries continued to have a regular supply of fresh library materials.

Public library members also accessed a range of digital resources, including e-books, e-audio and e-magazines, licensed under State-wide licenses, with all except Ancestry Library Edition available for use from home by public library members at no cost to use. Ancestry is available to use at the State Library and any one of the State's 231 public libraries.

SERVICES TO PUBLIC LIBRARIES

Public Libraries Online continued to be the primary communications resource for public and State Library staff. An online help desk directed all incoming enquiries from public library staff to the correct business area for support, with 2,190 enquiries answered this year.

State Library staff provided support, training, visits and the selection of library materials to rural and remote libraries in the Central, Goldfields and Upper Great Southern regions and the Indian Ocean Territories. In addition to this support, State Library staff also visited public libraries in the following: Menzies, Leonora, Laverton, Kambalda, Coolgardie, Norseman, Kalgoorlie, Wandering, Boddington, Wickepin, Williams, Narrogin, Pingelly, Brookton, Darkan, Dumbleyung, Kukerin, Woodanilling and Wagin. The visits provided an opportunity for training and support for public library staff. Members of the Library Board together with State Library staff visited the Cunderdin, Northam and York libraries.

The State Library worked with writingWA to provide public libraries with a Regional Writers in Libraries program this year. The partnership was of direct benefit to libraries located in regional Western Australia and encouraged more active use of libraries by introducing readers to writers. Sessions were held at 11 public libraries across the State.

The main delivery mode for training to public library staff is through an e-learning software platform which allows staff to complete units at a time and pace convenient to them. Twelve courses were available for completion by library staff via this platform with a total of 212 courses completed throughout the year. This training supports public library staff in remote and rural public libraries enabling them to better serve their communities.

Significant changes to library operations have greatly reduced the number of materials requiring transport between public libraries and the Library. In February 2016, as an outcome of the Agency Expenditure Review, the Library announced the cessation of its metropolitan van delivery service as the review did not consider it a core service and did not represent best value for money. The service ceased from 1 July 2016. The arrangements for the transport of materials to and from rural and remote public libraries remained unchanged.

An agreement between the State Library and Public Libraries WA resulted in the Spine and Limb Foundation providing the service until July 2017. From August 2017 WALGA will manage the service contract on behalf of local government.

VISABILITY

The State Library supported VisAbility in providing library services for people who are blind or vision impaired, or who have a print disability. The service makes books and published titles accessible to individuals in their preferred format, such as talking books, Braille or large print. VisAbility has a large digital library catering exclusively to people with a print disability.

INTER LIBRARY LOANS

Public library members have direct access to more than 2.8 million items supplied by Government in the State-wide public library collection. Public libraries generated 150,000 inter-library loan requests this year, a 20 per cent decrease from the previous year.

State-wide licences for access to e-resources, including e-books and e-audio, has contributed to reduced demand for the inter library loan of physical items. All members of public libraries can electronically access

e-resources from their homes anywhere in the State. A review of the inter library loan service was undertaken by a working group of State and public library staff this year. It found the number of inter library loans in Western Australia is five times more than comparable services in the Eastern states and for some categories of library materials it would be more cost effective to purchase a copy of a requested title rather than inter library loaning. Recommendations from the review will be trialled for six months from 1 July 2017.

TRENDS IN PUBLIC LIBRARY USAGE

The State Library coordinates the collection of statistical data from Western Australian public libraries, however data for 2016-2017 will not be available until late 2017. Information gathered for 2015-2016 showed an

increase in all measures except visitors to public libraries compared to 2014-2015 with a significant increase in the number of members of public libraries across the State.

Loans and membership are no longer the main indicators of public library usage. Many clients visit or use the services of the public library for purposes other than borrowing library materials, such as library programs and events for children and adults, or using the internet and online services. Alternatively with the availability of e-resources at home, many public library clients chose to visit their library online. There was a 69 per cent increase in the loan of e-resources by public library members between 2014-2015 and 2015-2016 and preliminary analysis of data indicates there was another significant rise this year with more than a million e-resources loaned across the State.

| TRENDS IN PUBLIC LIBRARY USAGE | 2014–2015 | | 2015–2016 |
|-------------------------------------|------------|---|-------------------|
| Loans of physical and e-resources | 15,846,181 | ↗ | 15,952,278 |
| Visitors in person and online | 14,600,319 | ↘ | 14,541,351 |
| Enquiries | 1,360,924 | ↗ | 1,433,355 |
| Members | 948,318 | ↗ | 1,090,367 |
| Number of library programs | 26,661 | ↗ | 26,971 |
| Number of people attending programs | 520,177 | ↗ | 541,938 |

Key achievements against strategic directions

SECTION 3

Strategic Culture

In support of its mission, the State Library will work continuously to improve services and processes, meet governance obligations, support staff as a learning organisation, consult with the community and collaborate effectively with partners.

TO ENSURE THIS THE STATE LIBRARY WILL:

- ★ Demonstrate commitment to its mission and goals through services, actions and outcomes.
- ★ Ensure services meet community expectations and the building provides a safe and welcoming environment.
- ★ Ensure technology, administrative systems and processes are appropriate and efficient.
- ★ Raise awareness within the community of the services offered by the Library.
- ★ Advocate for the role of libraries in the community and actively participate in professional debate.

State Library building

In this year there has been a focus on refreshing areas of the building along with progressing upgrades to LED lighting. Energy management upgrades have also reduced utility costs. A project to replace two staff lifts, originally installed when the building was built in the 1980s, was completed.

With the relocation to the Library of some Department staff as an outcome of the Agency Expenditure Review an office area in the building was refurbished to house the Business Innovation Services team alongside human resources, finance, and communications and marketing staff.

Stack storage areas were also improved to better house State Library collection materials.

Trainees

The State Library is committed to providing opportunities for people to gain skills and work opportunities with the organisation. The Library hosted one trainee this year through the Public Sector Aboriginal Trainee Program, and one trainee from the previous year has been retained as a permanent member of the Client Services team.

Volunteers

Volunteers play an important role in the Library, working alongside staff in a number of teams and assisting with day-to-day activities, short term projects and events. Volunteers assist with client engagement by:

- ➔ facilitating English conversation groups;
- ➔ supporting Children's Activity Time, Play Time and Learning English Through Story Time sessions; and
- ➔ assisting at exhibitions and festivals.

They assist the Client Services Directorate by:

- ➔ collecting responses and providing in depth analysis for the annual client survey;
- ➔ writing the volunteers' newsletter; and
- ➔ providing administrative assistance for the volunteer program.

In the Liaison, Acquisition and Description team volunteers continue to help process archival collections, create finding aides to assist the community navigating Library collections and transcribing oral histories.

As a partner with the State Library for the last 32 years, volunteers from the WA Genealogical Society responded to more than 3,000 enquiries from people researching their family history.

The State Library continued to partner with Virtual Volunteering for the transcription of heritage collection materials. This year virtual volunteers have transcribed the Western Australian Post Office directories into a searchable database that will be made available to the public through the Library's website.

In 2016-2017 volunteers donated 7,711 hours to the Library. Methodology provided by the Economic, Social and Cultural Value of Volunteering to Western Australia estimated this benefited the Western Australian community to the value of \$607,941.

During the year Ms Janet Lamb was awarded the West Australian Volunteer Service Award for contributing 25 years or more to the State Library demonstrating an outstanding commitment to this agency and the community.

Information and communications technology (ICT) - Portfolio Business Innovation Services

The integration of technology teams from the Library and the Department of Culture and the Arts was completed on 1 July 2016. The team provides ICT support and services to the very diverse needs of all portfolio agencies including the Department of Culture and the Arts, the State Records Office, the Art Gallery of Western Australia, the Western Australian Museum, the Perth Theatre Trust

and Screenwest. The following initiatives have occurred since the amalgamation:

- The establishment of a portfolio-wide ICT governance group and digital working group to streamline and consolidate ICT decision making.
- Implementation of a single service desk portal, which also included a facility for the automation of creating new and cancelling old ICT login accounts across the portfolio.
- Integration of the Perth Theatre Trust, State Library and Department of Culture and the Arts ICT networks to allow seamless communications across the portfolio.

Work commenced in mid-2016 on the consolidation and integration of other essential ICT.

National and State Libraries Australasia

National and State Libraries Australasia (NSLA) is a leading library sector collaboration, delivering value for the people of Australia and New Zealand. The ten member libraries representing state, territory and the national libraries of Australia and New Zealand are committed to achieve more through working together.

Since 2007 NSLA has undertaken an extensive program of activity to maximise the benefits of this partnership. Our libraries share strategic thinking, expertise and specialist solutions; our collaboration aims to increase productivity and achieve better outcomes.

This year the State Library of Western Australia continued to allocate a significant level of resources from across the agency to participate in all NSLA working groups and communities of practice. The State Library led the

Indigenous Working Group and co-led with the Northern Territory Library the Literacy and Learning Working Group.

A major focus of the NSLA Legal Deposit Working Group was the continuing project, based on National Library of Australia infrastructure, to develop an end to end deposit system for digital publications under the combined legal deposit provisions of federal, state and territory jurisdictions. This system, if progressed to build stage, would provide a joint digital platform for the preservation and discovery of published digital collections, including those relevant to Western Australia for the long term.

Foundation

Due to changes in the philanthropic landscape and relevant legislation, the decision was made to wind up the State Library of Western Australia Foundation legal entity. This provided an opportunity to review the cost effectiveness of fundraising activities and to pursue a changed model which aligned more closely to the Library's strategic outcomes. Herbert Smith Freehills provided pro bono legal advice on the matter.

Major fundraising activities are now being overseen by a subcommittee of the Board called the Foundation Council. The Council is made up of members of the Board and external individuals who are willing to use their passion to lead, support and participate in fundraising activities to assist in achieving the Library's strategic objectives.

A range of smaller fundraising initiatives are managed through the Library's Communications and Marketing team including implementation of a fundraising plan, identification of collections for private funding support, seeking donations for the Kay Poustie Scholarship and establishing a bequest program.

Friends of Battye Library Inc.

The Friends of Battye Library have continued to assist in promoting the interests of the J.S. Battye Library of West Australian History through assisting with preservation, digitisation and promotion of West Australian documentary heritage materials. In 2016, via the Sholl Bequest, they generously funded digitisation of the Forbes and Fitzhardinge collection of architectural plans and drawings. The collection features 177 architectural plans and drawings of public buildings and private residences in Perth, Fremantle and various country towns dating from the late 1800s. During the year, panoramic images of Perth and Fremantle digitised with support from the Friends of Battye via the Sholl Bequest in 2015 were promoted as part of the Historical Panoramas partnership project between Curtin HIVE and the State Library.

Partners and collaborators

State Library valued partners and collaborators in 2016–2017 included:

- ➔ Art Gallery of Western Australia
- ➔ Artrage Inc (FRINGE WORLD Festival)
- ➔ Association of Independent Schools of Western Australia Inc.
- ➔ Australian Broadcasting Corporation
- ➔ Australian Children's Literature Alliance
- ➔ Australian Institute of Aboriginal and Torres Strait Islander Studies (AIATSIS)
- ➔ Australian Libraries Copyright Committee
- ➔ Australian Library and Information Association
- ➔ Australian Research Council
- ➔ AWESOME Arts
- ➔ Carnamah Historical Society and Museum
- ➔ Central Institute of Technology, Adult Migrant Education Program
- ➔ Child and Adolescent Community Health
- ➔ City of Melville
- ➔ City of Perth
- ➔ Curtin University
- ➔ Department of Aboriginal Affairs
- ➔ Department for Child Protection and Family Support
- ➔ Department of Corrective Services
- ➔ Department of Culture and the Arts
- ➔ Department of Education
- ➔ Department of Health
- ➔ Department of Local Governments and Communities
- ➔ Office of Multicultural Interests
- ➔ Department of Regional Development
- ➔ Edith Cowan University
- ➔ Film and Television Institute
- ➔ Fremantle Press
- ➔ Friends of Battye Library Inc.
- ➔ Kids Own Publishing
- ➔ Libraries without Borders (Bibliothèques Sans Frontières)
- ➔ Local government authorities
- ➔ McCusker Centre for Citizenship UWA
- ➔ Metropolitan Redevelopment Authority
- ➔ Monash University
- ➔ Mowanjum Arts Centre
- ➔ Museum of Perth
- ➔ National and State Libraries Australasia (NSLA)
- ➔ National Film and Sound Archives
- ➔ National Library of Australia
- ➔ National Trust of Australia (WA)
- ➔ New Norcia Benedictine Community
- ➔ Nyamba Buru Yawuru Ltd
- ➔ Oral History Association of Australia, WA Branch
- ➔ Perth Institute of Contemporary Arts
- ➔ Perth International Arts Festival
- ➔ Playgroups Western Australia
- ➔ Professional Historians Association (WA) Inc.
- ➔ Propel Youth Arts
- ➔ Public Libraries Western Australia
- ➔ Puma Energy
- ➔ Read Write Now!
- ➔ Revelation Film Festival
- ➔ Rio Tinto
- ➔ Royal Association of Justices of WA Inc.
- ➔ Royal Western Australian Historical Society Inc.
- ➔ Royalties for Regions
- ➔ RTRFM
- ➔ Scitech
- ➔ Screenwest
- ➔ Shark Bay Resources
- ➔ Spine and Limb Foundation
- ➔ St John of God Foundation
- ➔ State Records Office
- ➔ Tura New Music
- ➔ University of Western Australia
- ➔ VisAbility
- ➔ The West Australian
- ➔ Western Australian Academy of Performing Arts
- ➔ Western Australian Genealogical Society Inc.
- ➔ Western Australian Local Government Association (WALGA)
- ➔ Western Australian Museum
- ➔ writingWA
- ➔ Yungngora Aboriginal Corporation
- ➔ YMCA Inc.

SECTION 4

Significant Issues Impacting The Agency



TREASURING WESTERN AUSTRALIAN STORIES

Collecting and storing digital materials is a significant issue for the Library. There is an urgent need for a digital preservation management system to adequately ingest and preserve digital objects for the long term. These digital objects include objects the Library has digitised and the ever growing corpus of born digital objects.

Upskilling staff and ensuring appropriate expertise and processes are in place are also challenges when assimilating digital items into our collecting mandate.

SERVICE MODEL

The increasing sophistication of client needs and expectations continues to place new demands on the collections, services and infrastructure provided by the Library.

Clients want to research online from within the Library building, or remotely, and expect that all information is available in a digital form, which is not always possible due to copyright or access restrictions. At the same time, there are clients who prefer to access printed resources. Balancing the needs of a wide cross-section of the community is complex and resource intensive.

As a result, the Library continues to work on a major strategic initiative to develop a new model for services. The initiative focuses on:

- Development of a creative co-working space to attract new clients and ideas to our services;
- Curation of the Library's print collections with the review of what is made publicly available and the reorganisation of Library collections to best meet the space needs of our collections, services and clients; and
- Review of reference, literacy and learning services to better meet client needs and expectations.

BUILDING INFRASTRUCTURE

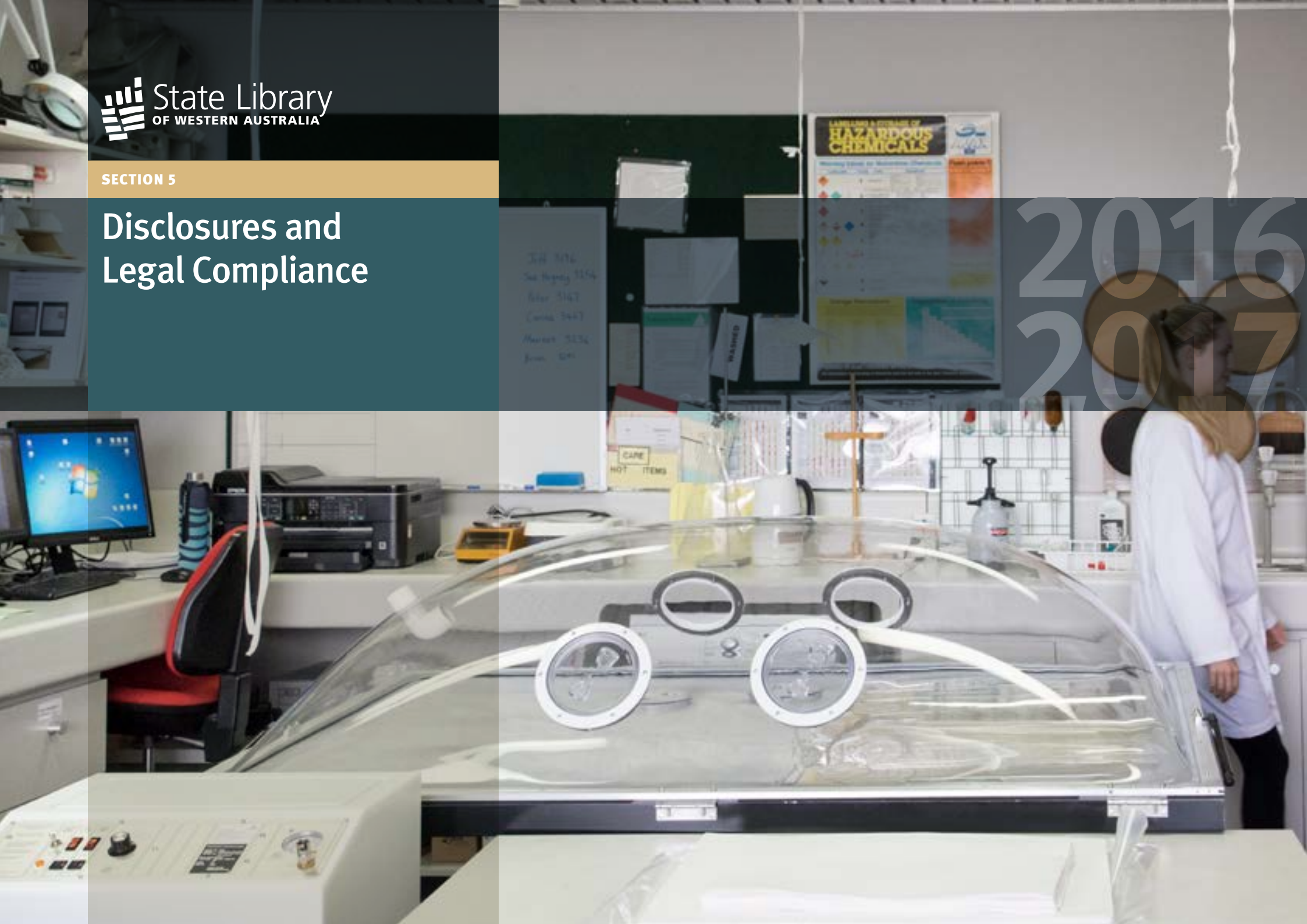
The State Library building was opened in 1985 and has welcomed over 27 million people to the building. It is a testament to the original planners that some of the fittings and furniture are still original. However, as with any aging public infrastructure there is an increasing requirement to repair, update, refit and repurpose our spaces and facilities.

With the neighbouring New Museum Project underway, the Library has taken the opportunity to review the way the building is used as client engagement continues to evolve. An increased emphasis on providing information in digital form, and the demand for quality public space for individual or collaborative study, means the need for extensive areas of bookshelves is decreasing.

Architects have been engaged to provide advice on how existing areas can be repurposed to meet the challenges of the future and to respond to the opportunities that the new museum provides.

Disclosures and Legal Compliance

2016
2017



Ministerial Directives

No Ministerial directives were received during the year.

Other Financial Disclosures

PRICING POLICIES

All fees and charges are reviewed annually according to approved methodologies and adjusted for CPI in line with Department of Treasury advice. Fees and charges for services provided and for venue and equipment hire are available on the Library's website

📄 slwa.wa.gov.au/our-services/fees-charges

CAPITAL WORKS EXPENDITURE SUMMARY

Capital expenditure in 2016-2017 totalled \$9.8 million against a total budget of \$10.2 million.

Capital funds were predominantly spent on acquiring public library materials and reference materials.

CAPITAL FUNDING ALLOCATIONS 2016-17

| | |
|--|---------------------|
| Library materials funding | \$9,610,000 |
| Approved Carry-overs from 2015-16 | \$336,000 |
| Other | \$275,000 |
| Total 2016-2017 Capital Works Funding | \$10,221,000 |

CAPITAL WORKS EXPENDITURE

| | |
|---|---------------------|
| 2016-2017 Capital Expenditure | \$9,827,544 |
| Funds remaining: | |
| Library Materials Carry Forward | \$393,456 |
| Total Funds Remaining | \$393,456 |
| Total 2016-2017 Capital Works Budget | \$10,221,000 |

The significant library materials carry-overs are largely due to the inherent difficulties in planning for the purchase of Western Australian heritage materials. Materials do not come to market on a predictable basis and prices paid vary significantly according to market conditions and the materials available.

Without the carry-overs, the Library Board's ability to meet its obligations to acquire Western Australian heritage and other materials for the benefit of the State and the people of Western Australia would be significantly impacted.

Demographics by Employment Category and Gender

STAFF DEMOGRAPHICS BY EMPLOYMENT CATEGORY AND GENDER

The full time equivalent (FTE) staffing as at 30 June 2017 was 152.75 compared to 152.79 for the previous financial year.

| EMPLOYMENT CATEGORY | WOMEN | | MEN | | TOTAL | |
|------------------------|------------|------------|-----------|-----------|------------|------------|
| | 2017 | 2016 | 2017 | 2016 | 2017 | 2016 |
| Permanent Full-time | 54 | 57 | 41 | 40 | 95 | 97 |
| Permanent Part-time | 64 | 52 | 8 | 3 | 72 | 55 |
| Fixed Term Full-time | 5 | 9 | 1 | 3 | 6 | 12 |
| Fixed Term Part-time | 5 | 5 | 4 | 3 | 9 | 8 |
| Casual paid on 30 June | 0 | 0 | 0 | 0 | 0 | 0 |
| Other* | 0 | 4 | 0 | 0 | 0 | 4 |
| TOTAL | 128 | 127 | 54 | 49 | 182 | 176 |

* Employees seconded in or out of the organisation, or not being paid for reasons such as Leave without Pay/Parental leave etc.

MANAGING OUR PEOPLE

The Department of Culture and the Arts (DCA) worked with the Culture and the Arts Portfolio agencies to ensure that legislative and public sector compliance was achieved. The DCA Human Resources directorate provided services to the Library to support its specific workplace issues and needs, including the development and implementation of Culture and Arts Portfolio human resource policies, procedures and guidelines; industrial relations advice and support, and the provision of payroll services.

Library staff are provided access to the portfolio human resources policies, procedures and guidelines that govern their employment. Policies include, but are not limited to: Code of Conduct Employment Screening, Equal Employment Opportunity, Misconduct, Occupational Safety and Health, Substantive Equality and Workplace Grievance.

The State Library is committed to the development of its staff and during the year staff across the organisation attended various professional development opportunities relevant to their role. In addition the Library, with DCA HR assistance, introduced staff to My Development Plan, the revised tool for staff development. My Development Plan will assist the Library to identify staff training and development needs.

The Library continued to promote accountable and ethical business practice by:

- Requiring all staff to complete online Accountable and Ethical Decision Making training;
- Communicating and educating staff on the Culture and Arts Portfolio Code of Conduct;
- Ensuring new staff receive induction training to provide them with knowledge of the minimum

legislative requirements for working within the public sector including, but not limited to recordkeeping, procurement, freedom of information, public interest disclosure and disability access; and

- Educating staff on the Public Sector Standards in Human Resource Management. In 2016-2017 there were no breaches of the Public Sector Standards in Human Resource Management.

UNAUTHORISED USE OF CREDIT CARDS

Officers of the Library Board hold corporate credit cards where their functions warrant usage of this facility.

Cardholders are reminded of their obligations under the Department of Culture and the Arts Purchasing Card Policy, however, one employee inadvertently utilised their corporate credit card for a meal which was not on official business. The matter was not referred for disciplinary action as there was prompt notification and settlement of the personal use amount, and the nature of the expenditure was immaterial and characteristic of an honest mistake.

The details as required by Treasurer's Instruction 903(13) (iv) are set out below.

| DETAILS REQUIRED | \$ |
|--|-------|
| Aggregate amount of personal use expenditure for the reporting period | 69.25 |
| Aggregate amount of personal use expenditure settled by the due date (within 5 working days) | - |
| Aggregate amount of personal use expenditure settled after the period (after 5 working days) | 69.25 |
| Aggregate amount of personal use expenditure outstanding at balance date | - |

Governance Disclosures

PECUNIARY INTERESTS – BOARD MEMBERS AND SENIOR STAFF

No pecuniary interests have been declared to the Accountable Authority by senior officers or members of the Library Board.

Insurance premiums were paid to indemnify any ‘director’ against a liability incurred under sections 13 and 14 of the *Statutory Corporations (Liability of Directors) Act 1996*.

BOARD REMUNERATION

Board members received no remuneration and the Library Board is not listed on the Register of Government Boards and Committees published by the Department of Premier and Cabinet.

RISK MANAGEMENT

A strategic risk register development workshop was conducted by senior management. An audit of the Risk Management Framework and Policy, as well as risk management processes and procedures was undertaken. The final report is being compiled.

Risk procedures were also reviewed. Further development of the Business Continuity Plan (BCP) was carried out, however operational changes due to Machinery of Government outcomes have required the next stage of the BCP development to be scheduled for late 2017.

INTERNAL AUDIT

In compliance with Section 53(1)(d) of the *Financial Management Act 2006* and Treasurers' Instructions, the Library Board has established and is maintaining, an effective internal audit function to improve governance, risk management and internal controls within the organisation. The role of the internal audit is contained in the audit charter as endorsed by the Audit Committee and approved by the Library Board.

The internal audit function, in conjunction with the Department of Culture and the Arts internal audit function, has completed four audit assignments. Audits completed and reviewed by the Audit Committee, were a combination of audits as per the approved risk-based strategic audit plan and audits initiated by senior management.

Meaningful and practical audit recommendations were made in a number of areas including: information and communication technology governance, service manager contracts, the effectiveness of internal controls in respect of the valuation of the State Library’s heritage collections, compliance of the Library Board and committees against its charters and ongoing compliance with State Supply Policies. Management has adopted all and has since implemented most of the audit recommendations.

Other Legal Requirements

ADVERTISING

In accordance with section 175ZE of the *Electoral Act 1907*, the State Library incurred the following expenditure in advertising, market research, polling, direct mail and media advertising:

Total expenditure for 2016-17 was **\$20,197**

Expenditure was incurred in the following areas:

| | |
|--|----------|
| ADVERTISING AGENCIES | NIL |
| MARKET RESEARCH ORGANISATIONS | NIL |
| POLLING ORGANISATIONS | NIL |
| DIRECT MAIL ORGANISATIONS | NIL |
| MEDIA ADVERTISING ORGANISATIONS | \$18,307 |
| Optimum Media Decisions | \$11,041 |
| AdCorp Australia | \$1,393 |
| Marketforce | \$0 |
| 303Lowe Group | \$0 |
| Adstream | \$630 |
| State Law Publisher | \$423 |
| Facebook | \$25 |
| Digital Imagine | \$4,795 |
| RECRUITMENT ADVERTISING | \$1,890 |
| Australian Library and Information Association | |

Disability Access and Inclusion Plan Outcomes

The following is a report against the outcomes of the Library's Disability Access and Inclusion Plan 2013–2017.

OUTCOME 1

People with disability have the same opportunities as other people to access the services of, and any events organised by, the State Library.

- ➔ Functions and events at the State Library are accessible to people with disabilities.
- ➔ Materials are available for people with disabilities in the State-wide public library collection including:

| | |
|--------------------------|--------------|
| ⊕ Large print books | 180,000 |
| ⊕ DVDs | 240,000 |
| ⊕ Audio books | 150,000 |
| ⊕ E-resources including: | |
| ⊕ E-books | 50,000 |
| ⊕ E-audio | 5,000 |
| ⊕ E-magazines | 400 titles |
| ⊕ Databases | 13 databases |
- ➔ E-resources are available to any member of a public library from the comfort of their own home. These resources are suitable for people with some disabilities.
- ➔ Government funding is provided to VisAbility WA to provide a public library service to people with a print disability.
- ➔ The Library is collaborating with VisAbility WA to develop Better Beginnings family literacy program resources for families with a child or parent with blindness, vision impairment, or a print disability.

OUTCOME 2

People with disability have the same opportunities as other people to access the State Library and its facilities.

- ➔ The State Library building is accessible and suitable equipment and technology is available for clients with disabilities.
- ➔ In 2016-2017, some public and work areas in the Library building were redeveloped to accessible standards.

OUTCOME 3

People with disability receive information from the State Library in a format that will enable them to access that information as readily as other people are able to access it.

- ➔ A new State Library website was launched in 2016 that complies with Government accessibility standards.

OUTCOME 4

People with disability receive the same level and quality of service from State Library staff as other people receive.

- ➔ New staff are provided with information about working with and providing services for people with a disability.

OUTCOME 5

People with disability have the same opportunities as other people to make complaints to the State Library.

- ➔ Complaints can be made in a variety of forms including in person, telephone, in writing or electronic. Staff are instructed to assist any client in making a complaint.

OUTCOME 6

People with disability have the same opportunities as other people to participate in any public consultation the State Library undertakes.

- ➔ Development of the new State Library Disability Access and Inclusion Plan 2018-2023 has commenced. Consultation will be undertaken with people with disabilities, their families, friends and carers and service providers.

OUTCOME 7

People with disability have the same opportunities as other people to seek employment at the State Library.

- ➊ The Library provides training and employment opportunities for people with disabilities and continues to support staff with an ongoing disability by refining the work they do and adjusting their work hours.
- ➋ Volunteers with disabilities make a valued contribution to the work of the Library.
- ➌ The Library has contracts with the Spine and Limb Foundation for two separate services. These contracts provide opportunity and employment for people with disabilities.

RECORDKEEPING PLAN

The Library's Recordkeeping Plan (RKP) was reviewed and updated to include new terms in the Retention and Disposal Authority to cover activities involved with generating records for membership.

The RKP was approved by the State Records Commission in April 2017. Disposal programs for records that had passed their life cycle continued to be conducted, creating additional storage space. Staff with licences to use the records management system were offered assistance with recordkeeping requirements and guidance in using the functionality of the database.

In 2016-2017, over 41,000 documents, 700 corporate files and over 350 heritage collection files were added to the database. A recordkeeping awareness training program was attended by 125 staff.

SUBSTANTIVE EQUALITY

The Library is committed to the elimination of systemic discrimination from all its policies, practices and services. As the State's most visited cultural institution, clients come from diverse backgrounds, and strategies are in place to ensure that everyone can understand and access the agency's services.

Direction for substantive equality comes from the Culture and Arts Portfolio Substantive Equality Reference Group. This group meets on a quarterly basis to discuss and plan how the portfolio can improve the access of clients from different racial, religious and cultural groups to the services provided.

Some examples of initiatives include the Better Beginnings program targeted at Aboriginal families and participation as a host agency in the Public Sector Commission's Aboriginal Traineeship Program.

Government Policy Requirements

OCCUPATIONAL SAFETY, HEALTH AND INJURY MANAGEMENT

The Library operates under the DCA Occupational Safety and Health Policy. The Library's senior management is committed to ensuring that all employees, clients and contractors are safe from injuries and risks to health while they are at work or visiting the State Library building. They accept that employee and client health and safety is primarily a responsibility of management. Specific policies, work practices and procedures compliant with the *Occupational Safety and Health Act 1984 (WA)* have been developed to address hazards and hazardous work processes in the work place.

MECHANISMS FOR CONSULTATION WITH STAFF

The Library has formal mechanisms for consultation with employees on occupational safety and health matters through the election of representatives to the Occupational Safety and Health (OSH) Committee which meets regularly, hazard and incident reporting processes, routine workplace hazard inspections and a process for the resolution of OSH issues. Staff are made aware of these processes at their employee induction, through specific training, regular OSH sessions at staff meetings and through access to OSH information on the DCA intranet. All staff have access to and are aware of the Employee Assistance Program.

COMPLIANCE WITH INJURY MANAGEMENT REQUIREMENTS

The Library is committed to adhering to the requirements of *Workers Compensation and Injury Management Act 1981 (WA)* and the *Workers' Compensation Code of Practice (Injury Management) 2005 (WA)* in the event of a work-related injury. The Library abides by the DCA's policies and procedures and injury management system and is committed to assisting employees return to work after a work-related injury or illness. Managers and supervisors work with injured employees to develop return to work programs for employees requiring modified, alternative or restricted duties upon returning to work from an injury or illness.

A formal review of the Department's OSH Management System across all Culture and the Arts Portfolio agencies was undertaken in 2012 using the WorkSafe Plan. A WorkSafe Plan self-assessment is currently underway to review the findings of the 2012 report and suggest further improvements. The Department revised the Work Health and Safety Framework and workstation ergonomic self-assessment process in 2017.

The Library's results against targets set by Government for supplied indicators were:

| MEASURE | ACTUAL RESULTS | | RESULTS AGAINST TARGET | |
|--|----------------|------------------------|--|---|
| | 2014-15 | 2016-17 ⁽¹⁾ | TARGET | COMMENTS |
| Number of fatalities | 0 | 0 | 0 | TARGET ACHIEVED |
| Lost time injury and/or disease (LTI/D) incidence rate | 2.47 | 2.63 | 0 OR 10% IMPROVEMENT ON THE PREVIOUS THREE YEARS | TARGET NOT ACHIEVED |
| Lost time injury and/or disease (LTD/I) severity rate | 0 | 100% | 0 OR 10% IMPROVEMENT ON THE PREVIOUS THREE YEARS | TARGET NOT ACHIEVED |
| Percentage of injured workers returned to work within: | | | | |
| (i) 13 weeks and | (i) 100% | (i) 0% | GREATER THAN OR EQUAL TO 80% RETURN TO WORK WITHIN 26 WEEKS. | TARGET NOT ACHIEVED |
| (ii) 26 weeks | (ii) 100% | (ii) 0% | | |
| | | | | |
| Percentage of managers trained in occupational safety, health and injury management responsibilities | 92.5% | 53% | GREATER THAN OR EQUAL TO 80% | TRAINING WILL BE DELIVERED TO MANAGERS AND SUPERVISORS IN 2017-2018 |

Note (1) This is a three year trend and as such the year of comparison is 2014–15.

Key Performance Indicators

2016
2017



SECTION 6

Outcomes and Key Effectiveness Indicators

OUTCOME ONE

Western Australia's cultural and documentary collections are acquired, preserved and accessible.

GOVERNMENT GOAL

Results-Based Service Delivery: Greater focus on achieving results in key service delivery areas for the benefit of all Western Australians.

1 Percentage increase in items added to the Western Australian heritage collection.

The State Library of Western Australia aims to acquire a significant collection of the State's documentary heritage to tell the social, political, economic and cultural history of Western Australia for current and future generations. Items are acquired through donation, purchase and legal deposit, but the number of items acquired each year is dependent on publishing output and the availability of private collections for purchase. Collections counted in this measure are monographs, serials, maps, films, oral histories, sound recordings, microfilms and pictorial images. They do not include ephemera or private archives because of the difficulty in measuring this material which is recorded in metres.

| | |
|-------------|--------|
| 2014 – 2015 | 55.7% |
| 2015 – 2016 | -26.5% |
| 2016 – 2017 | -9.80% |

(Budget Papers target 16.0%)

COMMENTARY: The negative percentage change represents 3,172 fewer items added to the heritage collections when compared to the previous year. This measure does not take into account all new items added to heritage collections. For example, private archives are not included as they are measured by metres of material processed rather than individual item counts. Last year 79 metres of private archives were processed for heritage collections representing a significant resourcing focus that is not reflected in this KPI.

2 Percentage of heritage collections maintained within set standards.

The State Library of Western Australia aims to store collections within appropriate environmental conditions. To maintain a significant set of heritage materials these collections are housed under different conditions to general collections in the State Library Building. Controlled conditions include temperature, humidity, light, and the filtration of gaseous and airborne pollutants.

| | |
|-------------|-----|
| 2014 – 2015 | 84% |
| 2015 – 2016 | 94% |
| 2016 – 2017 | 95% |

(Budget Papers target 98%)

COMMENTARY: Investment in building improvements in the previous year and the continuing rationalisation and reorganisation of collection storage in the State Library building has meant a continuing high level of control over the environmental conditions required for the proper preservation of for the State's heritage collections.

3 Percentage increase in the usage of the collections on-site and online.

The purpose of collecting Western Australia’s documentary heritage is to make it accessible for people to use. While much of the heritage collection is only available in a physical format from within the State Library, increasingly collections are being digitised to make them accessible online through the Library’s database. Material that is born digital is also being collected. These figures do not include usage of digitised Western Australian newspapers made available through the National Library of Australia’s Trove service as they would overwhelm other usage figures.

| | |
|-------------|--------|
| 2014 – 2015 | -28.1% |
| 2015 – 2016 | -17.9% |
| 2016 – 2017 | -10.4% |

(Budget Papers target 7%)

COMMENTARY: The online use of images digitised in the Historical Records Rescue Consortium project (2005-08) continues to decrease as user’s access newer digital images available. The rise in use of newer images is less than the decrease in use of older HRRC images potentially due to newer images not being available to be found via search engines; currently they must be searched for on the State Library catalogue. Negotiations are underway to have the catalogue opened to search engines that should drive usage of digital items, including images, in the collection. This KPI does not include the number of page views of Western Australian newspapers on the Trove online service; there were 3.6 million pages views of this content in 2016-2017.

OUTCOME TWO

The Western Australian public library network is supported through access to library materials and services.

1 The extent to which Western Australians are provided with access to library materials.

The State Library of Western Australia works in partnership with local governments to facilitate community access to library materials. Access in this context is measured as the number of new physical library materials provided, the number of community accesses to digital library materials (e-books, e-audiobooks, e-magazines and database downloads), and the number of inter library loans facilitated through the State-wide service. This is divided by the State’s population.

| | |
|-------------|-------|
| 2014 – 2015 | 0.621 |
| 2015 – 2016 | 0.766 |
| 2016 – 2017 | 0.884 |

(Budget Papers target 0.740)

COMMENTARY: The number of physical items delivered to public libraries decreased from 369,641 in the previous year to 293,941 partially due to the five per cent reduction in the State allocation for the purchase of public library materials. This decrease was countered by the continuing increase in the usage of e-resources available to any member of a Western Australian public library from the comfort of their own home. There was a 26 per cent increase in the use of e-resources in the year, more than a million e-books, e-audios and e-magazines were downloaded.

OUTCOME THREE

The Western Australian community benefits from engaging with the State Library’s services.

1 Percentage of clients satisfied with the State Library’s collections and services.

This measures the extent to which the Library’s collections and services meet the needs of the Western Australian public. Clients are surveyed annually to determine their level of satisfaction with library services.

In June 2017, 550 clients responded to the client survey. Clients were given the option of completing the survey in hard copy (438 responses) or from a link from the State Library website (112 responses). Of the forms returned 513 clients provided an appraisal of our services (a 93 per cent response rate to this question). At a 95 per cent confidence level, the estimated maximum sampling error is plus or minus 4 per cent.

| | JUNE 2015 | JUNE 2016 | JUNE 2017 |
|-----------------------------|-----------|-----------|-----------|
| Satisfied or very satisfied | 93.5% | 90.8% | 93.8% |
| Neutral | 4.3% | 6.4% | 4.1% |
| Dissatisfied | 2.2% | 2.8% | 2.1% |

(Budget Papers target 91.0%)

COMMENTARY: In person and online users of the State Library’s collections and services continue to report a high level of satisfaction.

Services and Key Efficiency Indicators

2 Percentage of Western Australians who actively engage with the State Library's services.

The State Library provides a wide range of information and services to the community from the State Library building, online through its websites and with community partners through the Better Beginnings Project. The indicator measures visitation to the Library, online use of the website and catalogue (including multiple visitations by the same person), and the number of Better Beginnings packs delivered to families as a proportion of the population.

| | |
|-------------|-----|
| 2014 – 2015 | 97% |
| 2015 – 2016 | 96% |
| 2016 – 2017 | 91% |

(Budget Papers target 93%)

COMMENTARY: The only count for this KPI to increase in the year was the number of Better Beginnings packs delivered to families across the State. Online and in person visitors to the State Library decreased.

COLLECTION SERVICES

Ensuring Western Australia's documentary collections are acquired, preserved and made accessible for future generations.

1 Cost per new item added to the collection.

This indicator measures the cost per item that is added to the heritage collections

| | |
|-------------|----------|
| 2014 – 2015 | \$254.78 |
| 2015 – 2016 | \$330.91 |
| 2016 – 2017 | \$355.35 |

(Budget Papers target \$242.66)

COMMENTARY: The variation from the Budget Papers was due to less than expected numbers of items added to heritage collections. This KPI includes costs associated with the delivery of Culture and the Arts Portfolio agency ICT services that commenced 1 July 2016. The Budget Papers target for this KPI included provision for this new portfolio service; however previous years reported does not include these costs

PUBLIC LIBRARY SERVICES

Supporting the public library network through facilitating access to library material and services.

1 Average cost of administering services to public libraries.

| | |
|-------------|----------|
| 2014 – 2015 | \$66,016 |
| 2015 – 2016 | \$62,974 |
| 2016 – 2017 | \$62,567 |

(Budget Papers target \$61,026)

COMMENTARY: The number of public libraries in Western Australia decreasing to 231 with the closure of a small rural public library at Grass Patch in the Shire of Esperance. This KPI includes costs associated with the delivery of Culture and the Arts Portfolio agency ICT services that commenced 1 July 2016. The Budget Papers target for this KPI included provision for this new portfolio service; however previous years reported does not include these costs.

LIBRARY, LITERACY AND COMMUNITY ENGAGEMENT

Ensuring that the State Library acts as a community hub in delivering literacy and learning outcomes to the Western Australian community.

1 Cost per engagement with State Library of Western Australia services.

| | |
|-------------|--------|
| 2014 – 2015 | \$3.51 |
| 2015 – 2016 | \$3.45 |
| 2016 – 2017 | \$4.23 |

(Budget Papers target \$3.39)

COMMENTARY: While the number of engagements was above the Budget Papers target, the cost of services allocated to engagement services was higher than expected. This KPI includes costs associated with the delivery of Culture and the Arts Portfolio agency ICT services that commenced 1 July 2016. The Budget Papers target for this KPI included provision for this new portfolio service; however previous years reported does not include these costs.

CERTIFICATION OF PERFORMANCE INDICATORS

We hereby certify that the Performance Indicators are based on proper records, are relevant and appropriate for assisting users to assess the Library Board of Western Australia's performance, and fairly represent the performance of the Library Board of Western Australia for the financial year ending 30 June 2017.



Dr Margaret Nowak

Chairman
Library Board of Western Australia



Ms Sonja Heath

Chair, Finance Committee
Library Board of Western Australia

Financial Statements



Certification of Financial Statements

» FOR THE YEAR ENDED 30 JUNE 2017

The accompanying financial statements of the Library Board of Western Australia have been prepared in compliance with the provisions of the *Financial Management Act 2006* from proper accounts and records to present fairly the financial transactions for the financial year ending 30 June 2017 and the financial position as at 30 June 2017.

At the date of signing we are not aware of any circumstances which would render any particulars included in the financial statements misleading or inaccurate.



James Dew
Chief Finance Officer

5 SEPTEMBER 2017



Dr Margaret Nowak
Chairman
Library Board of Western Australia

5 SEPTEMBER 2017



Ms Sonja Heath
Chair, Finance Committee
Library Board of Western Australia

5 SEPTEMBER 2017

Independent Audit Opinion



Auditor General

INDEPENDENT AUDITOR'S REPORT

To the Parliament of Western Australia

THE LIBRARY BOARD OF WESTERN AUSTRALIA

Report on the Financial Statements

Opinion

I have audited the financial statements of The Library Board of Western Australia which comprise the Statement of Financial Position as at 30 June 2017, the Statement of Comprehensive Income, Statement of Changes in Equity, Statement of Cash Flows for the year then ended, and Notes comprising a summary of significant accounting policies and other explanatory information.

In my opinion, the financial statements are based on proper accounts and present fairly, in all material respects, the operating results and cash flows of The Library Board of Western Australia for the year ended 30 June 2017 and the financial position at the end of that period. They are in accordance with Australian Accounting Standards, the Financial Management Act 2006 and the Treasurer's Instructions.

Basis for Opinion

I conducted my audit in accordance with the Australian Auditing Standards. My responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of my report. I am independent of the Board in accordance with the Auditor General Act 2006 and the relevant ethical requirements of the Accounting Professional and Ethical Standards Board's APES 110 Code of Ethics for Professional Accountants (the Code) that are relevant to my audit of the financial statements. I have also fulfilled my other ethical responsibilities in accordance with the Code. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my opinion.

Responsibility of the Board for the Financial Statements

The Board is responsible for keeping proper accounts, and the preparation and fair presentation of the financial statements in accordance with Australian Accounting Standards, the Financial Management Act 2006 and the Treasurer's Instructions, and for such internal control as the Board determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the Board is responsible for assessing the agency's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Western Australian Government has made policy or funding decisions affecting the continued existence of the Board.

Auditor's Responsibility for the Audit of the Financial Statements

As required by the Auditor General Act 2006, my responsibility is to express an opinion on the financial statements. The objectives of my audit are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes my opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of the financial statements.

As part of an audit in accordance with Australian Auditing Standards, I exercise professional judgment and maintain professional scepticism throughout the audit. I also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for my opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the agency's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the Board.
- Conclude on the appropriateness of the Board's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the agency's ability to continue as a going concern. If I conclude that a material uncertainty exists, I am required to draw attention in my auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify my opinion. My conclusions are based on the audit evidence obtained up to the date of my auditor's report.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

I communicate with the Board regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that I identify during my audit.

Report on Controls

Opinion

I have undertaken a reasonable assurance engagement on the design and implementation of controls exercised by The Library Board of Western Australia. The controls exercised by the Board are those policies and procedures established by the Board to ensure that the receipt, expenditure and investment of money, the acquisition and disposal of property, and the incurring of liabilities have been in accordance with legislative provisions (the overall control objectives).

My opinion has been formed on the basis of the matters outlined in this report.

In my opinion, in all material respects, the controls exercised by The Library Board of Western Australia are sufficiently adequate to provide reasonable assurance that the receipt, expenditure and investment of money, the acquisition and disposal of property and the incurring of liabilities have been in accordance with legislative provisions during the year ended 30 June 2017.

The Board's Responsibilities

The Board is responsible for designing, implementing and maintaining controls to ensure that the receipt, expenditure and investment of money, the acquisition and disposal of property, and the incurring of liabilities are in accordance with the Financial Management Act 2006, the Treasurer's Instructions and other relevant written law.

Independent Audit Opinion (CONTINUED)

Auditor General's Responsibilities

As required by the Auditor General Act 2006, my responsibility as an assurance practitioner is to express an opinion on the suitability of the design of the controls to achieve the overall control objectives and the implementation of the controls as designed. I conducted my engagement in accordance with Standard on Assurance Engagements ASAE 3150 Assurance Engagements on Controls issued by the Australian Auditing and Assurance Standards Board. That standard requires that I comply with relevant ethical requirements and plan and perform my procedures to obtain reasonable assurance about whether, in all material respects, the controls are suitably designed to achieve the overall control objectives and the controls, necessary to achieve the overall control objectives, were implemented as designed.

An assurance engagement to report on the design and implementation of controls involves performing procedures to obtain evidence about the suitability of the design of controls to achieve the overall control objectives and the implementation of those controls. The procedures selected depend on my judgement, including the assessment of the risks that controls are not suitably designed or implemented as designed. My procedures included testing the implementation of those controls that I consider necessary to achieve the overall control objectives.

I believe that the evidence I have obtained is sufficient and appropriate to provide a basis for my opinion.

Limitations of Controls

Because of the inherent limitations of any internal control structure it is possible that, even if the controls are suitably designed and implemented as designed, once the controls are in operation, the overall control objectives may not be achieved so that fraud, error, or noncompliance with laws and regulations may occur and not be detected. Any projection of the outcome of the evaluation of the suitability of the design of controls to future periods is subject to the risk that the controls may become unsuitable because of changes in conditions.

Report on the Key Performance Indicators

Opinion

I have undertaken a reasonable assurance engagement on the key performance indicators of The Library Board of Western Australia for the year ended 30 June 2017. The key performance indicators are the key effectiveness indicators and the key efficiency indicators that provide performance information about achieving outcomes and delivering services.

In my opinion, in all material respects, the key performance indicators of The Library Board of Western Australia are relevant and appropriate to assist users to assess the Board's performance and fairly represent indicated performance for the year ended 30 June 2017.

The Board's Responsibility for the Key Performance Indicators

The Board is responsible for the preparation and fair presentation of the key performance indicators in accordance with the Financial Management Act 2006 and the Treasurer's Instructions and for such internal control as the Board determines necessary to enable the preparation of key performance indicators that are free from material misstatement, whether due to fraud or error.

In preparing the key performance indicators, the Board is responsible for identifying key performance indicators that are relevant and appropriate having regard to their purpose in accordance with Treasurer's Instruction 904 Key Performance Indicators.

Auditor General's Responsibility

As required by the Auditor General Act 2006, my responsibility as an assurance practitioner is to express an opinion on the key performance indicators. The objectives of my engagement are to obtain reasonable assurance about whether the key performance indicators are relevant and appropriate to assist users to assess the agency's performance and whether the key performance indicators are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes my opinion.

I conducted my engagement in accordance with Standard on Assurance Engagements ASAE 3000 Assurance Engagements Other than Audits or Reviews of Historical Financial Information issued by the Australian Auditing and Assurance Standards Board. That standard requires that I comply with relevant ethical requirements relating to assurance engagements.

An assurance engagement involves performing procedures to obtain evidence about the amounts and disclosures in the key performance indicators. It also involves evaluating the relevance and appropriateness of the key performance indicators against the criteria and guidance in Treasurer's Instruction 904 for measuring the extent of outcome achievement and the efficiency of service delivery. The procedures selected depend on my judgement, including the assessment of the risks of material misstatement of the key performance indicators. In making these risk assessments I obtain an understanding of internal control relevant to the engagement in order to design procedures that are appropriate in the circumstances.

I believe that the evidence I have obtained is sufficient and appropriate to provide a basis for my opinion.

My Independence and Quality Control Relating to the Reports on Controls and Key Performance Indicators

I have complied with the independence requirements of the Auditor General Act 2006 and the relevant ethical requirements relating to assurance engagements. In accordance with ASQC 1 Quality Control for Firms that Perform Audits and Reviews of Financial Reports and Other Financial Information, and Other Assurance Engagements, the Office of the Auditor General maintains a comprehensive system of quality control including documented policies and procedures regarding compliance with ethical requirements, professional standards and applicable legal and regulatory requirements.

Matters Relating to the Electronic Publication of the Audited Financial Statements and Key Performance Indicators

This auditor's report relates to the financial statements and key performance indicators of The Library Board of Western Australia for the year ended 30 June 2017 included on the Board's website. The Board's management is responsible for the integrity of the Board's website. This audit does not provide assurance on the integrity of the Board's website. The auditor's report refers only to the financial statements and key performance indicators described above. It does not provide an opinion on any other information which may have been hyperlinked to from these financial statements or key performance indicators. If users of the financial statements and key performance indicators are concerned with the inherent risks arising from publication on a website, they are advised to refer to the hard copy of the audited financial statements and key performance indicators to confirm the information contained in this website version of the financial statements and key performance indicators.

DON CUNNINGHAME
ASSISTANT AUDITOR GENERAL FINANCIAL AUDIT
Delegate of the Auditor General for Western Australia
Perth, Western Australia
6 September 2017

THE LIBRARY BOARD OF WESTERN AUSTRALIA

Statement of Comprehensive Income

» FOR THE YEAR ENDED 30 JUNE 2017

| | Note | 2017 \$'000 | 2016 \$'000 |
|---|------|----------------|----------------|
| COST OF SERVICES | | | |
| EXPENSES | | | |
| Employee benefits expense | 6 | 14,306 | 14,357 |
| Supplies and services | 8 | 6,690 | 5,453 |
| Depreciation and amortisation expense | 9 | 9,357 | 10,062 |
| Accommodation expenses | 10 | 3,781 | 3,126 |
| Grants and subsidies | 11 | 360 | 362 |
| Cost of sales ^{xc} | 15 | - | 104 |
| Loss on disposal of non-current assets | 20 | 18 | 1 |
| Other expenses | 12 | 257 | 433 |
| Total cost of services | | 34,769 | 33,898 |
| INCOME | | | |
| <i>Revenue</i> | | | |
| User charges and fees | 14 | 845 | 1,031 |
| Sales | 15 | - | 200 |
| Commonwealth grants and contributions | 16 | 244 | 235 |
| Interest revenue | 17 | 40 | 26 |
| Sponsorship revenue | 18 | 60 | 5 |
| Bequest contributions | 19 | 9 | 7 |
| Other revenue | 21 | 1,194 | 1,215 |
| TOTAL REVENUE | | 2,392 | 2,719 |
| Total income other than income from State Government | | 2,392 | 2,719 |
| NET COST OF SERVICES | | 32,377 | 31,179 |

| | Note | 2017 \$'000 | 2016 \$'000 |
|--|------|-----------------|----------------|
| INCOME FROM STATE GOVERNMENT | | | |
| | 22 | | |
| Service appropriation | | 30,015 | 29,380 |
| Assets/liabilities assumed/(transferred) | | 130 | (17) |
| Services received free of charge | | 1,073 | 6 |
| Royalties for Regions Fund | | 720 | 1,475 |
| Grants and subsidies from State Government | | 498 | - |
| Total income from State Government | | 32,436 | 30,844 |
| SURPLUS/(DEFICIT) FOR THE PERIOD | | 59 | (335) |
| OTHER COMPREHENSIVE INCOME | | | |
| <i>Items not reclassified subsequently to profit or loss</i> | | | |
| Changes in asset revaluation surplus | 35 | (13,487) | 7,365 |
| Total other comprehensive income | | (13,487) | 7,365 |
| TOTAL COMPREHENSIVE INCOME FOR THE PERIOD | | (13,428) | 7,030 |

The Statement of Comprehensive Income should be read in conjunction with the accompanying notes.

See also Note 46 'Schedule of Income and Expenses by Service'.

THE LIBRARY BOARD OF WESTERN AUSTRALIA

Statement of Financial Position

» AS AT 30 JUNE 2017

| | Note | 2017 \$'000 | 2016 RESTATED \$'000 | 2015 RESTATED \$'000 |
|--------------------------------------|------|----------------|----------------------------|----------------------------|
| ASSETS | | | | |
| CURRENT ASSETS | | | | |
| Cash and cash equivalents | 36 | 1,543 | 2,565 | 2,937 |
| Restricted cash and cash equivalents | 23 | 556 | 225 | 615 |
| Inventories | 24 | - | 36 | 51 |
| Receivables | 25 | 494 | 274 | 488 |
| Amounts receivable for services | 26 | 10,438 | 10,449 | 10,801 |
| Other current assets | 27 | 467 | 486 | 259 |
| Total Current Assets | | 13,498 | 14,035 | 15,151 |
| NON-CURRENT ASSETS | | | | |
| Restricted cash and cash equivalents | 23 | 1,512 | 1,467 | 1,467 |
| Amounts receivable for services | 26 | 14,343 | 14,821 | 15,267 |
| Property, plant and equipment | 28 | 48,150 | 49,860 | 52,715 |
| Library collections | 28 | 124,358 | 134,662 | 123,747 |
| Intangible assets | 30 | 12 | 27 | 42 |
| Total Non-Current Assets | | 188,375 | 200,837 | 193,238 |
| TOTAL ASSETS | | 201,873 | 214,872 | 208,389 |

The Statement of Financial Position should be read in conjunction with the accompanying notes.

| | Note | 2017 \$'000 | 2016 RESTATED \$'000 | 2015 RESTATED \$'000 |
|--------------------------------------|------|----------------|----------------------------|----------------------------|
| LIABILITIES | | | | |
| CURRENT LIABILITIES | | | | |
| Payables | 32 | 763 | 619 | 1,090 |
| Provisions | 33 | 2,519 | 1,586 | 1,857 |
| Other current liabilities | 34 | 14 | 22 | 12 |
| Total Current Liabilities | | 3,296 | 2,227 | 2,959 |
| NON-CURRENT LIABILITIES | | | | |
| Provisions | 33 | 530 | 1,236 | 1,051 |
| Other non-current liabilities | 34 | - | 9 | 9 |
| Total Non-Current Liabilities | | 530 | 1,245 | 1,060 |
| TOTAL LIABILITIES | | 3,826 | 3,472 | 4,019 |
| NET ASSETS | | 198,047 | 211,400 | 204,370 |
| EQUITY | | | | |
| Contributed equity | 35 | 57,305 | 57,230 | 57,230 |
| Reserves | | 92,384 | 105,871 | 98,506 |
| Accumulated surplus | | 48,358 | 48,299 | 48,634 |
| TOTAL EQUITY | | 198,047 | 211,400 | 204,370 |

See note 45 'Correction of Prior Period Error' for detailed information on restatement of comparatives.

Statement of Changes In Equity

» FOR THE YEAR ENDED 30 JUNE 2017

| | Note | CONTRIBUTED EQUITY | RESERVES | ACCUMULATED SURPLUS | TOTAL EQUITY |
|---|------|--------------------|----------|---------------------|--------------|
| | | \$'000 | \$'000 | \$'000 | \$'000 |
| BALANCE AT 30 JUNE 2015 | | 57,230 | 104,463 | 48,634 | 210,327 |
| Changes in accounting policy or correction of prior period errors | | - | (5,957) | - | (5,957) |
| RESTATED BALANCE AT 1 JULY 2015 | | 57,230 | 98,506 | 48,634 | 204,370 |
| (Deficit) | | - | - | (335) | (335) |
| Other comprehensive income | | - | 7,365 | - | 7,365 |
| Total comprehensive income for the period | | - | 7,365 | (335) | 7,030 |
| Transaction with owners in their capacity as owners: | | | | | |
| Capital appropriations | | - | - | - | - |
| Total | | - | - | - | - |
| BALANCE AT 30 JUNE 2016 | | 57,230 | 105,871 | 48,299 | 211,400 |
| BALANCE AT 1 JULY 2016 | | 57,230 | 105,871 | 48,299 | 211,400 |
| Changes in accounting policy or correction of prior period errors | | - | - | - | - |
| RESTATED BALANCE AT 1 JULY 2016 | | 57,230 | 105,871 | 48,299 | 211,400 |
| Surplus | | - | - | 59 | 59 |
| Other comprehensive income | | - | (13,487) | - | (13,487) |
| Total comprehensive income for the period | | - | (13,487) | 59 | (13,428) |
| Transaction with owners in their capacity as owners: | | | | | |
| Capital appropriations | | 75 | - | - | 75 |
| Total | | 75 | - | - | 75 |
| BALANCE AT 30 JUNE 2017 | | 57,305 | 92,384 | 48,358 | 198,047 |

The Statement of Changes in Equity should be read in conjunction with the accompanying notes.

Statement Of Cash Flows

» FOR THE YEAR ENDED 30 JUNE 2017

| | Note | 2017 \$'000 | 2016 \$'000 |
|--|------|-----------------|-----------------|
| CASH FLOWS FROM STATE GOVERNMENT | | | |
| Service appropriation | | 20,694 | 19,377 |
| State grants and subsidies | | 150 | - |
| Capital appropriation | | 75 | - |
| Holding account drawdowns | | 9,810 | 10,801 |
| Royalties for Regions Fund | | 720 | 1,475 |
| NET CASH PROVIDED BY STATE GOVERNMENT | | 31,449 | 31,653 |
| CASH FLOWS FROM OPERATING ACTIVITIES | | | |
| PAYMENTS | | | |
| Employee benefits | | (14,111) | (14,794) |
| Supplies and services | | (6,604) | (5,895) |
| Accommodation | | (3,094) | (2,688) |
| Grants and subsidies | | (370) | (353) |
| GST payments on purchases | | (1,882) | (1,930) |
| Other payments | | (117) | (508) |
| RECEIPTS | | | |
| Sales of goods and services | | - | 200 |
| User charges and fees | | 735 | 878 |
| Commonwealth grants and contributions | | 244 | 235 |
| Interest received | | 32 | 35 |
| Sponsorship revenue | | 60 | 5 |
| GST receipts on sales | | 186 | 188 |
| GST receipts from taxation authority | | 1,559 | 1,842 |
| Other receipts | | 1,423 | 1,431 |
| NET CASH (USED IN) OPERATING ACTIVITIES | 36 | (21,939) | (21,354) |

| | Note | 2017 \$'000 | 2016 \$'000 |
|---|------|-----------------|-----------------|
| CASH FLOWS FROM INVESTING ACTIVITIES | | | |
| Purchase of non-current physical assets | | (10,156) | (11,061) |
| NET CASH (USED IN) INVESTING ACTIVITIES | | (10,156) | (11,061) |
| NET (DECREASE) IN CASH AND CASH EQUIVALENTS | | (646) | (762) |
| CASH AND CASH EQUIVALENTS AT THE BEGINNING OF THE REPORTING PERIOD | | 4,257 | 5,019 |
| CASH AND CASH EQUIVALENTS AT THE END OF THE REPORTING PERIOD | 36 | 3,611 | 4,257 |

The Statement of Cash Flows should be read in conjunction with the accompanying notes.

Notes to the Financial Statements

» FOR THE YEAR ENDED 30 JUNE 2017

1 Australian Accounting Standards

GENERAL

The Library Board of Western Australia's financial statements for the year ended 30 June 2017 have been prepared in accordance with Australian Accounting Standards. The term "Australian Accounting Standards" includes Standards and Interpretations issued by the Australian Accounting Standard Board (AASB).

The Library Board of Western Australia (herein after referred to as 'the Library Board') has adopted any applicable new and revised Australian Accounting Standards from their operative dates.

EARLY ADOPTION OF STANDARDS

The Library Board cannot early adopt an Australian Accounting Standard unless specifically permitted by TI 1101 'Application of Australian Accounting Standards and Other Pronouncements'. There has been no early adoption of any other Australian Accounting Standards that have been issued or amended (but not operative) by the Library Board for the annual reporting period ended 30 June 2017.

2 Summary of significant accounting policies

(A) GENERAL STATEMENT

The Library Board is a not-for-profit reporting entity that prepares general purpose financial statements in accordance with Australian Accounting Standards, the Framework, Statements of Accounting Concepts and other authoritative pronouncements of the AASB as applied by the Treasurer's instructions. Several of these are modified by the Treasurer's instructions to vary application, disclosure, format and wording.

The *Financial Management Act 2006* and the Treasurer's instructions impose legislative provisions that govern the preparation of financial statements and take precedence over Australian Accounting Standards, the Framework, Statements of Accounting Concepts and other authoritative pronouncements of the AASB.

Where modification is required and has a material or significant financial effect upon the reported results, details of that modification and the resulting financial effect are disclosed in the notes to the financial statements.

(B) BASIS OF PREPARATION

The financial statements have been prepared on the accrual basis of accounting using the historical cost convention, except for buildings, works of art and heritage library collections which have been measured at fair value.

The accounting policies adopted in the preparation of the financial statements have been consistently applied throughout all periods presented unless otherwise stated.

The financial statements are presented in Australian dollars and all values are rounded to the nearest thousand dollars (\$'000).

Note 3 'Judgements made by management in applying accounting policies' discloses judgements that have been made in the process of applying the Library Board's accounting policies resulting in the most significant effect on amounts recognised in the financial statements.

Note 4 'Key sources of estimation uncertainty' discloses key assumptions made concerning the future, and other key sources of estimation uncertainty at the end of the reporting period, that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next reporting period.

(C) REPORTING ENTITY

The reporting entity is The Library Board of Western Australia. The Library Board of Western Australia has no related bodies.

(D) CONTRIBUTED EQUITY

AASB Interpretation 1038 *Contributions by Owners Made to Wholly-Owned Public Sector Entities* requires transfers in the nature of equity contributions, other than as a result of a restructure of administrative arrangements, to be designated by the Government (the owner) as contributions by owners (at the time of, or prior to transfer) before such transfers can be recognised as equity contributions. Capital appropriations have been designated as contributions by owners by TI 955 *Contributions by Owners made to Wholly Owned Public Sector Entities* and have been credited directly to Contributed Equity.

The transfers of net assets to/from other agencies, other than as a result of a restructure of administrative arrangements, are designated as contributions by owners where the transfers are non-discretionary and non-reciprocal. See Note 35 'Equity'.

(E) INCOME

REVENUE RECOGNITION

Revenue is measured at the fair value of consideration received or receivable. Revenue is recognised for the major business activities as follows:

SALE OF GOODS

Revenue is recognised from the sale of goods and disposal of other assets when the significant risks and rewards of ownership transfer to the purchaser and can be measured reliably.

Notes to the Financial Statements

» FOR THE YEAR ENDED 30 JUNE 2017

PROVISION OF SERVICES

Revenue is recognised by reference to the stage of completion of the transaction.

INTEREST

Revenue is recognised as the interest accrues.

SERVICE APPROPRIATIONS

Service appropriations are recognised as revenues at fair value in the period in which the Library Board gains control of the appropriated funds. The Library Board gains control of appropriated funds at the time those funds are deposited to the bank account or credited to the 'Amounts receivable for services' (holding account) held at Treasury. (See Note 22 'Income from State Government').

GRANTS, DONATIONS, GIFTS AND OTHER NON-RECIPROCAL CONTRIBUTIONS

Revenue is recognised at fair value when the Library Board obtains control over the assets comprising the contributions, usually when cash is received.

Other non-reciprocal contributions that are not contributions by owners are recognised at their fair value. Contributions of services are only recognised when a fair value can be reliably determined and the services would be purchased if not donated.

Royalties for Regions funds are recognised as revenue at fair value in the period in which the Library Board obtains control over the funds. The Library Board obtains control of the funds at the time the funds are deposited into The Library Board's bank account.

GAINS

Realised and unrealised gains are usually recognised on a net basis. These include gains arising on the disposal of non current assets and some revaluations of non current assets.

(F) PROPERTY, PLANT AND EQUIPMENT*CAPITALISATION/EXPENSING OF ASSETS*

Items of property, plant and equipment costing \$5,000 or more are recognised as assets and the cost of utilising assets is expensed (depreciated) over their useful lives. Items of property, plant and equipment costing less than \$5,000 are immediately expensed direct to the Statement of Comprehensive Income (other than where they form part of a group of similar items which are significant in total).

INITIAL RECOGNITION AND MEASUREMENT

Property, plant and equipment is initially recognised at cost.

For items of property, plant and equipment acquired at no cost or for nominal cost, the cost is their fair value at the date of acquisition.

SUBSEQUENT MEASUREMENT

Subsequent to initial recognition as an asset, the revaluation model is used for the measurement of buildings and historical cost for all other property, plant and equipment. Buildings are carried at fair value less accumulated depreciation and accumulated impairment losses. All other items of property, plant and equipment are stated at historical cost less accumulated depreciation and accumulated impairment losses.

Where market-based evidence is available, the fair value of buildings is determined on the basis of current market buying values determined by reference to recent market transactions. When buildings are revalued by reference to recent market transactions, the accumulated depreciation is eliminated against the gross carrying amount of the asset and the net amount restated to the revalued amount.

In the absence of market-based evidence, fair value of buildings is determined on the basis of existing use. This normally applies where buildings are specialised. Fair value for existing use buildings is determined by reference to the cost of replacing the remaining future economic benefits embodied in the asset, i.e. the depreciated replacement cost. Where the fair value of the buildings is determined on the depreciated replacement cost, the gross carrying amount and the accumulated depreciation are restated proportionately with the change in the gross carrying amount of the asset.

Buildings are independently valued annually by the Western Australian Land Information Authority (Valuation Services) and recognised annually to ensure that the carrying amount does not differ materially from the asset's fair value at the end of the reporting period.

The most significant assumptions and judgements in estimating fair value are made in assessing whether to apply the existing use basis to assets and in determining estimated economic life. Professional judgement by the valuer is required where the evidence does not provide a clear distinction between market type assets and existing use assets.

DERECOGNITION

Upon disposal or derecognition of an item of property, plant and equipment, any revaluation reserve relating to that asset is retained in the asset revaluation surplus.

Notes to the Financial Statements

» FOR THE YEAR ENDED 30 JUNE 2017

ASSET REVALUATION SURPLUS

The asset revaluation surplus is used to record increments and decrements on the revaluation of non-current assets on a class of assets basis and as described in *Note 28 'Property, plant and equipment'*.

DEPRECIATION

All non-current assets having a limited useful life are systematically depreciated over their estimated useful lives in a manner that reflects the consumption of their future economic benefits.

Depreciation on assets is calculated using the straight line method, using rates which are reviewed annually. Estimated useful lives for each class of depreciable asset are:

| | |
|-------------------------|---------------|
| BUILDINGS | 50 YEARS |
| FURNITURE AND EQUIPMENT | 3 TO 10 YEARS |
| OFFICE EQUIPMENT | 3 TO 15 YEARS |
| MOTOR VEHICLES | 3 TO 10 YEARS |

(G) LIBRARY COLLECTIONS*Capitalisation/expensing of assets*

Four classes of Library Collections held by the Library Board have been identified for financial accounting purposes - Public Library Stock Collections, State Library Collections, Heritage Collections and Works of Art. All items added to the Public Library Stock and State Library Collections are capitalised at cost. Heritage Collections include monographs, newspapers, microfilm, cartographic items, pictorial and film collections, printed music, sound recordings and oral history which may be acquired by purchase or donation. Private archives, ephemera and serials collections are not recognised as assets of the Library Board unless their values can be reliably estimated.

Subsequent measurement

Public Library Stock and State Library Collections are valued at historic cost less an amortisation adjustment based on the estimated average life of the collection.

Independent valuations of specific items within the Heritage Collections (named pictorial, map, private archive and rare book items) are provided every three years by an expert. The latest such valuation was carried out in 2016. Valuations of other items within the Heritage Collections are done internally on an annual basis based on consideration of cost of replacement, the average values of similar size collections at other libraries and itemised values. Independent valuations of Works of Art are provided every three years by an art expert. The latest such valuation was carried out in 2016.

Amortisation

Heritage Collections and Works of Art controlled by the Library Board are anticipated to have very long and indeterminate useful lives. Their service potential has not, in any material sense, been consumed during the reporting period. As such, no amount for depreciation has been recognised in respect of these assets.

The Public Library Stock Collection is considered to have a useful life of five years. The value of the fifth oldest year's acquisitions is written off in the current year. The State Library Collection, excluding rare books, is depreciated by expensing the value of the tenth oldest year's acquisitions.

(H) INTANGIBLE ASSETS*Capitalisation/expensing of assets*

Acquisitions of Intangible assets costing \$5,000 or more and internally generated Intangible assets costing over \$50,000 or more are capitalised. The cost of utilising the assets is expensed (amortised) over their useful lives. Costs incurred below these thresholds are immediately expensed directly to the Statement of Comprehensive Income.

Intangible assets are initially recognised at cost. For assets acquired at no cost or for nominal cost, the cost is their fair value at the date of acquisition.

The cost model is applied for subsequent measurement requiring the asset to be carried at cost less any accumulated amortisation and accumulated impairment losses.

Amortisation for Intangible assets with infinite useful lives is calculated for the period of the expected benefit (estimated useful life which is reviewed annually) on the straight line basis. All Intangible assets controlled by the Library Board have a finite useful life and zero residual value. The expected useful lives for each class of Intangible asset are:

| | |
|--------------|--------------|
| SOFTWARE (a) | 3 TO 5 YEARS |
|--------------|--------------|

(a) Software that is not integral to the operation of any related hardware.

Licences

Licences have a finite useful life and are carried at cost less accumulated amortisation and accumulated impairment losses.

Research and development costs

Research costs are expensed as incurred. Development costs incurred for an individual project are carried forward when the future economic benefits can reasonably be regarded as assured and the total project costs are likely to exceed \$50,000. Other development costs are expensed as incurred.

Computer software

Software that is an integral part of the related hardware is treated as property, plant and equipment. Software that is not an integral part of the related hardware is recognised as an Intangible asset. Software costing less than \$5,000 is expensed in the year of acquisition.

Notes to the Financial Statements

» FOR THE YEAR ENDED 30 JUNE 2017

Website costs

Website costs are charged as expenses when they are incurred unless they relate to the acquisition or development of an asset when they may be capitalised and amortised. Generally, costs in relation to feasibility studies during the planning phase of a website, and ongoing costs of maintenance during the operating phase are expensed. Costs incurred in building or enhancing a website that can be reliably measured, are capitalised to the extent that they represent probable future economic benefits.

(I) IMPAIRMENT OF ASSETS

Property, plant and equipment and intangible assets are tested for any indication of impairment at the end of each reporting period. Where there is an indication of impairment, the recoverable amount is estimated. Where the recoverable amount is less than the carrying amount, the asset is considered impaired and is written down to the recoverable amount and an impairment loss is recognised. Where an asset measured at cost is written down to a recoverable amount, an impairment loss is recognised in profit or loss. Where a previously revalued asset is written down to recoverable amount, the loss is recognised as a revaluation decrement in other comprehensive income. As the Library Board is a not-for-profit entity, unless a specialised asset has been identified as a surplus asset, the recoverable amount is the higher of an asset's fair value less costs to sell and depreciated replacement cost.

The risk of impairment is generally limited to circumstances where an asset's depreciation is materially understated, where the replacement cost is falling or where there is a significant change in useful life. Each relevant class of assets is reviewed annually to verify that the accumulated depreciation/amortisation reflects the level of consumption or expiration of asset's future economic benefits and to evaluate any impairment risk from falling replacement costs.

Intangible assets with an indefinite useful life and intangible assets not yet available for use are tested for impairment at the end of each reporting period irrespective of whether there is any indication of impairment.

The recoverable amount of assets identified as surplus assets is the higher of fair value less costs to sell and the present value of future cash flows expected to be derived from the asset. Surplus assets carried at fair value have no risk of material impairment where fair value is determined by reference to market-based evidence. Where fair value is determined by reference to depreciated replacement cost, surplus assets are at risk of impairment and the recoverable amount is measured. Surplus assets at cost are tested for indications of impairment at the end of each reporting period.

Refer to Note 31 'Impairment of assets' for the outcome of impairment reviews and testing.

Refer also to Note 2(p) 'Receivables' and Note 25 'Receivables' for impairment of receivables.

(J) LEASES

The Library Board holds operating leases for motor vehicles. Operating lease payments are expensed on a straight line basis over the lease term as this represents the pattern of benefits derived from the leased property.

(K) FINANCIAL INSTRUMENTS

In addition to cash, the Library Board has two categories of financial instruments:

- Loans and receivables; and
- Non-trading financial liabilities measured at amortised cost.

Financial instruments have been disaggregated into the following classes:

Financial Assets

- Cash and cash equivalents;
- Restricted cash and cash equivalents;
- Receivables; and
- Amounts receivable for services.

FINANCIAL LIABILITIES

- Payables

Initial recognition and measurement of financial instruments is at fair value which normally equates to the transaction cost or the face value. Subsequent measurement is at amortised cost using the effective interest method.

The fair value of short-term receivables and payables is the transaction cost or the face value because there is no interest rate applicable and subsequent measurement is not required as the effect of discounting is not material.

(L) CASH AND CASH EQUIVALENTS

For the purpose of the Statement of Cash Flows, cash and cash equivalent (and restricted cash and cash equivalent) assets comprise cash on hand and short-term deposits with original maturities of three months or less that are readily convertible to a known amount of cash and which are subject to insignificant risk of changes in value.

Notes to the Financial Statements

» FOR THE YEAR ENDED 30 JUNE 2017

(M) ACCRUED SALARIES

Accrued salaries represent the amount due to staff but unpaid at the end of the reporting period. Accrued salaries are settled within a fortnight of the reporting period end. The Library Board considers the carrying amount of accrued salaries to be equivalent to its fair value.

(N) AMOUNTS RECEIVABLE FOR SERVICES (HOLDING ACCOUNT)

The Library Board receives income from the State Government partly in cash and partly as an asset (holding account receivable). The accrued amount appropriated is accessible on the emergence of the cash funding requirement to cover leave entitlements and asset replacement.

See also Note 22 'Income from State Government' and Note 26 'Amounts receivable for services'.

(O) INVENTORIES

Inventories were previously measured at the lower of cost and net realisable value. Costs were assigned on the basis of average cost. The Library Board previously held one class of inventory being stock held for sale through the State Library Shop. The State Library Shop was transferred to the Western Australian Museum on 1 July 2016 (all inventories transferred at cost).

See Note 24 'Inventories' for prior year comparative figure.

(P) RECEIVABLES

Receivables are recognised at original invoice amount less an allowance for any uncollectible amounts (i.e. impairment). The collectability of receivables is reviewed on an ongoing basis and any receivables identified as uncollectible are written-off against the allowance account. The allowance for uncollectible amounts (doubtful debts) is raised when there is objective evidence that the Library Board will not be able to collect the debts.

The carrying amount is equivalent to fair value as it is due for settlement within 30 days. See Note 2(k) 'Financial Instruments' and Note 25 'Receivables'.

(Q) PAYABLES

Payables are recognised at the amounts payable when the Library Board becomes obliged to make future payments as a result of a purchase of assets or services. The carrying amount is equivalent to fair value, as they are generally settled within 30 days. See Note 2(k) 'Financial Instruments' and Note 32 'Payables'.

(R) PROVISIONS

Provisions are liabilities of uncertain timing or amount and are recognised where there is a present legal or constructive obligation as a result of a past event and when the outflow of resources embodying economic benefits is probable and a reliable estimate can be made of the amount of the obligation. Provisions are reviewed at the end of each reporting period.

(i) PROVISIONS - EMPLOYEE BENEFITS

All annual leave and long service leave provisions are in respect of employees' services up to the end of the reporting period.

Annual leave

Annual leave is not expected to be settled wholly within 12 months after the end of the reporting period and is therefore considered to be 'other long-term employee benefits'. The annual leave liability is based on remuneration rates current as at the end of the reporting period.

An actuarial assessment of annual leave undertaken by *PricewaterhouseCoopers Actuaries* at 30 June 2017 determined that the liability using the short-hand measurement technique above was not materially different from the liability using the present value of

expected future payments. The provision for annual leave is classified as a current liability as the Library Board does not have an unconditional right to defer settlement of the liability for at least 12 months after the end of the reporting period.

Refer to Note 4 'Key Sources of Estimation Uncertainty' for the disclosure of key estimates in relation to annual leave.

Long Service Leave

A liability for long service leave is recognised after an employee has completed 3 years (2016: 2 years) of service based on remuneration rates current as at the end of the reporting period.

An actuarial assessment of long service leave undertaken by *PricewaterhouseCoopers Actuaries* at 30 June 2017 determined that the liability measured using the short hand measurement technique above was not materially different from the liability determined using the present value of expected future payments. This calculation is consistent with the Library Board's experience of employee retention and leave taken.

Unconditional long service leave provisions are classified as current liabilities as the Library Board does not have an unconditional right to defer the settlement of the liability for at least 12 months after the end of the reporting period. Pre-conditional and conditional long service leave provisions are classified as non-current liabilities because the Library Board has an unconditional right to defer the settlement of the liability until the employee has completed the requisite years of service.

Refer to Note 4 'Key Sources of Estimation Uncertainty' for the disclosure of key estimates in relation to long service leave.

Notes to the Financial Statements

» FOR THE YEAR ENDED 30 JUNE 2017

Superannuation

The Government Employees Superannuation Board (GESB) and other fund providers administer public sector superannuation arrangements in Western Australia in accordance with legislative requirements. Eligibility criteria for membership in particular schemes for public sector employees vary according to commencement and implementation dates.

Eligible employees contribute to the Pension Scheme, a defined benefit pension scheme closed to new members since 1987, or the Gold State Superannuation Scheme (GSS), a defined benefit lump sum scheme closed to new members since 1995.

Employees commencing employment prior to 16 April 2007 who were not members of either the Pension Scheme or the GSS became non-contributory members of the West State Superannuation Scheme (WSS). Employees commencing employment on or after 16 April 2007 became members of the GESB Super Scheme (GESBS). From 30 March 2012, existing members of the WSS or GESBS and new employees have been able to choose their preferred superannuation fund provider. The Library Board makes contributions to GESB or other fund providers on behalf of employees in compliance with the *Commonwealth Government's Superannuation Guarantee (Administration) Act 1992*. Contributions to these accumulation schemes extinguish the Library Board's liability for superannuation charges in respect of employees who are not members of the Pension Scheme or GSS.

The GSS is a defined benefit scheme for the purposes of employees and whole-of-government reporting. However, it is a defined contribution plan for agency purposes because the concurrent contributions (defined contributions) made by the Library Board to GESB extinguishes the agency's obligations to the related superannuation liability.

The Library Board has no liabilities under the Pension Scheme or the GSS. The liabilities for the unfunded Pension Scheme and the unfunded GSS transfer benefits attributable to members who transferred from the Pension Scheme, are assumed by the Treasurer. All other GSS obligations are funded by concurrent contributions made by the Library Board to the GESB.

The GESB makes all benefit payments in respect of the Pension Scheme and GSS, and is recouped from the Treasurer for the employer's share.

*(ii) PROVISIONS – OTHER**Employment On-costs*

Employment on-costs, including workers' compensation insurance, are not employee benefits and are recognised separately as liabilities and expenses when the employment to which they relate has occurred. Employment on-costs are included as part of 'Other expenses' and are not included as part of the Board's 'Employee benefits expense'. See Note 12 'Other Expenses.' The related liability is included in 'Employment on-costs provision'.

(S) SUPERANNUATION EXPENSE

Superannuation expense is recognised in the profit or loss of the Statement of Comprehensive Income and comprises employer contributions paid to the GSS (concurrent contributions), WSS, the GESBS, and other superannuation funds.

(T) ASSETS AND SERVICES RECEIVED FREE OF CHARGE OR FOR NOMINAL COST

Assets or services received free of charge or for nominal cost that the Library Board would otherwise purchase if not donated, are recognised as income at the fair value of the assets or services where they can be reliably measured. A corresponding expense is recognised for services received. Receipts of assets are recognised in the Statement of Financial Position.

Assets or services received from other State Government agencies are separately disclosed under Income from State Government in the Statement of Comprehensive Income.

(U) COMPARATIVE FIGURES

Comparative figures are, where appropriate, reclassified to be comparable with the figures presented in the current reporting period.

See note 45 'Correction of Prior Period Error' for details regarding restatement of comparative amounts presented in the current period's financial statements.

Notes to the Financial Statements

» FOR THE YEAR ENDED 30 JUNE 2017

3 Judgements made by management in applying accounting policies

The preparation of financial statements requires management to make judgements about the application of accounting policies that have a significant effect on the amounts recognised in the financial statements. The Library Board evaluates these judgements regularly.

RECOGNITION OF RARE BOOKS AND OTHER MATERIALS

The rare book components of the heritage and other State Library collections are identified on the basis of the judgement of senior library staff, drawing on their knowledge of the collection and antiquarian markets. An item from the collection that has been identified as significant is added to the rare book rooms. These items are valued on the basis of available evidence from book re-sale sources, including online sellers and public auctions. A range of values may be obtained, and a judgement made as to which value most accurately represents the copy of the item held in the collection (in terms of age, condition and any unique features such as author's signature etc.). The application of judgement in this process could have a material impact on the asset value of this category of the collection.

4 Key sources of estimation uncertainty

The Library Board makes key estimates and assumptions concerning the future. These estimates and assumptions are based on historical experience and various other factors that have a significant risk of causing a material adjustment to the carrying amount of assets and liabilities within the next reporting period.

VALUATION OF HERITAGE COLLECTIONS

The Library Board values each category of materials within the heritage collections asset on the basis of estimation techniques used by similar cultural organisations and libraries, and which provide a reasonable estimate of the value of the collection. Examples of estimates used include the average rare book price for similar collections (obtained from the National Library of Australia), and the estimated average value of photographs in the pictorial collection. While each of these measures can be determined on a reasonable basis, the value is applied to a large quantity of items within the collection. Small estimation errors may result in material variations in the total asset value.

However, as this collection is held for cultural purposes with no intention to sell or otherwise dispose of the asset, the estimates determined in this manner are considered to provide reasonable information that is useful to users of these financial statements. Further refinements to collection valuation methodologies are considered on a regular basis and in consultation with other similar organisations.

DEPRECIATION/AMORTISATION OF PUBLIC LIBRARY STOCK AND STATE LIBRARY COLLECTIONS

The items in these collections are considered to have a limited useful life, and as such, the asset value must be expensed to the Income Statement in a manner that reflects the consumption of the service potential in the asset. It is not feasible to determine the useful life of each item within the collection, and therefore the average useful life must be determined for the collection as a whole. The estimated average of 5 years for public library stock and 10 years for State Library collections was established when the collections were initially recognised as an asset of the Library Board in 1998. If the true useful life of items in these collections was less than these estimates, then the asset value could be overstated, and the annual depreciation/amortisation expense understated. Key performance indicators and statistical estimates relating to public library stock are considered by the Strategic Library Partnership Agreement Steering Committee in the context of the Framework Agreement between local and state government for the provision of public library services. It is anticipated that these estimates may be reviewed in the near future.

ANNUAL LEAVE AND LONG SERVICE LEAVE

The Library Board uses short-hand measurement techniques for annual leave and long service leave provisions recommended by the actuary. The actuary periodically performs an actuarial valuation to validate the short-hand measurement techniques. The latest actuarial valuation was performed at 30 June 2017. Several estimations and assumptions used in calculating the Library Board's annual leave and long service leave provisions include expected future salary rates, discount rates, employee retention rates and timing of expected future payments. Changes in these estimations and assumptions may impact on the suitability of the short-hand measurement techniques and the carrying amounts of the annual leave and long service leave provisions.

Notes to the Financial Statements

» FOR THE YEAR ENDED 30 JUNE 2017

5 Disclosure of changes in accounting policy and estimates

VOLUNTARY CHANGES IN ACCOUNTING POLICY

The Library Board made no voluntary changes to its accounting policy during 2016–17 financial year.

INITIAL APPLICATION OF AN AUSTRALIAN ACCOUNTING STANDARD

The Library Board has applied the following Australian Accounting Standards effective, or adopted, for annual reporting periods beginning on or after 1 July 2016 that impacted on the Library Board.

| | |
|-------------|--|
| AASB 1057 | <i>Application of Australian Accounting Standards</i> This Standard lists the application paragraphs for each other Standard (and Interpretation), grouped where they are the same. There is no financial impact. |
| AASB 2014-4 | <i>Amendments to Australian Accounting Standards - Clarification of Acceptable Methods of Depreciation and Amortisation [AASB 116 & 138]</i> The adoption of this Standard has no financial impact for the Library Board as depreciation and amortisation is not determined by reference to revenue generation, but by reference to consumption of future economic benefits. |
| AASB 2014-9 | <i>Amendments to Australian Accounting Standards - Equity Method in Separate Financial Statements [AASB 1, 127 & 128]</i> This Standard amends ASAB 127, and consequentially amends AASB 1 and AASB 128, to allow entities to use the equity method of accounting for investments in subsidiaries, joint ventures and associates in their separate financial statements. As the Library Board has no joint ventures and associates, the application of the Standard has no financial impact. |
| AASB 2015-1 | <i>Amendments to Australian Accounting Standards - Annual Improvements to Australian Accounting Standards 2012-2014 Cycle [AASB 1, 2, 3, 5, 7, 11, 110, 119, 121, 133, 134, 137 & 140]</i> These amendments arise from the issuance of International Financial Reporting Standard Annual Improvements to IFRSs 2012-2014 Cycle in September 2014, and editorial corrections. The Library Board has determined that the application of the Standard has no financial impact. |
| AASB 2015-2 | <i>Amendments to Australian Accounting Standards - Disclosure Initiative: Amendments to AASB 101 [AASB 7, 101, 134 & 1049]</i> This Standard amends AASB 101 to provide clarification regarding the disclosure requirements in AASB 101. Specifically, the Standard proposes narrow-focus amendments to address some of the concerns expressed about existing presentation and disclosure requirements and to ensure entities are able to use judgement when applying a Standard in determining what information to disclose in their financial statements. There is no financial impact. |
| AASB 2015-6 | <i>Amendments to Australian Accounting Standards - Extending Related Party Disclosures to Not-for-Profit Public Sector Entities [AASB 10, 124 & 1049]</i> The amendments extend the scope of AASB 124 to include application by not-for-profit public sector entities. Implementation guidance is included to assist application of the Standard by not-for-profit public sector entities. There is no financial impact. |

FUTURE IMPACT OF AUSTRALIAN ACCOUNTING STANDARDS NOT YET OPERATIVE

The Library Board cannot early adopt an Australian Accounting Standard unless specifically permitted by TI 1101 *Application of Australian Accounting Standards and Other Pronouncements* or by an exemption from TI 1101. By virtue of a limited exemption, the Library Board has early adopted AASB 2015-7 *Amendments to Australian Accounting Standards - Fair Value Disclosures of Not-for-Profit Public Sector Entities*. Where applicable, the Library Board plans to apply the following Australian Accounting Standards from their application date.

| | | OPERATIVE FOR REPORTING PERIODS BEGINNING ON/AFTER |
|---------|---|--|
| AASB 9 | <i>Financial Instruments</i> This Standard supercedes AASB 139 <i>Financial Instruments: Recognition and Measurement</i> , introducing a number of changes to accounting treatments. The mandatory application date of this Standard is currently 1 January 2018 after being amended by AASB 2012-6, AASB 2013-9, and AASB 2014-1 <i>Amendments to Australian Accounting Standards</i> . The Library Board has not yet determined the application or the potential impact of the Standard. | 1 JANUARY 2018 |
| AASB 15 | <i>Revenue from Contracts with Customers</i> This Standard establishes the principles that the Library Board shall apply to report useful information to users of financial statements about the nature, amount, timing and uncertainty of revenue and cash flows arising from a contract with a customer. The Library Board's income is principally derived from appropriations which will be measured under AASB 1058 <i>Income of Not-for-Profit Entities</i> and will be unaffected by this change. However, the Library Board has not yet determined the potential impact of the Standard on 'User charges and fees' and 'Sales' revenues. In broad terms, it is anticipated that the terms and conditions attached to these revenues will defer revenue recognition until the Library Board has discharged its performance obligations. | 1 JANUARY 2019 |
| AASB 16 | <i>Leases</i> This Standard introduces a single lessee accounting model and requires a lessee to recognise assets and liabilities for all leases with a term of more than 12 months, unless the underlying asset is of low value. Whilst the impact of AASB 16 has not yet been quantified, the entity currently has operating lease commitments for motor vehicles (\$27,355 inc-GST). The worth of non-cancellable operating leases which the Library Board anticipates most of this amount will be brought onto the statement of financial position, excepting amounts pertinent to short-term or low-value leases. Interest and amortisation expense will increase and rental expense will decrease. | 1 JANUARY 2019 |

THE LIBRARY BOARD OF WESTERN AUSTRALIA

Notes to the Financial Statements

» FOR THE YEAR ENDED 30 JUNE 2017

| | | | | | |
|--------------|--|----------------|-------------|--|----------------|
| AASB 1058 | <i>Income of Not-for-Profit Entities</i> This Standard clarifies and simplifies the income recognition requirements that apply to not-for-profit (NFP) entities, more closely reflecting the economic reality of NFP entity transactions that are not contracts with customers. Timing of income recognition is dependent on whether such a transaction gives rise to a liability, or a performance obligation (a promise to transfer a good or service), or, an obligation to acquire an asset. The Library Board has not yet determined the application or the potential impact of the Standard. | 1 JANUARY 2019 | AASB 2015-8 | <i>Amendments to Australian Accounting Standards - Effective Date of AASB 15</i> This Standard amends the mandatory effective date (application date) of AASB 15 <i>Revenue from Contracts with Customers</i> so that AASB 15 is required to be applied for annual reporting periods beginning on or after 1 January 2018 instead of 1 January 2017. For Not-for-Profit entities, the mandatory effective date has subsequently been amended to 1 January 2019 by AASB 2016-7. The Library Board has not yet determined the application or the potential impact of AASB 15. | 1 JANUARY 2019 |
| AASB 2010-7 | <i>Amendments to Australian Accounting Standards arising from AASB 9 (December 2010) [AASB 1, 3, 4, 5, 7, 101, 102, 108, 112, 118, 120, 121, 127, 128, 131, 132, 136, 137, 139, 1023 & 1038 and Int 2, 5, 10, 12, 19 & 127]</i> This Standard makes consequential amendments to other Australian Accounting Standards and Interpretations as a result of issuing AASB 9 in December 2010. The mandatory application date of this Standard has been amended by AASB 2012-6 and AASB 2014-1 to 1 January 2018. The Library Board has not yet determined the application or the potential impact of the Standard. | 1 JANUARY 2018 | AASB 2016-2 | <i>Amendments to Australian Accounting Standards - Disclosure Initiative: Amendments to AASB 107</i> This Standard amends AASB 107 <i>Statement of Cash Flows</i> (August 2015) to require disclosures that enable users of financial statements to evaluate changes in liabilities arising from financing activities, including both changes arising from cash flows and non-cash changes. There is no financial impact. | 1 JANUARY 2017 |
| AASB 2014-1 | <i>Amendments to Australian Accounting Standards</i> Part E of this Standard makes amendments to AASB 9 and consequential amendments to other Standards. It has not yet been assessed by the Library Board to determine the application or potential impact of the Standard. | 1 JANUARY 2018 | AASB 2016-3 | <i>Amendments to Australian Accounting Standards - Clarifications to AASB 15</i> This Standard clarifies identifying performance obligations, principal versus agent considerations, timing of recognising revenue from granting a licence, and provides further transitional provisions to AASB 15. The Library Board has not yet determined the application or the potential impact. | 1 JANUARY 2018 |
| AASB 2014-5 | <i>Amendments to Australian Accounting Standards arising from AASB 15</i> This Standard gives effect to the consequential amendments to Australian Accounting Standards (including Interpretations) arising from the issuance of AASB 15. The Library Board has not yet determined the application or the potential impact of the Standard. | 1 JANUARY 2018 | AASB 2016-4 | <i>Amendments to Australian Accounting Standards - Recoverable Amount of Non-Cash-Generating Specialised Assets of Not-for-Profit Entities</i> This Standard clarifies that the recoverable amount of primarily non-cash-generating assets of not-for-profit entities, which are typically specialised in nature and held for continuing use of their service capacity, is expected to be materially the same as fair value determined under AASB 13 <i>Fair Value Measurement</i> . The Library Board has not yet determined the application or the potential impact. | 1 JANUARY 2017 |
| AASB 2014-7 | <i>Amendments to Australian Accounting Standards arising from AASB 9 (December 2014)</i> This Standard gives effect to the consequential amendments to Australian Accounting Standards (including Interpretations) arising from the issuance of AASB 9 (December 2014). The Library Board has not yet determined the application or the potential impact of the Standard. | 1 JANUARY 2018 | AASB 2016-7 | <i>Amendments to Australian Accounting Standards - Deferral of AASB 15 for Not-for-Profit Entities</i> This Standard amends the mandatory effective date (application date) of AASB 15 and defers the consequential amendments that were originally set out in AASB 2014-5 <i>Amendments to Australian Accounting Standards arising from AASB 15 for not-for-profit entities</i> to annual reporting periods beginning on or after 1 January 2019, instead of 1 January 2018. There is no financial impact. | 1 JANUARY 2017 |
| AASB 2014-10 | <i>Amendments to Australian Accounting Standards - Sale or Contribution of Assets between an Investor and its Associate or Joint Venture [AASB 10 & 128]</i> This Standard amends AASB 10 and AASB 128 to address an inconsistency between the requirements in AASB 10 and those in AASB 128 (August 2011), in dealing with the sale or contribution of assets between an investor and its associate or joint venture. The mandatory effective date (application date) for the Standard has been deferred to 1 January 2018 by AASB 2015-10. The Library Board has determined that the Standard has no financial impact. | 1 JANUARY 2018 | AASB 2016-8 | <i>Amendments to Australian Accounting Standards - Australian Implementation Guidance for Not-for-Profit Entities</i> This Standard inserts Australian requirements and authoritative implementation guidance for not-for-profit entities into AASB 9 and AASB 15. This guidance assists not-for-profit entities in applying those Standards to particular transactions and other events. There is no financial impact. | 1 JANUARY 2019 |
| | | | AASB 2017-2 | <i>Amendments to Australian Accounting Standards - Further Annual Improvements 2014-2016 Cycle</i> This Standard clarifies the scope of AASB 12 by specifying that the disclosure requirements apply to an entity's interests in other entities that are classified as held for sale, held for distribution to owners in their capacity as owners or discontinued operations in accordance with AASB 5. There is no financial impact. | 1 JANUARY 2017 |

Notes to the Financial Statements

» FOR THE YEAR ENDED 30 JUNE 2017

CHANGES IN ACCOUNTING ESTIMATES

In 2016-17, the Library Board amended its Valuations of Collections Policy and associated Valuations of Collections Guideline. As a result of these amendments, changes in accounting estimate were made to the following sub-categories of the Heritage Collection:

- i) serials sub-collection - the value of serials can no longer be measured reliably. Accordingly, the value of serials will no longer be reported;
- ii) printed music sub-collection - the value of printed music can now be measured reliably. Therefore, the value of printed music will now be reported;
- iii) sound recordings sub-collection - the value of sound recordings can now be measured reliably. Therefore, the value of sound recordings will now be reported;
- iv) film sub-collection - the average unit cost for the film sub-collection is based on the cost of making a digital copy of a film. Recent technological advances have significantly reduced this cost. In addition, improvements in stocktaking techniques have resulted in multiple film reels being excluded from counts. Accordingly, these developments have reduced the expected future economic benefits reportable for the film sub-category;
- v) pictorial sub-collection - reclassified several pictorials from unnamed status at average cost to named status at fair value;
- vi) rare book sub-collection - reclassified several rare books from unnamed status at average cost to named status at fair value.

These changes in accounting estimates have been applied prospectively from 30 June 2017 in accordance with AASB 108 (36). The combined financial impact is estimated to be a \$13,487,000 reduction in the Heritage Collections balance when compared to the prior year. See note 28 'Library Collections' for further information.

| 6 Employee benefits expense | 2017 \$'000 | 2016 \$'000 |
|---|----------------|----------------|
| Wages and salaries (a) | 10,731 | 10,713 |
| Superannuation – defined contribution plans (b) | 1,303 | 1,309 |
| Long service leave (c) | 450 | 456 |
| Annual Leave (c) | 1,747 | 1,833 |
| Other related expenses | 75 | 46 |
| | 14,306 | 14,357 |

(a) Includes the value of the fringe benefit to the employee plus the fringe benefits tax component.

(b) Defined contribution plans include West State, Gold State, GESBS and other eligible funds.

(c) Includes a superannuation contribution component.

Employment on-costs such as workers' compensation insurance are included at Note 12 'Other expenses'.

Employment on-costs liability is included at Note 33 'Provisions'

Notes to the Financial Statements

» FOR THE YEAR ENDED 30 JUNE 2017

7 Compensation of Key Management Personnel

The Library Board has determined that key management personnel include Ministers, board members, and, senior officers of the Library Board. However, the Library Board is not obligated to compensate Ministers and therefore disclosures in relation to Ministers' compensation may be found in the Annual Report on State Finances:

| Compensation of members of the accountable authority | | |
|---|-----------|-----------|
| Compensation Band (\$) | 2017 | 2016 |
| 0 - 10,000 | 13 | 15 |
| | \$'000 | \$'000 |
| Short term employee benefits | - | - |
| Post employment benefits | - | - |
| Other long term benefits | - | - |
| Termination benefits | - | - |
| Total compensation of members of the accountable authority | - | - |
| | | |
| Compensation of senior officers | | |
| Compensation Band (\$) | 2017 | 2016 |
| 30,001 - 40,000 | - | 3 |
| 40,001 - 50,000 | - | 2 |
| 60,001 - 70,000 | 1 | - |
| 120,001 - 130,000 | 1 | - |
| 140,001 - 150,000 | - | 1 |
| 150,001 - 160,000 | 1 | 1 |
| 160,001 - 170,000 | 1 | - |
| 180,001 - 190,000 | - | 1 |
| 190,001 - 200,000 | 1 | - |
| 280,001 - 290,000 | 1 | - |
| 310,001 - 320,000 | - | 1 |

| | \$'000 | \$'000 |
|------------------------------|------------|--------------|
| Short term employee benefits | 873 | 1000 |
| Post employment benefits | 84 | 36 |
| Other long term benefits | 23 | - |
| Termination benefits | - | - |
| | 980 | 1,036 |

A Senior Officer resigned during the year. An Officer was temporarily appointed to the position. Details of the acting Senior Officer's remuneration are included in the financial disclosure above, as the Officer acted for more than 3 months during the financial year.

8 Supplies and services

| | 2017 \$'000 | 2016 \$'000 |
|------------------------------------|----------------|----------------|
| Communications | 662 | 429 |
| Consultants and contractors | 339 | 397 |
| Consumables | 1,321 | 1,065 |
| Repairs and maintenance - software | 443 | 416 |
| Travel | 109 | 98 |
| Insurance premiums | 98 | 73 |
| Lease/hire | 105 | 56 |
| Online Information access fees | 1,861 | 1,477 |
| Freight and cartage | 156 | 143 |
| Professional Services | 486 | 521 |
| Licences | 465 | - |
| Other | 645 | 778 |
| | 6,690 | 5,453 |

Notes to the Financial Statements

» FOR THE YEAR ENDED 30 JUNE 2017

| 9 Depreciation & amortisation expense | 2017 \$'000 | 2016 \$'000 |
|---------------------------------------|----------------|----------------|
|---------------------------------------|----------------|----------------|

| Depreciation | | |
|-------------------------------------|--------------|--------------|
| Plant, equipment and vehicles | 340 | 259 |
| Buildings | 1,269 | 1,316 |
| Library Collections (State Library) | 450 | 1,106 |
| Total depreciation | 2,059 | 2,681 |

| Amortisation | | |
|--|--------------|---------------|
| Intangible assets | 15 | 15 |
| Library Collections (Public Library Stock) | 7,283 | 7,366 |
| Total amortisation | 7,298 | 7,381 |
| Total depreciation and amortisation | 9,357 | 10,062 |

| 10 Accommodation expenses | 2017 | 2016 |
|---------------------------|------|------|
|---------------------------|------|------|

| | | |
|----------------------------------|--------------|--------------|
| Repairs & maintenance - building | 2,107 | 1,399 |
| Cleaning | 360 | 360 |
| Security | 441 | 432 |
| Utilities | 824 | 884 |
| Other | 49 | 51 |
| | 3,781 | 3,126 |

| 11 Grants and subsidies | 2017 \$'000 | 2016 \$'000 |
|-------------------------|----------------|----------------|
|-------------------------|----------------|----------------|

| | | |
|---|------------|------------|
| Recurrent | | |
| Regional subsidies | 146 | 168 |
| Visability Inc (formerly the Association for the Blind) | 202 | 194 |
| Other grants and subsidies | 12 | - |
| | 360 | 362 |

| 12 Other expenses | 2017 | 2016 |
|-------------------|------|------|
|-------------------|------|------|

| | | |
|--------------------------------|------------|------------|
| Bad and doubtful debts (a) | 56 | 56 |
| Workers compensation insurance | - | 253 |
| Prizes paid | 146 | 16 |
| Audit fees (b) | 46 | 60 |
| Other | 9 | 48 |
| | 257 | 433 |

(a) See also Note 44 'Supplementary Financial Information'.

(b) See also Note 43 'Remuneration of auditor'.

Notes to the Financial Statements

» FOR THE YEAR ENDED 30 JUNE 2017

13 Related Party Transactions

The Library Board is a wholly owned and controlled entity of the State of Western Australia. In conducting its activities, the Library Board is required to pay various taxes and levies based on the standard terms and conditions that apply to all tax and levy payers to the State and entities related to the State.

Related parties of the Library Board include:

- all Ministers and their close family members, and their controlled or jointly controlled entities;
- all senior officers and their close family members, and their controlled or jointly controlled entities;
- other department and public sector entities, including related bodies included in the whole of government consolidated financial statements;
- associates and joint ventures, that are included in the whole of government consolidated financial statements; and
- the Government Employees Superannuation Board (GESB).

Significant transactions with government related entities

Significant transactions include:

- service appropriations (Note 22);
- capital appropriations (Note 35);
- services received free of charge from the State Solicitors Office and the Department of Culture and the Arts (Note 22);
- Royalties for Regions Fund (Note 22);
- superannuation payments to GESB (Note 6);
- lease rental payments to the Department of Finance (Note 8); and

Material transactions with related parties

The Library Board had no material related party transactions with Ministers/senior officers or their close family members or their controlled (or jointly controlled) entities for disclosure.

14 User charges and fees

| | 2017 \$'000 | 2016 \$'000 |
|-----------------------------------|----------------|----------------|
| Tenancy revenue | 118 | 150 |
| User fees | 159 | 334 |
| Service charges | 262 | 326 |
| Recoveries lost and damaged books | 306 | 221 |
| | 845 | 1,031 |

15 Trading profit

| | | |
|--|----------|------------|
| Sales | - | 200 |
| Cost of Sales: | | |
| Opening inventory | 36 | 51 |
| Purchases | - | 89 |
| Transfer (at cost) of stock to WA Museum | (36) | - |
| | - | 140 |
| Closing inventory | - | 36 |
| Cost of Goods Sold | - | 104 |
| Trading Profit | - | 96 |

See Note 2(o) 'Inventories' and Note 24 'Inventories'.

Notes to the Financial Statements

» FOR THE YEAR ENDED 30 JUNE 2017

| 16 Commonwealth grants and contributions | 2017 \$'000 | 2016 \$'000 |
|---|----------------|----------------|
| Department of Territories - Indian Ocean Territories Grant (a) | 244 | 235 |
| | 244 | 235 |
| <i>(a) The Library Board and the Commonwealth Government have a Service Delivery Agreement for the provision of library services to the Indian Ocean Territories (Christmas and Cocos (Keeling) Islands). The Commonwealth Government contributes to the Library Board the costs associated with these services, as detailed below.</i> | | |
| Opening balance of funds | 35 | 44 |
| Contributions received | 244 | 235 |
| Cost of providing services | (244) | (244) |
| Balance on hand | 35 | 35 |

17 Interest revenue

| | | |
|-------------|-----------|-----------|
| Investments | 40 | 26 |
| | 40 | 26 |

18 Sponsorship revenue

| | | |
|-------------|-----------|----------|
| Sponsorship | 60 | 5 |
| | 60 | 5 |

19 Bequest contributions

| | | |
|-------|----------|----------|
| Other | 9 | 7 |
| | 9 | 7 |

| 20 Net gain/(loss) on disposal of non-current assets | 2017 \$'000 | 2016 \$'000 |
|---|----------------|----------------|
| Net proceeds from disposal of non-current assets | | |
| Office equipment | - | - |
| Furniture & Fittings | - | - |
| Carrying amount of non-current assets disposed | | |
| Office equipment | 3 | 1 |
| Furniture & Fittings | 15 | - |
| Net loss | 18 | 1 |

21 Other revenue

| | | |
|------------------------------|--------------|--------------|
| Recoup of prior year expense | 214 | 41 |
| Salary and wages recoups | 52 | 50 |
| Subsidies | 426 | 383 |
| Insurance revenue | - | 1 |
| Recoup of costs | 252 | 673 |
| Other | 250 | 67 |
| | 1,194 | 1,215 |

Notes to the Financial Statements

» FOR THE YEAR ENDED 30 JUNE 2017

| 22 Income from State Government | 2017 | 2016 |
|--|---------------|---------------|
| | \$'000 | \$'000 |
| Appropriation received during the period: | | |
| Service appropriation (a) | 30,015 | 29,380 |
| | 30,015 | 29,380 |
| Assets transferred from/(to) other State government agencies during the period:(b) | | |
| Assets Assumed (Transferred) - Office Equipment | 130 | (17) |
| Total assets assumed | 130 | (17) |
| Services received free of charge | | |
| Determined on the basis of the following estimates provided by agencies: | | |
| State Solicitors Office | 7 | 6 |
| Department of Culture and the Arts | | |
| - Operational appropriation | 1,066 | - |
| | 1,073 | 6 |
| Royalties for Regions Fund: | | |
| - Regional Community Services Account (c) | 720 | 1,475 |
| Grants and subsidies from State Government | | |
| - Global maintenance specific purpose funding | 498 | - |
| | 498 | - |
| | 32,436 | 30,844 |

- (a) Service appropriations fund the net cost of services delivered. Appropriation revenue comprises a cash component and a receivable (asset). The receivable (holding account) comprises the budgeted depreciation expense for the year and any agreed increase in leave liability during the year.
- (b) Discretionary transfers of assets (including grants) and liabilities between State Government agencies are reported under Income from State Government. Transfers of assets and liabilities in relation to a restructure of administrative arrangements are recognised as distribution to owners by the transferor and contribution by owners by the transferee under AASB 1004 in respect of net assets transferred. Other non-discretionary non-reciprocal transfers of assets and liabilities designated as contributions by owners under TI 955 are also recognised directly to equity.
- (c) This is a sub-fund within the over-arching 'Royalties for Regions Fund'. The recurrent funds are committed to projects and programs in WA regional areas.

Notes to the Financial Statements

» FOR THE YEAR ENDED 30 JUNE 2017

| 23 Restricted cash and cash equivalents | 2017 \$'000 | 2016 \$'000 |
|---|----------------|----------------|
| Current | | |
| Royalties for Regions Fund (a) | 15 | 161 |
| Cohen Bequest interest (b) | 48 | 50 |
| Tenancy bond interest bearing deposit (c) | - | 9 |
| Other donations with restricted application | 493 | 5 |
| | 556 | 225 |
| Non-current | | |
| Tenancy bond interest bearing deposit (c) | - | 9 |
| Cohen Bequest (b) | 1,458 | 1,458 |
| 27th Pay | 54 | - |
| | 1,512 | 1,467 |

(a) Unspent funds are committed to projects and programs in WA regional areas.

(b) Principal to be held in perpetuity in accordance with conditions of bequest.

(c) Cash held in this account is held in trust for the tenant of the coffee shop and must be repaid, with interest, on the termination of the tenancy.

24 Inventories

| Current | | |
|---|---|-----------|
| Inventories held for resale at State Library Shop | | |
| At cost | - | 36 |
| | - | 36 |

| 25 Receivables | 2017 \$'000 | 2016 \$'000 |
|--|----------------|----------------|
| Current | | |
| Receivables | 225 | 119 |
| Allowance for impairment of receivables | (20) | (37) |
| Accrued revenue | 8 | - |
| GST receivable | 281 | 192 |
| Total Current | 494 | 274 |
| <i>Reconciliation of changes in the allowance for impairment of receivables:</i> | | |
| Balance at start of period | 37 | 41 |
| Doubtful debts expense recognised in the income statement | 19 | 37 |
| Amounts written off during the period | (36) | (19) |
| Amount recovered during the period | - | (22) |
| Balance at end of period | 20 | 37 |

The Library Board does not hold any collateral or other credit enhancements as security for receivables.

26 Amounts receivable for services

| | | |
|-------------|---------------|---------------|
| Current | 10,438 | 10,449 |
| Non-current | 14,343 | 14,821 |
| | 24,781 | 25,270 |

Represents the non-cash component of service appropriations. See Note 2(n) 'Amounts receivable for services (Holding Account)'. It is restricted in that it can only be used for asset replacement

Notes to the Financial Statements

» FOR THE YEAR ENDED 30 JUNE 2017

| 27 Other assets | 2017 \$'000 | 2016 \$'000 |
|-----------------|----------------|----------------|
| Prepayments | 467 | 486 |
| | 467 | 486 |

28 Property, plant and equipment

| Buildings and improvements | | |
|--|---------------|---------------|
| At fair value (a) | 46,325 | 48,070 |
| At cost | 4,286 | 4,286 |
| Accumulated depreciation | (3,308) | (3,000) |
| | 47,303 | 49,356 |
| Furniture and equipment | | |
| At cost | 1,059 | 1,010 |
| Accumulated depreciation | (891) | (889) |
| | 168 | 121 |
| Office equipment | | |
| At cost | 2,656 | 2,219 |
| Accumulated depreciation | (1,977) | (1,836) |
| | 679 | 383 |
| Motor vehicles | | |
| At cost | 191 | 191 |
| Accumulated depreciation | (191) | (191) |
| | 0 | 0 |
| Total Property, plant and equipment | 48,150 | 49,860 |

(a) Buildings were revalued as at 1 July 2016 by Western Australian Land Information Authority (Valuation Services). The valuations were performed during the year ended 30 June 2017 and recognised at 30 June 2017. In undertaking the revaluation, fair value of buildings was determined on the basis of depreciated replacement cost: \$46,325,000 (2016: \$48,070,000). See note 2(f) 'Property, Plant and Equipment'.

| 28 Property, plant and equipment (CONTINUED) | 2017 \$'000 | 2016 \$'000 |
|---|----------------|----------------|
| Library collections (a) | | |
| Public Library collections at cost | 48,572 | 46,655 |
| | 48,572 | 46,655 |
| State Library collections (non WA) | | |
| At cost | 24,019 | 23,789 |
| Accumulated depreciation | (20,749) | (20,299) |
| | 3,270 | 3,490 |
| WA Heritage collections at fair value (b) (c) | 68,115 | 80,289 |
| | 68,115 | 80,289 |
| Works of art at fair value (d) (e) | 4,401 | 4,228 |
| | 4,401 | 4,228 |
| Total Library collections | 124,358 | 134,662 |

(a) Refer to note 45 'Correction of Prior Period Error' for further information.

(b) Adrienne Carlson assessed valuation movements in various components of the WA Heritage Collection. It was noted that the percentage change in the value of these categories was immaterial. Accordingly, no revaluation adjustments were recognised as at 30 June 2017.

(c) Refer to note 5 'Disclosure of Changes in Accounting Policy and Estimates' for further information.

(d) Works of art were revalued as at June 2016 by Douglas Sheerer and recognised at 30th June 2016. Works of art which are displayed in the public gallery are revalued every three years.

(e) Douglas Sheerer assessed valuation movements in the Library Board's Works of Art. It was noted that there were no significant rises or falls in the primary and secondary markets over the last 12 months which would materially impact the Works of Art valuation provided last year. Accordingly, no revaluation adjustments were recognised as at 30 June 2017.

Notes to the Financial Statements

» FOR THE YEAR ENDED 30 JUNE 2017

28 Property, plant and equipment (CONTINUED)

Reconciliations of the carrying amounts of property, plant, equipment and vehicles and library collections at the beginning and end of the reporting period are set out below.

| | BUILDINGS AND IMP. AT FAIR VALUE | FURNITURE & EQUIP, OFFICE EQUIP & MOTOR VEHICLES | PUBLIC LIBRARY COLLECTIONS AT COST | STATE LIBRARY COLLECTIONS (NON WA) AT COST | WA HERITAGE COLLECTIONS AT FAIR VALUE | WORKS OF ART AT FAIR VALUE | TOTAL |
|---|--|---|--|---|---|-------------------------------|----------|
| | \$'000 | \$'000 | \$'000 | \$'000 | \$'000 | \$'000 | \$'000 |
| 2017 | | | | | | | |
| Carrying amount at start of period (as restated) | 49,356 | 504 | 46,655 | 3,490 | 80,289 | 4,228 | 184,522 |
| Correction of prior period errors | - | - | - | - | 590 | 119 | 709 |
| Additions | - | 582 | 9,200 | 230 | 648 | 54 | 10,714 |
| Transfers | - | 119 | - | - | - | - | 119 |
| Disposals | - | (18) | - | - | - | - | (18) |
| Revaluation increments | (784) | - | - | - | - | - | (784) |
| Change in accounting estimates | - | - | - | - | (13,412) | - | (13,412) |
| Depreciation | (1,269) | (340) | (7,283) | (450) | - | - | (9,342) |
| Carrying amount at end of period | 47,303 | 847 | 48,572 | 3,270 | 68,115 | 4,401 | 172,508 |
| 2016 | | | | | | | |
| Carrying amount at start of period (as restated) | 51,990 | 725 | 44,339 | 4,428 | 70,678 | 4,302 | 176,462 |
| Additions | - | 56 | 9,682 | 168 | 854 | - | 10,760 |
| Transfers | - | - | - | - | - | - | - |
| Disposals | - | (18) | - | - | - | - | (18) |
| Revaluation increments | (1,318) | - | - | - | 8,757 | (74) | 7,365 |
| Depreciation | (1,316) | (259) | (7,366) | (1,106) | - | - | (10,047) |
| Carrying amount at end of period | 49,356 | 504 | 46,655 | 3,490 | 80,289 | 4,228 | 184,522 |

Notes to the Financial Statements

» FOR THE YEAR ENDED 30 JUNE 2017

29 Fair value measurements

| ASSETS MEASURED AT FAIR VALUE: | LEVEL 1 | LEVEL 2 | LEVEL 3 | FAIR VALUE |
|--------------------------------|---------|---------|----------------|----------------|
| | \$'000 | \$'000 | \$'000 | \$'000 |
| 2017 | | | | |
| Buildings | - | - | 46,325 | 46,325 |
| WA Heritage collections | - | - | 68,115 | 68,115 |
| Works of art | - | - | 4,401 | 4,401 |
| | - | - | 118,841 | 118,841 |

There were no transfers between Level 1, 2 or 3 during the period.

| | | | | |
|-------------------------|---|---|----------------|----------------|
| 2016 | | | | |
| Buildings | - | - | 48,070 | 48,070 |
| WA Heritage collections | - | - | 80,289 | 80,289 |
| Works of art | - | - | 4,228 | 4,228 |
| | - | - | 132,587 | 132,587 |

Notes to the Financial Statements

» FOR THE YEAR ENDED 30 JUNE 2017

29 Fair value measurements (CONTINUED)

FAIR VALUE MEASUREMENTS USING SIGNIFICANT UNOBSERVABLE INPUTS (LEVEL 3)

| | BUILDINGS | WA HERITAGE COLLECTIONS | WORKS OF ART |
|---|---------------|-------------------------|--------------|
| | \$'000 | \$'000 | \$'000 |
| 2017 | | | |
| Fair value at start of period | 48,070 | 80,289 | 4,228 |
| Correction of prior period errors | - | 590 | 119 |
| Additions | - | 648 | 54 |
| Revaluation increments/(decrements) recognised in Profit or Loss | - | - | - |
| Revaluation increments/(decrements) recognised in Other Comprehensive Income | (784) | - | - |
| Depreciation expense | (961) | - | - |
| Transfers from/(to) Level 2 | - | - | - |
| Disposals | - | - | - |
| Change in accounting estimates | - | (13,412) | - |
| Fair value at end of period | 46,325 | 68,115 | 4,401 |
| Total gains or losses for the period included in profit or loss, under 'Other Gains' | - | - | - |
| Change in unrealised gains or losses for the period included in profit or loss for assets held at the end of the reporting period | - | - | - |
| 2016 | | | |
| Fair value at start of period | 50,396 | 70,678 | 4,302 |
| Correction of prior period errors | - | - | - |
| Additions | - | 854 | - |
| Revaluation increments/(decrements) recognised in Profit or Loss | - | - | - |
| Revaluation increments/(decrements) recognised in Other Comprehensive Income | (1,318) | 8,757 | (74) |
| Depreciation expense | (1,008) | - | - |
| Transfers from/(to) Level 2 | - | - | - |
| Disposals | - | - | - |
| Change in accounting estimates | - | - | - |
| Fair value at end of period | 48,070 | 80,289 | 4,228 |
| Total gains or losses for the period included in profit or loss, under 'Other Gains' | - | - | - |
| Change in unrealised gains or losses for the period included in profit or loss for assets held at the end of the reporting period | - | - | - |

Notes to the Financial Statements

» FOR THE YEAR ENDED 30 JUNE 2017

29 Fair value measurements
(CONTINUED)**VALUATION PROCESSES**

There were no changes in valuation techniques during this period.

Transfers in and out of a fair value level are recognised on the date of the event or change in circumstances that caused the transfer. Transfers are generally limited to assets newly classified as non-current assets held for sale as Treasurer's instructions require valuations of land, buildings and infrastructure to be categorised within Level 3 where the valuations will utilise significant Level 3 inputs on a recurring basis.

Fair value for existing use specialised buildings assets is determined by reference to the cost of replacing the remaining future economic benefits embodied in the asset, i.e. the depreciated replacement cost. Depreciated replacement cost is the current replacement cost of an asset less accumulated depreciation calculated on the basis of such cost to reflect the already consumed or expired economic benefit, or obsolescence, and optimisation (where applicable) of the asset. Current replacement cost is generally determined by reference to the market observable replacement cost of a substitute asset of comparable utility and the gross project size specifications.

**CONSUMED ECONOMIC BENEFIT/
OBsolescence OF ASSET**

These are estimated by the Western Australian Land Information Authority (Valuation Services).

BASIS OF VALUATION

In the absence of market-based evidence, due to the specialised nature of some non-financial assets, these assets are valued at Level 3 of the fair value hierarchy on an existing use basis. The existing use basis recognises that restrictions or limitations have been placed at their use and disposal when they are not determined to be surplus to requirements. These restrictions are imposed by virtue of the assets being held to deliver a specific community service and the State Library's enabling legislation.

INFORMATION ABOUT SIGNIFICANT UNOBSERVABLE INPUTS (LEVEL 3) IN FAIR VALUE MEASUREMENTS

| DESCRIPTION AND FAIR VALUE | VALUATION TECHNIQUE(S) | UNOBSERVABLE INPUTS | RANGE OF UNOBSERVABLE INPUTS (WEIGHTED AVERAGE) | RELATIONSHIP OF UNOBSERVABLE INPUTS TO FAIR VALUE |
|------------------------------------|------------------------------|---|--|--|
| \$'000 | | | | |
| AS AT 30 JUNE 2017 | | | | |
| BUILDINGS (\$46,325) | Depreciated Replacement Cost | Consumed economic benefit/ obsolescence of asset | 2.68% PER YEAR | Greater consumption of economic benefits lower fair value |
| | | Historical cost per square metre floor area (m ²) | \$3,142.71 PER M ² | Higher historical cost per m ² increases fair value |
| WA HERITAGE COLLECTIONS (\$68,115) | Depreciated Replacement Cost | Historical Cost per collection | \$0 - \$850,000.00 \$65.83 PER OBJECT ON AVERAGE | Higher historical cost increases fair value |
| WORKS OF ART (\$4,401) | Depreciated Replacement Cost | Historical Cost per collection | \$0 - \$1,500,000.00 \$6,510.41 PER OBJECT ON AVERAGE | Higher historical cost increases fair value |
| AS AT 30 JUNE 2016 | | | | |
| BUILDINGS (\$48,070) | Depreciated Replacement Cost | Consumed economic benefit/ obsolescence of asset | 2.25% PER YEAR | Greater consumption of economic benefits lower fair value |
| | | Historical cost per square metre floor area (m ²) | \$3,142.27 PER M ² | Higher historical cost per m ² increases fair value |
| WA HERITAGE COLLECTIONS (\$80,289) | Depreciated Replacement Cost | Historical Cost per collection | \$0 - \$768,900.00 \$36.50 PER OBJECT ON AVERAGE | Higher historical cost increases fair value |
| WORKS OF ART (\$4,228) | Depreciated Replacement Cost | Historical Cost per collection | \$0 - \$768,900.00 \$36.50 PER OBJECT ON AVERAGE | Higher historical cost increases fair value |

Notes to the Financial Statements

» FOR THE YEAR ENDED 30 JUNE 2017

| 30 Intangible assets | 2017 \$'000 | 2016 \$'000 |
|------------------------------------|----------------|----------------|
| Computer software | | |
| At cost | 1,071 | 1,071 |
| Accumulated amortisation | (1,059) | (1,044) |
| | 12 | 27 |
| Reconciliations: | | |
| Computer software | | |
| Carrying amount at start of period | 27 | 42 |
| Additions | - | - |
| Transfers | - | - |
| Revaluation increments | - | - |
| Amortisation expense | (15) | (15) |
| Carrying amount at end of period | 12 | 27 |

31 Impairment of assets

There were no indications of impairment to property, plant and equipment and intangible assets at 30 June 2017.

The Library Board held no goodwill or intangible assets with an indefinite useful life during the reporting period. At the end of the reporting period there were no intangible assets not yet available for use.

All surplus assets at 30 June 2017 have either been classified as assets held for sale or written-off.

32 Payables

| | | |
|----------------------|------------|------------|
| Current | | |
| Trade payables | 133 | 59 |
| Other payables | 12 | 440 |
| Accrued expenses | 618 | 120 |
| Total current | 763 | 619 |

| 33 Provisions | 2017 \$'000 | 2016 \$'000 |
|------------------------------------|----------------|----------------|
| Current | | |
| <i>Employee benefits provision</i> | | |
| Annual leave (a) | 847 | 650 |
| Long service leave (b) | 1,369 | 704 |
| | 2,216 | 1,354 |
| <i>Other provisions</i> | | |
| Employment on-costs (d) | 303 | 240 |
| Provision for Purchased Leave (c) | - | (8) |
| | 303 | 232 |
| | 2,519 | 1,586 |
| Non-current | | |
| <i>Employee benefits provision</i> | | |
| Long service leave (b) | 476 | 1,103 |
| | 476 | 1,103 |
| <i>Other provisions</i> | | |
| Employment on-costs (d) | 54 | 133 |
| | 54 | 133 |
| | 530 | 1,236 |

Notes to the Financial Statements

» FOR THE YEAR ENDED 30 JUNE 2017

| 33 Provisions (CONTINUED) | 2017 \$'000 | 2016 \$'000 |
|---|----------------|----------------|
| <i>(a) Annual leave liabilities have been classified as current as there is no unconditional right to defer settlement for at least 12 months after the end of the reporting period. Assessments indicate that actual settlement of the liabilities is expected to occur as follows:</i> | | |
| Within 12 months of the end of the reporting period | 656 | 576 |
| More than 12 months after the end of the reporting period | 191 | 74 |
| | 847 | 650 |
| <i>(b) Long service leave liabilities have been classified as current where there is no unconditional right to defer settlement for at least 12 months after the end of the reporting period. Assessments indicate that actual settlement of the liabilities is expected to occur as follows:</i> | | |
| Within 12 months of the end of the reporting period | 443 | 704 |
| More than 12 months after the end of the reporting period | 1,402 | 1,103 |
| | 1,845 | 1,807 |
| <i>(c) Purchased leave liabilities have been classified as current where there is no unconditional right to defer settlement for at least 12 months after the end of the reporting period. Actual settlement of the liabilities is expected to occur as follows:</i> | | |
| Within 12 months of the end of the reporting period | - | (8) |
| More than 12 months after the end of the reporting period | - | - |
| | - | (8) |
| <i>(d) The settlement of annual and long service leave liabilities gives rise to the payment of employment on-costs including workers' compensation insurance. The provision is the present value of expected future payments. The associated expense, apart from the unwinding of the discount (finance cost), is disclosed in note 12 'Other expenses'.</i> | | |
| Employment on-cost provision | | |
| Carrying amount at start of period | 373 | 376 |
| Additional provisions recognised | (16) | (3) |
| Payments/other sacrifices of economic benefits | - | - |
| | 357 | 373 |

| 34 Other liabilities | 2017 \$'000 | 2016 \$'000 |
|---------------------------|----------------|----------------|
| Current | | |
| Tenant Bond | - | 8 |
| Unclaimed monies | 14 | 14 |
| Other current liabilities | - | - |
| Total current | 14 | 22 |
| Non-current | | |
| Tenant Bond | - | 9 |
| Total non-current | - | 9 |

35 Equity

The Western Australian Government holds the equity interest in the Library Board on behalf of the community. Equity represents the residual interest in the net assets of the Library Board. The asset revaluation surplus represents that portion of equity resulting from the revaluation of non-current assets.

| Contributed equity | | |
|--------------------------------------|---------------|---------------|
| Balance at start of period | 57,230 | 57,230 |
| Contributions by owners | 75 | - |
| Total contributions by owners | 57,305 | 57,230 |
| Balance at end of period | 57,305 | 57,230 |

Notes to the Financial Statements

» FOR THE YEAR ENDED 30 JUNE 2017

| 35 Equity (CONTINUED) | 2017 \$'000 | 2016 \$'000 |
|--|-----------------|----------------|
| Reserves | | |
| Asset revaluation surplus | | |
| Balance at start of period | 103,692 | 96,327 |
| Net revaluation increments/(decrements): | | |
| Buildings | (784) | (1,318) |
| Collections | - | 8,683 |
| Change in accounting estimate: (a) | | |
| Collections | (13,412) | - |
| Correction of prior period errors: (b) | | |
| Collections | 590 | - |
| Works of art | 119 | - |
| | (13,487) | 7,365 |
| Balance at end of period | 90,205 | 103,692 |
| Asset transfer reserve | | |
| Balance at start and end of period | 721 | 721 |
| Bequest reserve | | |
| Balance at start and end of period | 1,458 | 1,458 |
| Total Reserves | 92,384 | 105,871 |
| Accumulated surplus | | |
| Balance at start of period | 48,299 | 48,634 |
| Result for the period | 59 | (335) |
| Balance at end of period | 48,358 | 48,299 |
| Total equity at end of period | 198,047 | 211,400 |

(a) Refer to note 5 'Disclosure of Changes in Accounting Policy and Estimates' and note 28 'Property, Plant and Equipment' for further information.

(b) Refer to note 28 'Property, Plant and Equipment' for further information.

| 36 Notes to the Statement of Cash Flows | 2017 \$'000 | 2016 \$'000 |
|--|----------------|----------------|
| Reconciliation of cash | | |
| <i>Cash at the end of the financial year as shown in the Statement of Cash Flows is reconciled to the related items in the Statement of Financial Position as follows:</i> | | |
| Cash and cash equivalents | 1,543 | 2,565 |
| Restricted cash and cash equivalents (see Note 23 'Restricted cash and cash equivalents') | 2,068 | 1,692 |
| | 3,611 | 4,257 |
| Reconciliation of net cost of services to net cash flows provided by/(used in) operating activities | | |
| Net cost of services | (32,377) | (31,179) |
| Non-cash items: | | |
| Depreciation and amortisation expense (Note 9) | 9,357 | 10,062 |
| Doubtful debts expense | (19) | 37 |
| Write down of stock | - | 2 |
| Resources received free of charge (Note 22) | 1,073 | (6) |
| Adjustment for other non-cash items | (130) | - |
| Net loss/(gain) on sale of property, plant and equipment (Note 20) | 18 | - |
| (Increase)/decrease in assets: | | |
| Current receivables | (131) | 210 |
| Current inventories | 36 | 15 |
| Other current assets | 19 | - |

Notes to the Financial Statements

» FOR THE YEAR ENDED 30 JUNE 2017

| 36 Notes to the Statement of Cash Flows (CONT) | 2017 \$'000 | 2016 \$'000 |
|--|-----------------|-----------------|
| Increase/(decrease) in liabilities: | | |
| Current payables | (354) | 175 |
| Current provisions | 933 | (271) |
| Other current liabilities | (8) | 10 |
| Accrued expenses | 498 | (646) |
| Non-current provisions | (706) | 185 |
| Other non-current liabilities | (9) | - |
| Net GST receipts/(payments) | (137) | 100 |
| Change in GST in receivables/payables | (2) | (48) |
| Net cash provided by/(used in) operating activities | (21,939) | (21,354) |

At the end of the reporting period, The Library Board had fully drawn on all financing facilities, details of which are disclosed in the financial statements.

37 Services provided free of charge

During the year the following resources were provided to State Records Office free of charge for functions outside the normal operations of the Library Board:

| | | |
|---------------------|------------|------------|
| Employee costs | 36 | 46 |
| Accommodation costs | 140 | 199 |
| Supplies & services | 24 | 22 |
| | 200 | 267 |

38 Commitments

Capital expenditure commitments

Capital expenditure commitments, being contracted capital expenditure additional to the amounts reported in the financial statements, are payable as follows:

| | | |
|---------------|--------------|------------|
| Within 1 year | 1,145 | 925 |
| | 1,145 | 925 |

38 Commitments (CONTINUED)

| | 2017 \$'000 | 2016 \$'000 |
|--|----------------|----------------|
|--|----------------|----------------|

The capital commitments include amounts for:

| | | |
|--|--------------|------------|
| Library Materials acquisitions (GST Inclusive) | 1,145 | 925 |
| | 1,145 | 925 |

Non-cancellable operating lease commitments for vehicles

Commitments for minimum lease payments are payable as follows:

| | | |
|--|-----------|-----------|
| Within 1 year | 10 | 9 |
| Later than 1 year and not later than 5 years | 18 | 1 |
| | 28 | 10 |

Representing:

| | | |
|----------------------------------|----|----|
| Non-cancellable operating leases | 28 | 10 |
|----------------------------------|----|----|

These commitments are all inclusive of GST.

39 Contingent liabilities and Contingent Assets

Contingent liabilities

The Library Board is not aware of any contingent liability existing as at 30 June 2017.

Contingent assets

The Library Board is not aware of any contingent asset existing as at 30 June 2017.

40 Events occurring after the end of the reporting period

Non adjusting events after the end of the reporting period

On 28 April 2017, the Premier announced Machinery of Government (MoG) changes which would include establishment of a new Department of Local Government, Sport and Cultural Industries from 1 July 2017. The new Department was formed through amalgamation of the Department of Culture and the Arts with the Department of Sport and Recreation, the Department of Racing, Gaming and Liquor, the Aboriginal History Unit of the Department of Aboriginal Affairs, the Office of Multicultural Interests and the Local Government function of the Department of Local Government and Communities. There is no impact on The Library Board of Western Australia.

Separate to the MoG change outlined above, the State Records Office (SRO) became part of The Library Board of Western Australia with effect from 1 July 2017. This is an administrative arrangement with no changes to the legislation of either agency. As a directorate within The Library Board of Western Australia's structure, the SRO will remain within the Culture and the Arts portfolio of the new Department and will continue to support the State Records Commission and function in accordance with the *State Records Act 2000*.

THE LIBRARY BOARD OF WESTERN AUSTRALIA

Notes to the Financial Statements

» FOR THE YEAR ENDED 30 JUNE 2017

41 Explanatory statement

All variances between estimates (original budget) and actual results for 2017, and between the actual results for 2017 and 2016 are shown below. Narratives are provided for selected major variances, which are generally greater than:

5% and \$663,000 for the Statements of Comprehensive Income and Cash Flows; and

5% and \$4,297,000 for the Statement of Financial Position.

| Variance Note | ESTIMATE 2017 | ACTUAL 2017 | ACTUAL 2016 | VARIANCE BETWEEN ESTIMATE AND ACTUAL | VARIANCE BETWEEN ACTUAL RESULTS FOR 2017 AND 2016 |
|---------------|---------------|-------------|-------------|--------------------------------------|---|
| | \$'000 | \$'000 | \$'000 | \$'000 | \$'000 |

STATEMENT OF COMPREHENSIVE INCOME (CONTROLLED OPERATIONS)

EXPENSES

| | | | | | | |
|--|------|---------------|---------------|---------------|--------------|------------|
| Employee benefits expense | | 14,844 | 14,306 | 14,357 | (538) | (51) |
| Supplies and services | 1, A | 5,033 | 6,690 | 5,453 | 1,657 | 1,237 |
| Depreciation and amortisation expense | B | 9,321 | 9,357 | 10,062 | 36 | (705) |
| Accommodation expenses | | 3,433 | 3,781 | 3,126 | 348 | 655 |
| Grants and subsidies | | 360 | 360 | 362 | - | (2) |
| Cost of sales | | 10 | - | 104 | (10) | (104) |
| Loss on disposal of non-current assets | | - | 18 | 1 | 18 | 17 |
| Other expenses | | 140 | 257 | 433 | 117 | (176) |
| Total cost of services | | 33,141 | 34,769 | 33,898 | 1,628 | 871 |

INCOME

Revenue

| | | | | | | |
|---|--|---------------|---------------|---------------|------------|--------------|
| User charges and fees | | 734 | 845 | 1,031 | 111 | (186) |
| Sales | | 195 | - | 200 | (195) | (200) |
| Commonwealth grants and contributions | | 245 | 244 | 235 | (1) | 9 |
| Interest revenue | | - | 40 | 26 | 40 | 14 |
| Sponsorship revenue | | - | 60 | 5 | 60 | 55 |
| Bequest contributions | | 8 | 9 | 7 | 1 | 2 |
| Other revenue | | 577 | 1,194 | 1,215 | 617 | (21) |
| Total Revenue | | 1,759 | 2,392 | 2,719 | 633 | (327) |
| Total income other than income from State Government | | 1,759 | 2,392 | 2,719 | 633 | (327) |
| NET COST OF SERVICES | | 31,382 | 32,377 | 31,179 | 995 | 1,198 |

Notes to the Financial Statements

» FOR THE YEAR ENDED 30 JUNE 2017

41 Explanatory statement (CONTINUED)

| | Variance Note | ESTIMATE | ACTUAL | ACTUAL | VARIANCE | VARIANCE |
|--|---------------|---------------|-----------------|---------------|-----------------------------|--|
| | | 2017 | 2017 | 2016 | BETWEEN ESTIMATE AND ACTUAL | BETWEEN ACTUAL RESULTS FOR 2017 AND 2016 |
| | | \$'000 | \$'000 | \$'000 | \$'000 | \$'000 |
| INCOME FROM STATE GOVERNMENT | | | | | | |
| Service appropriation | | 29,498 | 30,015 | 29,380 | 517 | 635 |
| Assets/liabilities assumed/(transferred) | | - | 130 | (17) | 130 | 147 |
| Services received free of charge | C | 1,431 | 1,073 | 6 | (358) | 1,067 |
| Royalties for Regions Fund | D | 920 | 720 | 1,475 | (200) | (755) |
| Grants and subsidies from State Government | | - | 498 | - | 498 | 498 |
| Total income from State Government | | 31,849 | 32,436 | 30,844 | 587 | 1,592 |
| SURPLUS/(DEFICIT) FOR THE PERIOD | | 467 | 59 | (335) | (408) | 394 |
| OTHER COMPREHENSIVE INCOME | | | | | | |
| Items not reclassified subsequently to profit or loss | | | | | | |
| Changes in asset revaluation surplus | | - | (13,487) | 7,365 | (13,487) | (20,852) |
| Total other comprehensive income | | - | (13,487) | 7,365 | (13,487) | (20,852) |
| TOTAL COMPREHENSIVE INCOME FOR THE PERIOD | | 467 | (13,428) | 7,030 | (13,895) | (20,458) |

Major Estimate and Actual (2017) Variance Narratives

- i) Supplies and services exceeded estimates by \$1.657 million (32.9%) due to unbudgeted 2015-16 carryover spend on communications and consumables expenses. In addition, online information access fees were overspent when compared to original budget, however, this overspend was funded by a transfer from capital funds to recurrent funds (\$0.639 million) during the 2016-17 mid-year review.

Major Actual (2017) and Comparative (2016) Variance Narratives

- A) Supplies and services increased by \$1.237 million (22.7%) due to higher spend on consumables, communications, lease/hire and online information access fee expenses.
- B) Depreciation and amortisation expense decreased by \$0.705 million (7.0%). The public library stock collection is considered to have a useful life of five years. The value of the fifth oldest year's acquisitions is amortised in the current year. The State Library collection is depreciated by expensing the value of the tenth oldest year's acquisitions. Accordingly, the decrease in depreciation and amortisation expense is due to lower public library and State Library material acquisitions five years and ten years ago respectively.
- C) Services received free of charge increased by \$1.067 million (17,783.3%) due to operational appropriation received from Department of Culture and the Arts, largely for building maintenance and other minor works.
- D) Royalties for Regions Fund decreased by \$0.755 million (51.2%) as the Better Beginnings literacy program ended in 2016-17.

Notes to the Financial Statements

» FOR THE YEAR ENDED 30 JUNE 2017

41 Explanatory statement (CONTINUED)

| Variance Note | ESTIMATE 2017 | ACTUAL 2017 | ACTUAL 2016 | VARIANCE BETWEEN ESTIMATE AND ACTUAL | VARIANCE BETWEEN ACTUAL RESULTS FOR 2017 AND 2016 |
|--|----------------|----------------|----------------|--------------------------------------|---|
| | \$'000 | \$'000 | \$'000 | \$'000 | \$'000 |
| STATEMENT OF FINANCIAL POSITION (CONTROLLED OPERATIONS) | | | | | |
| ASSETS | | | | | |
| Current Assets | | | | | |
| Cash and cash equivalents | 2,653 | 1,543 | 2,565 | (1,110) | (1,022) |
| Restricted cash and cash equivalents | 91 | 556 | 225 | 465 | 331 |
| Inventories | - | - | 36 | - | (36) |
| Receivables | 483 | 494 | 274 | 11 | 220 |
| Amounts receivable for services | 10,438 | 10,438 | 10,449 | - | (11) |
| Other current assets | 268 | 467 | 486 | 199 | (19) |
| Total Current Assets | 13,933 | 13,498 | 14,035 | (435) | (537) |
| NON-CURRENT ASSETS | | | | | |
| Restricted cash and cash equivalents | 1,516 | 1,512 | 1,467 | (4) | 45 |
| Amounts receivable for services | 13,704 | 14,343 | 14,821 | 639 | (478) |
| Property, plant and equipment | 2 | 32,892 | 48,150 | 15,258 | (1,710) |
| Library collections | 3, E | 158,764 | 124,358 | (34,406) | (10,304) |
| Intangible assets | 62 | 12 | 27 | (50) | (15) |
| Total Non-Current Assets | 206,938 | 188,375 | 200,837 | (18,563) | (12,462) |
| TOTAL ASSETS | 220,871 | 201,873 | 214,872 | (18,998) | (12,999) |

THE LIBRARY BOARD OF WESTERN AUSTRALIA

Notes to the Financial Statements

» FOR THE YEAR ENDED 30 JUNE 2017

41 Explanatory statement (CONTINUED)

| Variance Note | ESTIMATE 2017 | ACTUAL 2017 | ACTUAL 2016 | VARIANCE BETWEEN ESTIMATE AND ACTUAL | VARIANCE BETWEEN ACTUAL RESULTS FOR 2017 AND 2016 |
|--------------------------------------|----------------|----------------|----------------|--------------------------------------|---|
| | \$'000 | \$'000 | \$'000 | \$'000 | \$'000 |
| LIABILITIES | | | | | |
| Current Liabilities | | | | | |
| Payables | 394 | 763 | 619 | 369 | 144 |
| Provisions | 1,834 | 2,519 | 1,586 | 685 | 933 |
| Other current liabilities | 50 | 14 | 22 | (36) | (8) |
| Total Current Liabilities | 2,278 | 3,296 | 2,227 | 1,018 | 1,069 |
| NON-CURRENT LIABILITIES | | | | | |
| Provisions | 1,125 | 530 | 1,236 | (595) | (706) |
| Other non-current liabilities | 9 | - | 9 | (9) | (9) |
| Total Non-Current Liabilities | 1,134 | 530 | 1,245 | (604) | (715) |
| TOTAL LIABILITIES | 3,412 | 3,826 | 3,472 | 414 | 354 |
| NET ASSETS | 217,459 | 198,047 | 211,400 | (19,412) | (13,353) |
| EQUITY | | | | | |
| Contributed equity | 57,805 | 57,305 | 57,230 | (500) | 75 |
| Reserves | 4, F | 110,246 | 92,384 | (17,862) | (13,487) |
| Accumulated surplus | | 49,408 | 48,299 | (1,050) | 59 |
| TOTAL EQUITY | 217,459 | 198,047 | 211,400 | (19,412) | (13,353) |

Major Estimate and Actual (2017) Variance Narratives

- 2) Property, plant and equipment balance exceeded estimates by \$15.258 million (46.4%) due to an error in the estimates. \$20 million library collections depreciation is erroneously included in the estimates balance.
- 3) Library collections balance was under estimates by \$34.406 (21.7%) largely due to an unbudgeted correction of a prior period duplicate error in non-WA rare books (\$5.957 million) and change in accounting estimate for heritage collection materials (\$13.412 million).
- 4) Reserves balance was under estimates by \$17.862 million (16.2%) due to unbudgeted asset revaluation reserve movements resulting from the correction of a prior period duplicate error in non-WA rare books (\$5.957 million) and change in accounting estimate for heritage collection materials (\$13.412 million).

Major Actual (2017) and Comparative (2016) Variance Narratives

- E) Library collections decreased by \$10.304 million (7.7%) largely due to a correction of a prior period duplicate error in non-WA rare books (\$5.957 million) and change in accounting estimate for heritage collection materials (\$13.412 million).
- F) Reserves decreased by \$13.487 million (12.7%) largely due to a correction of a prior period duplicate error in non-WA rare books (\$5.957 million) and change in accounting estimate for heritage collection materials (\$13.412 million).

Notes to the Financial Statements

» FOR THE YEAR ENDED 30 JUNE 2017

41 Explanatory statement (CONTINUED)

| Variance Note | ESTIMATE 2017 | ACTUAL 2017 | ACTUAL 2016 | VARIANCE BETWEEN ESTIMATE AND ACTUAL | VARIANCE BETWEEN ACTUAL RESULTS FOR 2017 AND 2016 |
|---------------|---------------|-------------|-------------|--------------------------------------|---|
| | \$'000 | \$'000 | \$'000 | \$'000 | \$'000 |

**STATEMENT OF CASH FLOWS
(CONTROLLED OPERATIONS)**
CASH FLOWS FROM STATE GOVERNMENT

| | | | | | | |
|--|---|---------------|---------------|---------------|--------------|--------------|
| Service appropriation | G | 20,177 | 20,694 | 19,377 | 517 | 1,317 |
| State grants and subsidies | | - | 150 | - | 150 | 150 |
| Capital appropriation | | 575 | 75 | - | (500) | 75 |
| Holding account drawdowns | H | 10,449 | 9,810 | 10,801 | (639) | (991) |
| Royalties for Regions Fund | I | 920 | 720 | 1,475 | (200) | (755) |
| Net cash provided by State Government | | 32,121 | 31,449 | 31,653 | (672) | (204) |

Notes to the Financial Statements

» FOR THE YEAR ENDED 30 JUNE 2017

41 Explanatory statement (CONTINUED)

| | Variance Note | ESTIMATE 2017 | ACTUAL 2017 | ACTUAL 2016 | VARIANCE BETWEEN ESTIMATE AND ACTUAL | VARIANCE BETWEEN ACTUAL RESULTS FOR 2017 AND 2016 |
|--|---------------|-----------------|-----------------|-----------------|--------------------------------------|---|
| | | \$'000 | \$'000 | \$'000 | \$'000 | \$'000 |
| CASH FLOWS FROM OPERATING ACTIVITIES | | | | | | |
| Payments | | | | | | |
| Employee benefits | 5 | (15,004) | (14,111) | (14,794) | 893 | 683 |
| Supplies and services | 6, J | (4,500) | (6,604) | (5,895) | (2,104) | (709) |
| Accommodation | 7 | (2,005) | (3,094) | (2,688) | (1,089) | (406) |
| Grants and subsidies | | (360) | (370) | (353) | (10) | (17) |
| GST payments on purchases | | (1,725) | (1,882) | (1,930) | (157) | 48 |
| Other payments | | (140) | (117) | (508) | 23 | 391 |
| Receipts | | | | | | |
| Sales of goods and services | | 195 | - | 200 | (195) | (200) |
| User charges and fees | | 735 | 735 | 878 | - | (143) |
| Commonwealth grants and contributions | | 245 | 244 | 235 | (1) | 9 |
| Interest received | | - | 32 | 35 | 32 | (3) |
| Sponsorship revenue | | - | 60 | 5 | 60 | 55 |
| GST receipts on sales | | 165 | 186 | 188 | 21 | (2) |
| GST receipts from taxation authority | 8 | 1,560 | 1,559 | 1,842 | (1) | (283) |
| Other receipts | | 585 | 1,423 | 1,431 | 838 | (8) |
| Net cash (used in) operating activities | | (20,249) | (21,939) | (21,354) | (1,690) | (585) |

Notes to the Financial Statements

» FOR THE YEAR ENDED 30 JUNE 2017

41 Explanatory statement (CONTINUED)

| | Variance Note | ESTIMATE | ACTUAL | ACTUAL | VARIANCE | VARIANCE |
|--|---------------|-----------------|-----------------|-----------------|-----------------------------|--|
| | | 2017 | 2017 | 2016 | BETWEEN ESTIMATE AND ACTUAL | BETWEEN ACTUAL RESULTS FOR 2017 AND 2016 |
| | | \$'000 | \$'000 | \$'000 | \$'000 | \$'000 |
| CASH FLOWS FROM INVESTING ACTIVITIES | | | | | | |
| Purchase of non-current physical assets | 9, K | (11,024) | (10,156) | (11,061) | 868 | 905 |
| Net cash (used in) investing activities | | (11,024) | (10,156) | (11,061) | 868 | 905 |
| Net (decrease) in cash and cash equivalents | | 848 | (646) | (762) | (1,494) | 116 |
| Cash and cash equivalents at the beginning of the reporting period | | 3,912 | 4,257 | 5,019 | 345 | (762) |
| Cash and cash equivalents at the end of the reporting period | | 4,760 | 3,611 | 4,257 | (1,149) | (646) |

Major Estimate and Actual (2017) Variance Narratives

- 5) Employee benefits payments were under estimates by \$0.893 million (6.0%) due to receipt of TI 520 annual and long service leave funds from Department of Culture and the Arts for transfer of ICT employees as a result of the Agency Expenditure Review (\$0.331 million) as well as savings from vacant positions that were funded for the full year.
- 6) Supplies and Services payments exceeded estimates by \$2.104 million (46.8%) due to unbudgeted 2015-16 carryover spend on communications and consumables expenses. In addition, online information access fees were overspent when compared to original budget, however, this overspend was funded by a transfer from capital funds to recurrent funds (\$0.639 million) during the 2016-17 mid-year review.
- 7) Accommodation payments exceeded estimates by \$1.089 million (54.3%) due to a reduction in the estimate figure as a result of Agency Expenditure Review transfers from the Library Board to the Department of Culture and the Arts.
- 8) Other receipts exceeded estimates by \$0.838 million (143.2%) due to higher than expected recoups of prior year expenses, subsidies receipts and cash receipt for building refurbishment.
- 9) Purchase of non-current physical assets were under estimates by \$0.868 million (7.9%) as heritage collection acquisitions were lower than anticipated. Acquisitions of non-current physical assets vary each year depending on market availability of sought heritage materials.

Major Actual (2017) and Comparative (2016) Variance Narratives

- G) Service appropriation increased by \$1.317 million (6.8%) due to a \$0.639 million transfer from capital to recurrent funding during the 2016-17 mid-year review and additional funding (\$1.099 million) to deliver ICT services transferred from the Department of Culture and the Arts to the Library Board as a result of the Agency Expenditure Review.
- H) Holding account drawdowns decreased by \$0.991 million (9.2%) to match lower transfers to the holding account resulting from reduced depreciation and amortisation expense.
- I) Royalties for Regions Fund receipts decreased by \$0.755 million (51.2%) as the Better Beginnings literacy program ended in 2016-17.
- J) Supplies and services payments increased by \$0.709 million (12.0%) due to higher consumables, communications, lease/hire and online information access fee payments.
- K) Purchase of non-current physical assets decreased by \$0.905 million (8.2%) as a result of fewer heritage collection acquisitions. Acquisitions of non-current assets vary each year depending on market availability of sought heritage materials.

42 Financial instruments

(A) FINANCIAL RISK MANAGEMENT OBJECTIVES AND POLICIES

Financial instruments held by the Library Board are cash and cash equivalents, restricted cash and cash equivalents, loans and receivables and payables. The Library Board has limited exposure to financial risks. The Library Board's overall risk management program focuses on managing the risks identified below.

Credit risk

Credit risk arises when there is the possibility of the Library Board's receivables defaulting on their contractual obligations resulting in financial loss to the Library Board. The Library Board measures credit risk on a fair value basis and monitors risk on a regular basis.

The maximum exposure to credit risk at the end of the reporting period in relation to each class of recognised financial assets is the gross carrying amount of those assets inclusive of any provisions for impairment as shown in the table at Note 42(C) 'Financial Instruments' and Note 25 Receivables'.

Credit risk associated with the Library Board's financial assets is minimal because the main receivable is the amount receivable for services (holding account). For receivables other than government, the Library Board trades only with recognised, creditworthy parties. The Library Board has policies in place to ensure that sales of products and services are made to customers with an appropriate credit history. In addition, receivable balances are monitored on an ongoing basis with the result that the Library Board's exposure to bad debts is minimal. At the end of the reporting period there were no significant concentrations of credit risk.

Allowance for impairment of financial assets is calculated based on past experience, and current and expected changes in client credit ratings. For financial assets that are either past due or impaired, refer to Note 25 'Receivables'.

Liquidity risk

Liquidity risk arises when the Library Board is unable to meet its financial obligations as they fall due.

The Library Board is exposed to liquidity risk through its trading in the normal course of business.

The Library Board has appropriate procedures to manage cash flows including drawdowns of appropriations by monitoring forecast cash flows to ensure that sufficient funds are available to meet its commitments.

Market risk

Market risk is the risk that changes in market prices such as foreign exchange rates and interest rates will affect the Library Board's income or the value of financial instruments. The Library Board holds minimal cash in foreign currencies and is not materially exposed to foreign currency risk. Other than as detailed in the Interest rate sensitivity analysis table at Note 42(C) 'Financial Instruments', the Library Board is not significantly exposed to interest rate risk because apart from minor amounts of restricted cash, all other cash and cash equivalents and restricted cash are non-interest bearing.

(B) CATEGORIES OF FINANCIAL INSTRUMENTS

The carrying amounts of each of the following categories of financial assets and financial liabilities at the end of the reporting period are as follows:

| | 2017 \$'000 | 2016 \$'000 |
|---|----------------|----------------|
| Financial assets | | |
| Cash and cash equivalents | 1,543 | 2,565 |
| Restricted cash and cash equivalents | 2,068 | 1,692 |
| Loans and receivables (a) | 24,994 | 25,352 |
| Financial liabilities | | |
| Financial liabilities measured at amortised cost | 777 | 619 |
| <i>(a) The amount of loans and receivables excludes GST recoverable from the ATO (statutory receivable)</i> | | |

(C) FINANCIAL INSTRUMENT DISCLOSURES

Credit risk

The following table discloses the Library Board's maximum exposure to credit risk and the ageing analysis of financial assets. The Library Board's maximum exposure to credit risk at the end of the reporting period is the carrying amount of financial assets as shown below. The table discloses the ageing of financial assets that are past due but not impaired and impaired financial assets. The table is based on information provided to senior management of the Library Board.

The Library Board does not hold any collateral as security or other credit enhancements relating to the financial assets it holds.

Notes to the Financial Statements

» FOR THE YEAR ENDED 30 JUNE 2017

42 Financial instruments (CONTINUED)

Ageing analysis of financial assets

| | CARRYING AMOUNT \$'000 | NOT PAST DUE AND NOT IMPAIRED \$'000 | PAST DUE BUT NOT IMPAIRED | | | | | IMPAIRED FINANCIAL ASSETS \$'000 |
|--------------------------------------|------------------------------|--|----------------------------|-------------------------|---------------------------------|---------------------|--------------------------------|--|
| | | | UP TO 1 MONTH \$'000 | 1-3 MONTHS \$'000 | 3 MONTHS TO 1 YEAR \$'000 | 1-5 YEARS \$'000 | MORE THAN 5 YEARS \$'000 | |
| | | | | | | | | |
| 2017 | | | | | | | | |
| Cash and cash equivalents | 1,543 | 1,543 | - | - | - | - | - | - |
| Restricted cash and cash equivalents | 2,068 | 2,068 | - | - | - | - | - | - |
| Receivables (a) | 213 | 164 | 12 | 12 | 45 | - | - | (20) |
| Amounts receivable for services | 24,781 | 24,781 | - | - | - | - | - | - |
| | 28,605 | 28,556 | 12 | 12 | 45 | - | - | (20) |
| 2016 | | | | | | | | |
| Cash and cash equivalents | 2,565 | 2,565 | - | - | - | - | - | - |
| Restricted cash and cash equivalents | 1,692 | 1,692 | - | - | - | - | - | - |
| Receivables (a) | 274 | 119 | - | - | - | - | - | (37) |
| Amounts receivable for services | 25,270 | 25,270 | - | - | - | - | - | - |
| | 29,801 | 29,646 | - | - | - | - | - | (37) |

(a) The amount of receivables excludes GST recoverable from the ATO (statutory receivable)

THE LIBRARY BOARD OF WESTERN AUSTRALIA

Notes to the Financial Statements

» FOR THE YEAR ENDED 30 JUNE 2017

The following table details the Library Board's interest rate exposure and the contractual maturity analysis of financial assets and financial liabilities. The maturity analysis section includes interest and principal cash flows. The interest rate exposure section analyses only the carrying amounts of each item.

| 42 Financial instruments (CONTINUED) | WEIGHTED AVERAGE EFFECTIVE INTEREST RATE | CARRYING AMOUNT | INTEREST RATE EXPOSURE | | | MATURITY DATES | | | | | |
|---|--|--------------------|---------------------------|------------------------------|-----------------------------|-------------------|------------------|------------|-----------------------|-----------|----------------------|
| | | | FIXED INTEREST RATE | VARIABLE INTEREST RATE | NON- INTEREST BEARING | NOMINAL AMOUNT | UP TO 1 MONTH | 1-3 MONTHS | 3 MONTHS TO 1 YEAR | 1-5 YEARS | MORE THAN 5 YEARS |
| | | | | | | | | | | | |
| 2017 | | | | | | | | | | | |
| Financial assets | | | | | | | | | | | |
| Cash and cash equivalents | - | 1,543 | - | - | 1,543 | 1,543 | 1,543 | - | - | - | - |
| Restricted cash and cash equivalents | 1.98% | 2,068 | - | 2,014 | 54 | 2,068 | 2,068 | - | - | - | - |
| Receivables (a) | - | 213 | - | - | 213 | 213 | 213 | - | - | - | - |
| Amounts receivable for services | - | 24,781 | - | - | 24,781 | 24,781 | 24,781 | - | - | - | - |
| | | 28,605 | - | 2,014 | 26,591 | 28,605 | 28,605 | - | - | - | - |
| Financial liabilities | | | | | | | | | | | |
| Payables | - | 763 | - | - | 763 | 763 | 763 | - | - | - | - |
| Other liabilities - tenant bond | - | - | - | - | - | - | - | - | - | - | - |
| Other liabilities - unclaimed monies | - | 14 | - | - | 14 | 14 | 14 | - | - | - | - |
| | | 777 | - | - | 777 | 777 | 777 | - | - | - | - |
| 2016 | | | | | | | | | | | |
| Financial assets | | | | | | | | | | | |
| Cash and cash equivalents | - | 2,565 | - | - | 2,565 | 2,565 | 2,565 | - | - | - | - |
| Restricted cash and cash equivalents | 2.27% | 1,692 | - | 1,531 | - | 1,692 | 1,692 | - | - | - | - |
| Receivables (a) | - | 274 | - | - | 274 | 274 | 274 | - | - | - | - |
| Amounts receivable for services | - | 25,270 | - | - | 25,270 | 25,270 | 25,270 | - | - | - | - |
| | | 29,801 | - | 1,531 | 28,109 | 29,802 | 29,802 | - | - | - | - |
| Financial liabilities | | | | | | | | | | | |
| Payables | - | 619 | - | - | 619 | 619 | 619 | - | - | - | - |
| Other liabilities - tenant bond | - | 17 | - | 17 | - | 17 | 17 | - | - | - | - |
| Other liabilities - unclaimed monies | - | 14 | - | - | 14 | 14 | 14 | - | - | - | - |
| | | 650 | - | 17 | 633 | 650 | 650 | - | - | - | - |

(a) The amount of receivables excludes GST recoverable from the ATO (statutory receivable)

Notes to the Financial Statements

» FOR THE YEAR ENDED 30 JUNE 2017

42 Financial instruments (CONTINUED)

Interest rate sensitivity analysis

The following table represents a summary of the interest rate sensitivity of The Library Board's financial assets and liabilities at the end of the reporting period on the surplus for the period and equity for a 1% change in interest rates. It is assumed that the change in interest rates is held constant throughout the reporting period.

| | CARRYING AMOUNT | -100 BASIS POINTS | | +100 BASIS POINTS | |
|--------------------------------------|-----------------|-------------------|-------------|-------------------|-----------|
| | | SURPLUS | EQUITY | SURPLUS | EQUITY |
| | | \$'000 | \$'000 | \$'000 | \$'000 |
| 2017 | | | | | |
| Financial Assets | | | | | |
| Restricted cash and cash equivalents | 2,014 | (20) | (20) | 20 | 20 |
| Financial Liabilities | | | | | |
| Other liabilities - tenant bond | - | - | - | - | - |
| Total (Decrease)/Increase | | (20) | (20) | 20 | 20 |
| 2016 | | | | | |
| Financial Assets | | | | | |
| Restricted cash and cash equivalents | 1,557 | (16) | (16) | 16 | 16 |
| Financial Liabilities | | | | | |
| Other liabilities - tenant bond | 17 | - | - | - | - |
| Total (Decrease)/Increase | | (16) | (16) | 16 | 16 |

Fair Values

All financial assets and financial liabilities recognised in the Statement of Financial Position, whether they are carried at cost or fair value, are recognised at amounts that represent a reasonable approximation of fair value unless otherwise stated in the applicable notes.

Notes to the Financial Statements

» FOR THE YEAR ENDED 30 JUNE 2017

43 Remuneration of auditor

| 2017 | 2016 |
|--------|--------|
| \$'000 | \$'000 |

Remuneration payable to the Auditor General in respect of the audit for the current reporting period is as follows:

| | | |
|--|----|----|
| Auditing the accounts, financial statements, controls and key performance indicators | 34 | 35 |
|--|----|----|

The expense is included at Note 12 'Other expenses'.

44 Supplementary financial information**Write-Offs**

| | | |
|--|-----------|-----------|
| Bad debts written off by the Library Board during the financial year | 36 | 19 |
| Trading Stock shrinkage provided for during the financial year | - | 2 |
| | 36 | 21 |

Losses Through Theft, Defaults and Other Causes

There were no losses of public moneys through theft, default or other causes.

Gifts of Public Property

There were no gifts of public property provided by the Library Board.

45 Correction of Prior Period Error

A detailed review of WA Heritage Collections was undertaken in 2016-17. The review discovered that the fair value of the State Library Rare Book Collection (non-WA), disclosed separately in the notes to the financial statements, was also included in the value of WA Heritage Collections. As a consequence, both the value of the Library Board's library collections and asset revaluation reserve were overstated by \$5,957,065. This misstatement in the previous financial year's statements represents a prior period accounting error which has been adjusted retrospectively. Consequently, the Library Board has adjusted all comparative amounts presented in the current period's financial statements affected by the accounting error. Extracts (being only those line items affected) are disclosed below.

Notes to the Financial Statements

» FOR THE YEAR ENDED 30 JUNE 2017

45 Correction of Prior Period Error (CONTINUED)

Statement of financial position at the beginning of the earliest comparative period

| Extract | 1 JULY 2015 | | 1 JULY 2015 | |
|---------------------------------|--------------------|----------------------|--------------------|--------------------|
| | \$'000 REPORTED | \$'000 ADJUSTMENT | \$'000 RESTATED | \$'000 RESTATED |
| ASSETS | | | | |
| Non-Current Assets | | | | |
| Library collections | 129,704 | (5,957) | 123,747 | |
| Total Non-Current Assets | 199,195 | (5,957) | 193,238 | |
| TOTAL ASSETS | 214,346 | (5,957) | 208,389 | |
| NET ASSETS | 210,327 | (5,957) | 204,370 | |
| EQUITY | | | | |
| Reserves | 104,463 | (5,957) | 98,506 | |
| TOTAL EQUITY | 210,327 | (5,957) | 204,370 | |

Statement of financial position at the beginning of the earliest comparative period

| Extract | 2016 | | 2016 | |
|---------------------------------|--------------------|----------------------|--------------------|--------------------|
| | \$'000 REPORTED | \$'000 ADJUSTMENT | \$'000 RESTATED | \$'000 RESTATED |
| ASSETS | | | | |
| Non-Current Assets | | | | |
| Library collections | 140,619 | (5,957) | 134,662 | |
| Total Non-Current Assets | 206,794 | (5,957) | 200,837 | |
| TOTAL ASSETS | 220,829 | (5,957) | 214,872 | |
| NET ASSETS | 217,357 | (5,957) | 211,400 | |
| EQUITY | | | | |
| Reserves | 111,828 | (5,957) | 105,871 | |
| TOTAL EQUITY | 217,357 | (5,957) | 211,400 | |

Notes

| | 2017 | | 2016 | | 2015 | |
|---|----------------|----------------|----------|----------|----------------|----------|
| | \$'000 | \$'000 | RESTATED | RESTATED | RESTATED | RESTATED |
| NON-CURRENT ASSETS - LIBRARY COLLECTIONS | | | | | | |
| Public Library collections at cost | 48,572 | 46,655 | | | 44,339 | |
| State Library collections (non WA) (net of accumulated depreciation) | 3,270 | 3,490 | | | 4,427 | |
| State Library rare book collection (non WA) | - | - | | | - | |
| WA Heritage collections at valuation | 68,115 | 80,289 | | | 70,679 | |
| Works of art at valuation | 4,401 | 4,228 | | | 4,302 | |
| | 124,358 | 134,662 | | | 123,747 | |
| EQUITY - RESERVES | | | | | | |
| Asset revaluation surplus | 90,205 | 103,692 | | | 96,327 | |
| Asset transfer reserve | 721 | 721 | | | 721 | |
| Bequest reserve | 1,458 | 1,458 | | | 1,458 | |
| | 92,384 | 105,871 | | | 98,506 | |

Statement of Comprehensive Income by Service

» FOR THE YEAR ENDED 30 JUNE 2017

46 Schedule of income and expenses by service

| | COLLECTIONS | | PUBLIC LIBRARIES | | COMMUNITY ENGAGEMENT | | TOTAL | |
|---|----------------|----------------|------------------|----------------|----------------------|----------------|----------------|----------------|
| | 2017 \$'000 | 2016 \$'000 | 2017 \$'000 | 2016 \$'000 | 2017 \$'000 | 2016 \$'000 | 2017 \$'000 | 2016 \$'000 |
| COST OF SERVICES | | | | | | | | |
| EXPENSES | | | | | | | | |
| Employee benefits expense | 5,656 | 5,565 | 3,758 | 4,051 | 4,892 | 4,741 | 14,306 | 14,357 |
| Supplies and services | 2,114 | 1,786 | 1,983 | 1,670 | 2,593 | 1,997 | 6,690 | 5,453 |
| Depreciation and amortisation expense | 872 | 1,742 | 7,546 | 7,763 | 939 | 557 | 9,357 | 10,062 |
| Accommodation expenses | 1,510 | 1,259 | 945 | 778 | 1,326 | 1,089 | 3,781 | 3,126 |
| Grants and subsidies | 167 | 155 | 189 | 207 | 4 | - | 360 | 362 |
| Cost of sales | - | 42 | - | 26 | - | 36 | - | 104 |
| Loss on disposal of non-current assets | 8 | 1 | 4 | - | 6 | - | 18 | 1 |
| Other expenses | 49 | 169 | 28 | 105 | 180 | 159 | 257 | 433 |
| Total cost of services | 10,376 | 10,719 | 14,453 | 14,600 | 9,940 | 8,579 | 34,769 | 33,898 |
| INCOME | | | | | | | | |
| <i>Revenue</i> | | | | | | | | |
| User charges and fees | 521 | 553 | 141 | 244 | 183 | 234 | 845 | 1,031 |
| Sales | - | 80 | - | 50 | - | 70 | - | 200 |
| Commonwealth grants and contributions | - | - | 244 | 235 | - | - | 244 | 235 |
| Interest revenue | 16 | 11 | 10 | 6 | 14 | 9 | 40 | 26 |
| Sponsorship revenue | - | - | 12 | - | 48 | 5 | 60 | 5 |
| Bequest contributions | 4 | 3 | 2 | 2 | 3 | 2 | 9 | 7 |
| Other revenue | 304 | 296 | 251 | 292 | 639 | 627 | 1,194 | 1,215 |
| TOTAL REVENUE | 845 | 943 | 660 | 829 | 887 | 947 | 2,392 | 2,719 |
| Total income other than income from State Government | 845 | 943 | 660 | 829 | 887 | 947 | 2,392 | 2,719 |
| NET COST OF SERVICES | 9,531 | 9,776 | 13,793 | 13,771 | 9,053 | 7,632 | 32,377 | 31,179 |
| INCOME FROM STATE GOVERNMENT | | | | | | | | |
| Service appropriation | 8,792 | 9,754 | 13,389 | 13,526 | 7,834 | 6,100 | 30,015 | 29,380 |
| Assets/Liabilities (transferred)/Assumed | 51 | (7) | 33 | (4) | 46 | (6) | 130 | (17) |
| Services received free of charge | 430 | 3 | 268 | 2 | 375 | 1 | 1,073 | 6 |
| Royalties for Regions Fund | - | - | - | - | 720 | 1,475 | 720 | 1,475 |
| Grants and subsidies from State Government | 269 | - | 87 | - | 142 | - | 498 | - |
| Total income from State Government | 9,542 | 9,750 | 13,777 | 13,524 | 9,117 | 7,570 | 32,436 | 30,844 |
| SURPLUS/(DEFICIT) FOR THE PERIOD | 11 | (26) | (16) | (247) | 64 | (62) | 59 | (335) |



SECTION 8

Estimates

Cons 1201 (20/1901 – 23/1903)

Transfer Journals

Cons 1201 (24/1903 – 27/1904)

Transfer Journals

2016
2017

T1945 Budget Estimates

STATEMENT OF COMPREHENSIVE INCOME

» STATEMENT OF COMPREHENSIVE INCOME FOR PERIOD ENDING 30 JUNE 2018

| | ESTIMATE \$'000 |
|---|---------------------------|
| COST OF SERVICES | |
| EXPENSES | |
| Employee benefits | 15,625 |
| Supplies and services | 5,631 |
| Depreciation and amortisation expense | 11,143 |
| Accommodation | 3,830 |
| Grants and subsidies | 367 |
| Other expenses | 143 |
| TOTAL COST OF SERVICES | 36,739 |
| INCOME | |
| User charges and fees | 816 |
| Bequest trust and special purpose funds contributions | 8 |
| Interest revenue | 32 |
| Commonwealth grants and contributions | 245 |
| Other revenue | 631 |
| Total Income | 1,732 |
| NET COST OF SERVICES | 35,007 |

| | ESTIMATE \$'000 |
|--|---------------------------|
| INCOME FROM STATE GOVERNMENT | |
| Service appropriation | 32,736 |
| Royalties for Regions Fund | 250 |
| Grants and subsidies from State Government | 580 |
| Resources received free of charge | 1,443 |
| TOTAL INCOME FROM STATE GOVERNMENT | 35,009 |
| SURPLUS / (DEFICIENCY) FOR THE PERIOD | 2 |

T1945 Budget Estimates

STATEMENT OF FINANCIAL POSITION

» STATEMENT OF FINANCIAL POSITION FOR PERIOD ENDING 30 JUNE 2018

| | ESTIMATE \$'000 |
|--------------------------------------|--------------------|
| ASSETS | |
| CURRENT ASSETS | |
| Cash and cash equivalents | 2,574 |
| Restricted cash and cash equivalents | 565 |
| Receivables | 264 |
| Amounts receivable for services | 10,420 |
| Other current assets | 486 |
| Total Current Assets | 14,309 |
| NON-CURRENT ASSETS | |
| Restricted cash and cash equivalents | 1,576 |
| Amounts receivable for services | 15,418 |
| Property, plant and equipment | 49,744 |
| Library Collections | 147,875 |
| Intangibles | 107 |
| Total Non-Current Assets | 214,720 |
| TOTAL ASSETS | 229,029 |

| | ESTIMATE \$'000 |
|--------------------------------------|--------------------|
| LIABILITIES | |
| CURRENT LIABILITIES | |
| Payables | 436 |
| Provisions | 2,015 |
| Other | 9 |
| Total Current Liabilities | 2,460 |
| NON-CURRENT LIABILITIES | |
| Provisions | 1,653 |
| Other | 9 |
| Total Non-Current Liabilities | 1,662 |
| TOTAL LIABILITIES | 4,122 |
| EQUITY | |
| Contributed equity | 59,194 |
| Reserves | 117,190 |
| Accumulated surplus/(deficit) | 48,523 |
| TOTAL EQUITY | 224,907 |
| TOTAL LIABILITIES AND EQUITY | 229,029 |

T1945 Budget Estimates

STATEMENT OF CASH FLOWS

» STATEMENT OF CASH FLOWS FOR PERIOD ENDING 30 JUNE 2018

| | ESTIMATE \$'000 |
|--|--------------------|
| CASH FLOWS FROM STATE GOVERNMENT | |
| Service appropriations | 21,593 |
| Capital appropriation | 125 |
| Holding account drawdowns | 10,438 |
| State grants and subsidies | 580 |
| Royalties for Regions Fund: | |
| Regional Community Services Fund | 250 |
| Net Cash provided by State Government | 32,986 |

CASH FLOWS FROM OPERATING ACTIVITIES

| PAYMENTS | |
|---------------------------|----------|
| Employee benefits | (15,602) |
| Supplies and services | (5,650) |
| Accommodation | (2,393) |
| Grants and subsidies | (367) |
| GST payments on purchases | (1,378) |
| Other payments | (143) |

| | ESTIMATE \$'000 |
|---|--------------------|
| CASH FLOWS FROM OPERATING ACTIVITIES (CONTINUED) | |
| RECEIPTS | |
| User charges and fees | 816 |
| Commonwealth grants and contributions | 245 |
| Interest received | 32 |
| Bequest trust and special purpose funds contributions | 8 |
| GST receipts | 97 |
| GST receipts from taxation authority | 1,281 |
| Other receipts | 631 |
| Net cash from operating activities | (22,423) |

| CASH FLOWS FROM INVESTING ACTIVITIES | |
|---|-----------------|
| Purchase of non-current assets | (10,563) |
| Net cash from investing activities | (10,563) |
| NET INCREASE/(DECREASE) IN CASH HELD | 0 |

| | |
|---|--------------|
| Cash assets at the beginning of the reporting period | 4,715 |
| Cash assets at the end of the reporting period | 4,715 |

Appendices

2016
2017



APPENDICES

Staff Members

The following people were employed at the State Library of Western Australia as at 30 June 2017.
The list includes full-time, part-time, permanent and contract staff in the positions they held at that date.

EXECUTIVE
OFFICE

*Chief Executive Officer and
State Librarian*
Margaret Allen

Kara Coote
Karen Farmer
Rod Forguis
Oliver Gatty
Sally Kelso
Jane Masterman
Collette McCann
Susan Parker
Perryn Warton

STRATEGIC AND
CORPORATE SERVICES

Director
Chris Penwald

Anna Bacik
Geoff Carruthers
Zofia Carter
Grace Chiu
James Dew
Anita Freeman
Benjamin Hoper
Ian Kane
Jennifer Leunig
William McKay
Nadine Redmond
Lily Thorne-Stoate
Peter Tranter
Peter Vukovic

BUSINESS
INNOVATION SYSTEMS
(CULTURE AND ARTS PORTFOLIO)

Manager
Basil Manganaro

Jason Booth
Glen Bousfield
Melvin Cabahug
Andrew Campbell
Nicholas Cowie
Kirsty De Grauw
Celine Har
Debra Jones
Nigel Jones
Cathy Kelso
Ying Liu
Christopher Pratt
David Stewart
Illona Tobin
Peter Vucemillo

CLIENT SERVICES

Manager
Susan McEwan

Pena Atanasoff
Fiona Caratozzolo
Kylie Coleman
Linda Davis
Mary Doyle
Kate Eckersley
Peter Edwards
Vanessa Fryer
Michael Harris
Cailin Howells
Susan Hunter
Linley Janssen
Sandra Jones
Jennifer Kenny
Roxana Loveland
Mary Magaraggia
Andrew Meredith
Helen Ouf
Pam Phelan
Nicole Piontek
Gayle Roberts
Cameron Rogers
Jamie Sells
Julie Sheren
Carol Smith
Anne Sotzik
Adele Sugars
Jeri Tatian

COMMUNITY,
LEARNING AND
DISCOVERY

Director
Elizabeth Spencer

Catherine Akerman
Theresa Archer
Michelle Campbell
Janet Deegan
Jennifer Donovan
Michelle Francis
John Geijsman
Katherine Gregory
Tracey Hawkins
Leonie Hayes
Cathryn Holker
Stephen Howell
Susanna Iuliano
Amanda Jones
Jane Jones
Gemma Lyon
Heidi Madden
Tricia McKenzie
Carina McPherson
Rebecca Ong
Irena Sikorska
Molly Tebo
Linda Thorne
Adam Trainer
Damien Webb

COLLECTION SERVICES

Director
Barbara Patison

Laurie Allen
Cristina Albillos
Susan Anderson
Simone Barnes
Patricia Beament
Ewa Bieniawski
Andrew Black
Lee Blackford
Maureen Blackford
Jeffrey Booth
Jerzy Borzyskowski
Adrian Bowen
Norman Brodal
Jean Butler
Susan Byrne
Helene Charlesworth
Michelle Collier
Timothy Cooke
Cynthia Coombs
Jennifer Crabtree
Susan Crockett
Lucy Dal Busco
Amanda De Cinque
Annette Del Bianco
Maureen D'Rozario
Ian Edmonds
Robyn Edwards
Samantha Fairbanks
Jennifer Feehan
Karen Godfrey
Sandra Green
Frances Hammond
Susan Hegney
Alison Hocken
David Hodgson
Philip Hough
Meredith Howell

Heather Jenkins
Jennifer Jenkins
Karin Jones
Paul Kelvin
Eugene King
Linda Laycock
Susan Low
Helen Lysaght
Pamela Marciano
Helen Marsh
Rosalyn McHale
Gregg McMichan
Carolyn Mitchell
Wendy Monaghan
John Naturalny
Maria Neale
Caroline Nightingale
Anne Oakes
Glenda Oakley
Gary Obrecht
Josephine O'Connor
Kerry Randall
Gabrielle Reynolds
Joan Roberts
Rosene Saks
Samad Selamat
Jeanette Shepherd
Scott Smith
Salwa Soliman
Fernando Tafani
Leslie Tucker
Rachel Turner
Brian Walker
Ann Watt
Urszula Wiejowski
Bindy Wilson
Ross Withnell
Toni Young
Maryam Yousefi-Mitchell
Valerie Zimdahl

APPENDICES

Staff Achievements

Kate Akerman

“Reaching the New Generation”, presentation at the West Australian Heritage and History Conference, Perth, May 2017.

Margaret Allen

Governing Board Member, International Federation of Library Associations and Institutions.

Chair, Australian Libraries Copyright Committee.

Member, National and State Libraries Australasia.

Director, Australian Digital Alliance.

Member, Book Council and ELending Advisory Committee.

Member, INELI-Oceania Steering Committee.

Member, Curtin University, BA Media and Information Advisory Board.

Member, Kay Poustie Scholarship Panel.

Member, DCA Writing Sector Review Group.

Member, Public Libraries Working Group.

Member, Library Board Award for Excellence Panel.

Mary Doyle

“Creating an Effective Volunteer Program”, presentation at the 2017 Western Australian State History and Heritage Conference, Perth, May 2017.

Tricia Fairweather and Leonie Hayes

“Family History for Beginners”. Full-day event, State Library, August 2016.

“Grow Your Family History”. Two-day event, State Library, August 2016.

“Using the State Library’s Subscription Databases”; “Storylines”; “Finding Digital Resources”; “Black and White and Read all Over: An Introduction to Digitised Historic Newspapers”; “Bride Ships” and “Getting the Most Out of Ancestry”. Presented during road tour – Karratha, Roebourne and Port Hedland, August 2016.

Tricia Fairweather, Leonie Hayes and Andrew Meredith

“Storylines and Aboriginal Family History”, presented at professional Development Day for Western Australian Genealogy Society Inc. volunteers. Full-day event, State Library, July 2016.

Kate Gregory

“Re-energising Collections with Community <https://slwa.wa.gov.au/Memory>: Five Years of the State Library’s Storylines Project”, Engaging your Community – New Times, New Strategies, Museums Australia Western Australia State Conference, Perth, October 2016. Trustee, Western Australian Museum.

Kate Gregory and Damien Webb

“Out of the Shadows: Creating Indigenous Spaces Within the Archive”, Re-imagining Australia: Encounter, Recognition, Responsibility, International Australian Studies Association (InASA) Conference, Fremantle, December 2016.

John Geijsman

“Libraries Without Borders, SLWA and the Ideas Box”, presentation at the Broadband for the Bush Forum VI, Fremantle, June 2017.

Michael Harris

“Free Software, Open Standards, and You”, presentation at the 2017 New Librarians’ Symposium, Canberra, June 2017.

Leonie Hayes

“Sharing Our Secrets”, presentation for Reimagine Your Story, State Library, March 2017.

“Social Context: Bringing Your Ancestors to Life”, presentation at State Heritage and History Conference, Murray Public Library, May 2017.

“Pathways to the Past”, “Storylines”, “Digital Resources at the State Library”, and “Getting the Best Out of Ancestry”, presentations at Carnarvon Public Library, November 2016.

“Getting the Best Out of Ancestry”, presentation at Murray Public Library, October 2016.

“Discovering Trove and other digitised historic newspapers”, presentation at Falcon Public Library, June 2017.

“Bride Ships in all but Name”, presentation at the Glyde-In Community Learning Centre, Fremantle, January 2017; Carnarvon Public Library, November 2016; and Kalamunda History Village, June 2017.

Leonie Hayes and Steve Howell

“Pathways to the Past”, “Digital Resources at the State Library,” and “Black and White and Read all Over”, presentations at Bunbury Public Library, October 2016.

Leonie Hayes and Andrew Meredith

“Bride Ships”, “Getting the Most Out of Ancestry”, “Storylines” and “Digital Resources at the State Library”, presentations at Manjimup Public Library, October 2016.

Cailin Howells

Winner WASLA prize for Curtin University final year practicum placement.

Susanna Iuliano

“Treasuring Our Built Heritage: Architectural Collections in the Battye Library”, presentation at WA State Heritage and History Conference, Perth, May 2017.

Debra Jones

Western Australian representative, Australasian Innovative Users Group.

Jane Jones

Executive Committee Member, WA Adult Literacy Council (WAALC).

Cathy Kelso

“Hacking Library Data at SLWA”, presentation at Information Online, Sydney, February 2017.

Committee Member, Libraries Australia Advisory Committee.

APPENDICES

Staff Achievements

Jenny Kenny

“Application Processes when Applying for Employment”, presentation to North Metropolitan TAFE students, Perth, June 2017.

Susan McEwan

Editorial Board Member, Journal of the Australian Library and Information Association.

Tricia McKenzie and Irena Sikorska

“Fantastic Primary Source Materials and Where to Find Them”, presentation at the History Teachers’ Association of Western Australia, Perth, March 2017.

Andrew Meredith

“Storylines: Regional Access to Aboriginal Heritage Material”, presentation at Broadband for the Bush Forum VI, Fremantle, June 2017.

“Storylines: Connecting Community to Aboriginal Heritage Material”, presentation at Royal West Australian Historical Society State History Conference, Perth, September 2016.

“Storylines: Connecting to Culture”, presentation as part of a panel at the 2016 Arnhem, Northern and Kimberley Artists Aboriginal Corporation Annual Conference, Katherine, November 2016.

Tui Raven

“The Ideas Box”, presentation at the Western Australian Group of University Librarians ShareCase 2016, Perth, November 2016.

Committee member, Aboriginal Play and Learning Network.

Jo Roberts

“Collecting Oral History – the How and Why”, presentation to the Museums Australia (Peel Chapter), Jarrahdale, May 2017.

Committee member, Oral History Association of Australia (WA Branch).

Elizabeth Spencer

“Right Wrongs: Stories of the 1967 Referendum”, presentation at the WA State Heritage and History Conference, Perth, May 2017.

Adam Trainer

“Representing the Local in the Western Australian New Music Archive”, presentation at the International Association of Music Librarians Australia Conference, Brisbane, September 2016.

‘Performing Newness and Nowness: Repertoire and Improvisation in the Western Australian New Music Archive’, by Adam Trainer and Cat Hope at Mediating the Real, University of Otago, Dunedin, August 2016.

Adam Trainer, ‘Community as Catalyst: Creative Practice in the State Library Archives’, presentation at the Western Australian State Heritage and History Conference, Perth, May 2017.

Adam Trainer, ‘Electrodroneglitchbeatz’: Experimental Electronica in Perth 1995-2010. *Soundscripts*, 5, p 44-53.

Cat Hope, Adam Trainer and Lelia Green, ‘Documenting Music Performance in the Western Australian New Music Archive’, in Toni Sant ed. *Documenting Performance: The Context and Processes of Digital Curation and Archiving*. London: Methuen Drama, p. 215 – 226.

Damien Webb

“True as Nan: Recognising the Authority of Aboriginal Memory in Our GLAM Spaces”, National Indigenous Research Conference 2017, AIATSIS, Canberra, March 2017.

Terry Campbell Award for Service Excellence

The Terry Campbell Award for Service Excellence is awarded to a staff member who, on a particular occasion or, by general attitude to the public or to staff, deserves special recognition in any area of the State Library’s services. Nominations are received from staff members or members of the public.

The award is in memory of Terry Campbell (1931-1989) who worked as a receptionist and telephonist at the State Library. She was unfailingly helpful and courteous, and this award aims to recognise staff who display excellence in service delivery.

The award was given to the following staff in 2016–2017:

- ➔ **Rosene Saks**
– *State Library shop*
- ➔ **Mary Doyle, Kylie Coleman, Ness Fryer, Lina Sepulveda, Peter Edwards, Peter Vucemillo, Nick Cowie, Sally Kelso, Susan Parker**
– *annual client survey team*
- ➔ **Grace Chui**
– *corporate information*
- ➔ **Heidi Madden, John Geijsman and Tui Raven**
– *the Ideas Box team*
- ➔ **Nigel Jones**
– *ICT help desk*
- ➔ **Bill McKay and Feisal Hussain**
– *security services*
- ➔ **Andrew Meredith**
– *Storylines archive*
- ➔ **Carina McPherson**
– *exhibitions curator*
- ➔ **Jenny Feehan**
– *stock and stack*

APPENDICES

Volunteers

The Library would like to thank and acknowledge our volunteers who have given of their time to assist us in 2016–17.

| | | | | | |
|----------------------------|------------------------|----------------------------|--------------------|---------------------|------------------------|
| Linda Adams | Maddison Coonan | Julie Ham | Savita Kumar | Catherine New | Glenda Steed |
| Katie Albrecht | George Cowcher | Christine Hanna | Janet Lamb | Chloe Olgilvie | Brian Stent |
| Catherine Albright-Peakall | Kristine Cullen | Moyna Harland | Brad Lambert | Gillian O'Mara | Alison Stent |
| Olena Andropova | Alison Dane | Julie Harris | Isabelle Lan | Ray Omodei | Sara Suk-Udom |
| Julieta Antero | Sonja Davidson | Jess Hart | Marion Laskowski | Christina Ong | Krishanthy Sureshkumar |
| Sharon Argent | Pat de Haer | Judy Hawrylak | Edith Lauk | Jason Ow | Amanda Suyatna |
| Yolanda Azuela | Gunther De Vos | Samantha Hay | Tracy Le | Hannah Parker | Aileen Swarbrick |
| Shirley Babis | Ray Desliva | Hassan Helan | Jeanette Lee | Romayne Pavan | Pamela Taylor |
| Diana Baldrey | Marilyn Dimond | Rudolf Hendrikk | Cassandra Lee | Cate Pearce | Nicholas Taylor |
| Tracie Barton | Susan Dixon | Hannah Hoffman | Catherine Levett | Judy Pearce | Havva Teede |
| Jane Barwell | Danice Dorogi | Dolores Hoole | Sarah Liddiard | Emma-Jean Pritchard | Suzette Turner |
| Jennifer Bawden | Katrina Duncan | Kaitlyn Houston | Lola Lin | Liz Purchase | Barbara van der Hoeven |
| Gabrielle Beasley | Perpetua Durack-Clancy | Melody Houston | Andrea Ling | Raymond de Silva | Louise van Selm |
| Sabrina Bednarski | Mary Eadie | Ben Hughes | Fenglin Long | Janet Reid | Angela Vordemeier |
| Yilda Betancur-Marin | James Edmonds | Frank Hutchinson | Richard Longbottom | Nadene Richardson | Cornel Visagie |
| Ashwini Bhat | Lisa Estrano | Janet Hutchinson | Lesley Lyon | Annette Rowlands | Sally Warner |
| Kavita Bhaw | Mohtaram Etemadi | Madelyn Janse Van Rensburg | Julie Maddocks | Elizabeth Rummins | Charles Wei |
| Liz Birkett | Colleen Fancote | Kaleb Jaschke | Marie Magee | Liz Rushton | John Weijers |
| Abigail Boldock | Trudi Fay | Louisa Keron | Ros Malone | Ken Russell | Amy Wilcock |
| Samantha Bradder | Kamiha Fiedorowicz | Rebecca Kerr | Marion Marlow | Edward Ryan | Sarah Williams |
| Melissa Bradshaw | Rose Ford | Simon Kidd | Lioni Martanovic | Anne Scrimgeour | Nik Wilson |
| Eric Brand | Pam Fraser | Jennifer Kieran | Claire Martis | Lina Sepulveda | Sofia Wilson |
| Jade Bryan | Beth Fullerton | Elinor King | Jim McKinnon | Noel Sivewright | Graeme Winters |
| Patrick Bunbury | Warren Gilhome | Ron Knox | Terry Medley | Deanna Siviour | Kate Wood |
| Cammy Butler | Amber Gomez-Jackson | Nicholai Knuppe | Loreley Morling | Tracie Soares | Azi Yekta |
| Bevan Carter | Louise Grace | Andrea Koh | Laden Mortazavi | Oyuna Sodov | Vicky Yong |
| Blair Clarke | Ann Grace | Yoshika Kon | Mala Murugiah | Prabha Srikrishna | |
| Jo Comerford | Sue Grenda | Stef Kukla | Alison Nearn | Greg Starke | |

APPENDICES

Workload Indicators

| | 2012-2013 | 2013-2014 | 2014-2015 | 2015-2016 | 2016-2017 |
|--|-----------|-----------|-----------|-----------|-----------|
| WESTERN AUSTRALIAN HERITAGE COLLECTIONS | | | | | |
| Visitors to the State Library Building | 1,525,234 | 1,446,416 | 1,273,000 | 1,263,550 | 1,102,092 |
| Visitors to the State Library Collections | 1,074,029 | 973,776 | 885,836 | 924,698 | 848,535 |
| SERVICES FROM THE STATE LIBRARY | | | | | |
| Information enquiries and consultancy | 46,917 | 41,033 | 20,553 | 21,709 | 22,411 |
| Direct loans to clients | 31,513 | 30,493 | 38,257 | 26,735 | 26,853 |
| Membership of State Library | 31,388 | 41,132 | 52,504 | 48,722 | 31,677 |
| People attending training / tours / events | 25,124 | 22,193 | 32,413 | 34,967 | 28,412 |
| SERVICES TO PUBLIC LIBRARIES | | | | | |
| Number of public libraries | 232 | 232 | 232 | 232 | 231 |
| Volumes dispatched on exchange program | 491,463 | 512,641 | 536,920 | 497,277 | 404,145 |
| Information enquiries and consultancy | 3,428 | 4,387 | 3,456 | 3,319 | 2,882 |
| Public library staff attending training | 842 | 1,071 | 455 | 379 | 242 |
| USE OF INFORMATION TECHNOLOGY | | | | | |
| Visitors to the State Library website | 1,007,617 | 898,814 | 853,985 | 834,076 | 787,189 |
| Page hits on the State Library website | 2,383,814 | 2,057,829 | 2,099,819 | 2,440,691 | 1,998,771 |
| Searches on Electronic Resources | 895,346 | 944,618 | 730,640 | 727,735 | 822,606 |
| Digital objects available | 118,613 | 138,101 | 154,010 | 170,036 | 225,204 |
| Digital objects created | 40,500 | 29,765 | 30,394 | 60,186 | 37,645 |
| COLLECTION SERVICES | | | | | |
| New volumes delivered to public libraries | 373,093 | 427,699 | 422,398 | 369,641 | 293,941 |
| Titles catalogued for heritage collections | 7,711 | 9,293 | 10,763 | 7,436 | 13,466 |
| Titles catalogued for non-heritage collections | 3,097 | 800 | 235 | 218 | 1,651 |
| Titles catalogued for public libraries | 61,743 | 73,384 | 57,487 | 67,533 | 101,997 |

APPENDICES

Stock

| | 2012-2013 | 2013-2014 | 2014-2015 | 2015-2016 | 2016-2017 |
|--|-----------|-----------|-----------|-----------|-----------|
| HERITAGE COLLECTIONS | | | | | |
| Monograph titles | 100,368 | 101,575 | 103,394 | 108,680 | 111,355 |
| Monograph volumes | 167,467 | 169,263 | 173,145 | 175,025 | 179,409 |
| Serial titles | 17,957 | 18,037 | 18,197 | 25,869 | 27,438 |
| Microfilm (reels) | 17,631 | 17,720 | 17,810 | 17,870 | 17,990 |
| Microfiche (metres) | 15.2 | 15.2 | 15.2 | 15.2 | 15.2 |
| Cartographic items | 32,619 | 32,726 | 32,728 | 34,344 | 34,361 |
| Ephemera (metres) | 23.52 | 23.52 | 23.52 | 23.52 | 23.52 |
| Pictorial images | 572,277 | 578,871 | 596,026 | 605,656 | 611,397 |
| Pictorial collections | 8,454 | 8,508 | 8,599 | 8,665 | 8,762 |
| Films and videos | 12,038 | 12,208 | 12,362 | 12,558 | 13,506 |
| Oral history hours of audio | 16,132 | 16,272 | 16,451 | 16,917 | 17,226 |
| Oral history transcripts | 3,625 | 3,667 | 3,701 | 3,760 | 3,881 |
| Private archives (metres) | 3,935 | 4,016 | 4,086 | 4,148 | 4,227 |
| Sound recordings | 6,158 | 6,911 | 7,382 | 8,523 | 9,556 |
| NON-HERITAGE COLLECTIONS | | | | | |
| Monographs (volumes) | 306,027 | 276,247 | 235,285 | 203,623 | 191,507 |
| Current print serials and newspaper titles | 1,169 | 1,033 | 856 | 749 | 665 |
| Current electronic serials titles | 23,652 | 32,339 | 34,717 | 35,904 | 36,637 |
| Microfilm (reels) | 14,918 | 15,353 | 15,670 | 15,994 | 16,268 |
| Scores | 55,570 | 55,720 | 53,759 | 42,851 | 42,795 |
| Musical sound recordings | 13,217 | 13,378 | 13,386 | 2,215 | 1,903 |
| Cartographic items | 23,715 | 23,715 | 23,715 | 23,715 | 23,717 |
| Films and videos | 3,528 | 4,012 | 4,024 | 3,915 | 3,929 |

* The way current non-heritage serial titles are reported was revised in 2012-13. Equivalent figures are not available for previous years.

APPENDICES

Stock

| | 2012-2013 | 2013-2014 | 2014-2015 | 2015-2016 | 2016-2017 |
|---|-----------|-----------|-----------|-----------|-----------|
| PUBLIC LIBRARY COLLECTIONS | | | | | |
| Adult non-fiction | 967,945 | 929,828 | 912,304 | 887,604 | 847,687 |
| Adult fiction | 934,126 | 935,930 | 981,830 | 966,751 | 957,878 |
| Junior | 918,871 | 926,382 | 964,495 | 980,730 | 975,991 |
| Total stock | 2,820,942 | 2,792,140 | 2,829,046 | 2,835,085 | 2,808,556 |
| Special Formats (included above) | | | | | |
| E-books | 10,609 | 20,301 | 29,583 | 45,838 | 56,288 |
| Languages Other Than English (LOTE) | 72,155 | 72,977 | 71,893 | 69,791 | 69,570 |
| Large Print Books | 188,918 | 188,974 | 186,493 | 183,801 | 178,622 |
| DVDs | 192,518 | 212,305 | 219,676 | 241,146 | 239,196 |
| Audio CDs / MP3 / e-audiobooks | 123,003 | 130,888 | 157,327 | 156,038 | 159,813 |
| CD-ROMs | 10,716 | 9,251 | 7,630 | 5,898 | 4,564 |

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